



**Regular Board Meeting
Tuesday, May 12, 2026
6:00 PM- Town Hall Commissioners Room**

Call to Order- Mayor Tony Lapish
Invocation- Mayor Tony Lapish
Pledge of Allegiance- Mayor Tony Lapish

1. Public Forum

(Please state name, address and limit comments to 3 minutes or less)

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item.

(No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234 or 160D-109(a). NC State Statute 160A-75 and no public official shall knowingly participate in making or administering a contract, including the award of money in the form of a grant, loan, or other appropriation, with any nonprofit with which that public official is associated. NC State Statute 14-234.3)

3. Approve Agenda (Pages 1-2)

4. Consent Agenda (Pages 3-43)

- A. Minutes April 14, 2026 (pages 3-6)
- B. FY26/27 Audit Contract with Tony Brewer CPA (pages 7-22)
- C. ABC Board FY26/27 Budget Proposal (pages 23-24)
- D. Joe Haney contract (pages 25-27)
- E. NC DOT Agreement-E. Franklin St. Sidewalk Project (pages 28-35)
- F. Water Conservation Emailed Consent by Board (pages 38-42)
- G. Letter of Support for Avett Theater (page 43)

5. Staff Reports (Pages 44-70)

- A. Town Manager-Randy Holloway (page 44)
- B. Town Asst. Manager- Planning & Economic Development Director - Erin Burris (pages 45-51)
- C. Town Clerk/Finance Officer - Amy Schueneman (pages 52-53)
- D. Human Resources/Events- Crystal Smith (page 54)
- E. Code Enforcement - Jim Sells (pages 55-58)
- F. Public Works- Derek Linker (page 59)
- G. Fire Department-Dustin Sneed (page 60)
- H. Cabarrus County Sheriff's Department (pages 61-70)

6. Old Business (Pages 71-79)

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- A. Receive update on the status of (pages 71-79):
- Lower Adams Creek Sewer Outfall Project
 - Consider approving Amendment #1 for LKC Engineering to design manhole repairs and sewer line replacement on Hillside Dr.
 - Water Distribution Improvements Project
 - Consider approving Amendment #3 for LKC Engineering to design waterlines for S. Skyland area
 - Water Treatment Plant Renovation Project

7. New Business (Pages 80-163)

A. Receive an update from the Friends of the Mount Pleasant Library regarding the Mount Pleasant Literary Festival, March 18-20, 2027. (page 80)

B. Consider request from Downtown Businesses to move Fall Festival back to Main Street. (page 81)

C. Consider the Town Manager's budget message, Fees & Charges Schedule, and proposed budget for Fiscal Year 2026/2027. (pages 82-114)

D. Consider allowing the Town Clerk to advertise on social media and website to receive applications for ABC Board members for expiring terms. (page 115)

E. Consider allowing the Town Clerk to advertise on social media and website to receive applications for Planning & Zoning Board members for expiring terms. (page 116)

F. Water Usage Restrictions (pages 117-163)

8. Closed Session 143-318.11.(a)(#5) Donation of Property to the Town

To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

9. Adjournment

All agenda items and attachments are considered public records.

If you would like a copy of the Agenda Packet, which includes all documents related to the Board meeting, please visit <https://mtpleasantnc.gov> and look under the Government Tab to see the packet, agenda, and prior Board Minutes

Closed Session minutes are unavailable until released by the Board and/or the Town Attorney.



NORTH CAROLINA

Board of Commissioners Town Board Meeting Minutes Tuesday, April 14, 2026, at 6:00 P.M.

Attendance: Mayor Tony Lapish
Mayor Pro-Tem/Commissioner Lori Furr
Commissioner Steven Dixon
Commissioner Liz Poole
Commissioner Mike Steiner
Commissioner Justin Simpson
Town Administrator Randy Holloway
Town Attorney John Scarbrough
Town Clerk Amy Schueneman

Also Present: Crystal Smith, Erin Burris, Ally Schueneman, Pastor Nile Sandeen, Austin McDonald, Dustin Sneed, Taylor Beverly, and Tyler Canaday.

CALL TO ORDER

Mayor Tony Lapish called the meeting to order.

INVOCATION

Pastor Nile Sandeen from the Lutheran Church of the Holy Trinity led the Board in prayer.

PLEDGE OF ALLEGIANCE

Mayor Lapish led the Pledge of Allegiance.

1. Public Forum

No one spoke.

2. Conflict of Interest

The Mayor and Commissioners are asked at this time to reveal if they have a Conflict of Interest with any item on the Agenda in order to be recused for that item.

(No member shall be excused from voting except upon matters involving the consideration of the member's own financial interest or official conduct or on matters on which the member is prohibited from voting under G.S. 14-234 or 160D-109(a). NC State Statute 160A-75 and no public official shall knowingly participate in making or administering a contract, including the award of money in the form of a grant, loan, or other appropriation, with any nonprofit with which that public official is associated. NC State Statute 14-234.3)

No one had a conflict of interest.

3. Approve Agenda

A motion to approve the Agenda was made by Commissioner Simpson with a second by Commissioner Furr. All Board Members were in favor. (5-0)

4. Consent Agenda

A. Minutes March 10, 2026

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- B. Minutes March 21, 2026 Budget Workshop
- C. Budget Amendment #15 Town Parking Lot-N Main St.
- D. Black Run Creek Dam Emergency Plan
- E. COG Resolution

Commissioner Furr made a motion to approve the Consent Agenda with a second by Commissioner Dixon. All Board Members were in favor. (5-0)

5. Staff Reports

- A. Town Manager- Randy Holloway
- B. Town Asst. Manager- Planning & Economic Development Director – Erin Burris
- C. Town Clerk/Finance Officer – Amy Schueneman
- D. Human Resources/Events- Crystal Smith
- E. Code Enforcement/Grant Writer- Jim Sells
- F. Public Works- Daniel Crowell
- G. Fire Department-Dustin Sneed
- H. Cabarrus County Sheriff's Department

6. Old Business

A. Open Meetings Law Refresher

Town Clerk presented a slide show about the Open Meetings Law as a refresher for the Board. No action was taken.

A copy of the presentation is included in the Minute Book.

B. Receive update on the status of:

Lower Adams Creek Sewer Outfall Project

Randy Holloway stated the project is basically completed. The final inspection must be completed and approved by the engineer before the sewer line is transferred over to the Town. Approximately \$150,000 remains in the Project. Town Staff use the funds to repair more manholes or there may be another way to use the money if it can be moved to the Water Project. Public Works is happy that the Summer St. Pump Station is decommissioned. Elite Infrastructure said they plan to bid on the parking lot project when the project is put out to bid.

Water Distribution Improvements Project

Randy Holloway informed the Board that the Water Project is wrapping up. The waterlines are all active. A few more tie-ins are taking place. There are a few dips in the road on East Franklin St. Town Engineer worked with NCDOT on the best way to fix the issues. State Utility Contractors will dig down 3ft, refill the trench, and compact prior to it being repaved by NCDOT. Hopefully, State Utilities will be taking care of the dips next week. NCDOT repaving is supposed to start in April, and the hope is that the contractor will begin repaving N. Main St. first, then Franklin St. The streets will be milled and then repaved. The roads will not be closed; flaggers will be used to keep traffic moving during road construction.

A significant amount of funds remain as the Water Project comes to an end. Staff identified a project at the Water Treatment Plant where the line coming out of the plant and runs up Jackson St. to North Drive water tank needs to be replaced with a 12" waterline. The current line is an asbestos pipe that was installed in 1970's and is very brittle. If this line would break, it would cut water off to the entire Town. State Utility is willing to do the job at the original line-item cost. NCDEQ has approved the project. Change Order #4 will add \$790,192.44 to the project cost and 105 Days to the contract. This puts the new contract price and date of substantial completion at \$8,673,415.12 and September 5th, respectively. LKC Engineering will clarify that State Utility Contractors does not anticipate taking all 105 days to install the 12" water main.

After this change order is implemented, the project budget will still contain approximately \$520,000. The intention with these remaining funds is to replace as much of the existing 2"

waterline on the Allman Road Extension and S. Skyland loop as possible. I don't think we can replace the entire loop, but early estimates show we can replace 50% or more.

A motion to approve Water Project Change Order #4-NC-49 & Jackson in the amount of \$790,192.44 and to allow the Town Manager to execute all documents necessary to complete the project was made by Commissioner Simpson with a second by Commissioner Furr. All Board Members were in favor. (5-0)

After Change Order #4, there will still be approximately \$520,000 in grant funds remaining. The next biggest need in the water system is to replace the waterline in the Allman Ext/S. Skyland Dr. area. When this area was being developed the contractor used 2" electrical conduit for the waterlines. Public Works spend a lot of time in that area chasing leaks. The State granted the Town \$985,000 for this project, but the funds were later diverted to the water treatment plant to upgrade the system. Staff would like to use the remaining Water Project grant funds to run a 6" waterline as far as the funds will cover in this area. LKC Engineering is looking at the design now and State Utility Contractors has agreed to do the installation. This Change Order will come to the Board at an upcoming meeting.

Water Treatment Plant Renovation Project

Mr. Holloway said that the plant received results from some non-compliance sampling a week ago showing that the TTHM's (should be no more than 0.08ml per billion) were 0.081 and HAA's (should be no more than 0.06ml per billion) were 0.061. Water Treatment Operators are adjusting chlorine levels to improve numbers. State guidelines state that a "trace" of chlorine must be detectable anywhere within the water system. Target amount is 0.2ml and the current amount is 0.4ml. Chlorine causes any organics in the water to react and causes TTHM's and HAA's. The PAC system will help once it is in use. This is the time of year that taste and odor issues are usually being reported due to algae bloom. A SonicPure system designed to destroy algae was installed today to help prevent the problem. The plant is running fine. All the pumps at the intake site should be replaced as well as the electrical panels next week by Charles Underwood out of Sanford. Morgan Well installed the new well for the PAC system and testing samples have been sent out. When the well water sample comes back and is in compliance, the last test will be the "draw down" test to see how the well performs for a 24-hour period. The well pumps water at a rate of 130 gallons per minute. The 200,000 gallons of water pumped during the 24-hour period will be sent to the lagoon.

USDA Project

Amy Schueneman reported that after 6 years the USDA project has been completely closed out, bank accounts were closed at Uwharrie Bank & First Bank, and the remaining funds of a little over \$182,000 were deposited back into the Water & Sewer checking account/money market.

7. Mini Budget Workshop

The following items were discussed:

- Leases & Rentals- a chart showing properties available and/or being rented was presented with potential rental amounts to bring in revenue
- Retirement Contribution by Town increased since the Budget Workshop from 16.75% to 17.5% which includes the 2.4% surcharge
- 20¢ increase to each sewer tier rate over 2,000 gallons-The consensus of the Board was to match the 20¢ increase to the water tier levels for the sewer levels also. Will bring in \$24,000 year in additional revenue to the Water/Sewer Fund
- Board Stipends will be based on 13 payments instead of 12 starting July 1, 2026 (Mayor \$553.85 and Commissioners \$230.77 per meeting)
- Fall Festival with VFP/Library- The Library, Active Living Center, and others would like to come to the Town property to participate, instead of having it at VFP
- Commercial Roll-out Containers- Board was asked to think about requiring dumpsters for commercial locations within the Town. It will be discussed within the next few months at another meeting.

- 5-year Financial Plan-Fire- The Fire Chief presented a plan of the perceived needs of the department and staffing within the next five years.
- 5-year Financial Plan-General Fund-Spreadsheets outlined planned Capital Reserves, Debt Service, Personnel changes, and expenses for the next five years.
- Capital Reserve & Outlay
- FY2627 Budget Proposal-Town Manager asked the Board to look over the Budget prior to the May meeting to see if any changes should be made.

The Mini Budget Workshop PowerPoint and all handouts for the Mini-Budget Workshop are included in the Minute Book.

8. Adjournment

With nothing else to come before the Board, Commissioner Furr made a motion to adjourn. Commissioner Poole seconded the motion. All Board Members were in favor. (5-0)

By our signatures, the following minutes were approved as submitted on Tuesday, May 12, 2026 in the Regular Meeting.

Town Clerk Amy Schueneman

Mayor Tony Lapish

TONY BREWER, CPA, PC

Certified Public Accountant

May 1, 2026

To the Honorable Mayor and Town Council
Town of Mount Pleasant
Mount Pleasant, North Carolina

We are pleased to confirm our understanding of the services we are to provide for Town of Mount Pleasant for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Town of Mount Pleasant as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Town of Mount Pleasant's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Town of Mount Pleasant's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Other Post-Employment Benefits Schedules (if applicable).

We have also been engaged to report on supplementary information other than RSI that accompanies Mount Pleasant's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards (if applicable).
- 2) Individual fund statements and schedules
- 3) Law Enforcement Officers' Separation Allowance Report (if applicable).
- 4) OPEB (if applicable)

In connection with our audit of the basic financial statements, we will read the following other information (if applicable) and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that,

individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on (If applicable):

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit (if applicable)

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Cash
- Support, receivables, and receipts
- Program service fees, revenue, and receivables (if applicable)
- Expenses for program and supporting services, and accounts payable and other liabilities
- Inventories (if applicable)
- Property and equipment
- Debt and other liabilities (if applicable)
- Net assets

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance (if applicable).

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Mount Pleasant's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance (if applicable) requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Mount Pleasant's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Town of Mount Pleasant's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit (if applicable)

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include

identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statement date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance (if applicable), it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on first day of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance (if applicable). You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly

presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

For audits subject to Yellow Book, we will not provide any nonattest services.

For audits not subject to Yellow Book, we will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Mount Pleasant in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, and/or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete (if applicable) the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to Mount Pleasant; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Tony Brewer CPA, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Tony Brewer CPA, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Tony Brewer is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit after July 1, 2026.

Our fee for these services will be at our agreed upon fee per our LGC contract. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

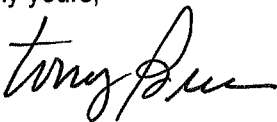
Reporting

We will issue written reports upon completion of our Single Audit (If Applicable). Our reports will be addressed to the Council of the Town of Mount Pleasant. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report (if applicable) on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report (if applicable) on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports (if applicable) will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Town of Mount Pleasant and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Tony Brewer CPA, PC

RESPONSE: This letter correctly sets forth the understanding of Town of Mount Pleasant.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

The	Governing Board Town Board of Commissioners
of	Primary Government Unit Town of Mount Pleasant
and	Discretely Presented Component Unit (DPCU) (if applicable) NA

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name TONY BREWER, CPA PC
	Auditor Address 151 YOUNG DR, LEXINGTON NC 27292

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/26	Date Audit Will Be Submitted to LGC 12/31/26
-----	--------------------------------	---

Must be within six months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by "U.S. Auditing Standards – AICPA (Clarified)," referred to as generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). Budgetary comparison information shall be prepared in accordance with applicable GASB standards. Budget-to-actual comparisons at the level of the legally adopted budget ordinance shall be presented as required supplementary information and shall not be included in the basic financial statements. Any other budgetary comparison information shall be presented only as supplementary information for funds required to be budgeted under NCGS Chapter 159, Article 3.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. If the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period, the Auditor shall perform the audit in accordance with *Generally Accepted Government Auditing Standards* (GAGAS). The Governmental Unit is subject to federal single audit requirements in accordance with Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Subpart F (*Uniform Guidance*) and the State Single Audit Implementation Act. Currently the threshold is \$1,000,000 for federal and state single audits, or such other threshold as applicable for the fiscal year under audit. This audit and all associated audit documentation may be subject to review by federal and State agencies in accordance with federal and State laws, including the staff of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501) the Auditor and Governmental Unit(s) should discuss, in advance of the execution of this contract, the responsibility for submission of the audit and the accompanying data collection form (form SF-FAC) to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512) to ensure proper submission.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards* (2018 revision or subsequent revisions, as applicable) issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he or she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and to the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon the Auditor's receipt of an updated peer review report. If the audit firm receives a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed, and the report of audit submitted to LGC Staff, within six months of fiscal year end. At the time of the execution of this contract, if the parties know that the anticipated submission date of the audit exceeds six months after fiscal year end, a written explanation shall be provided to the Secretary of the LGC on this contract form (see the space provided on Page 7). If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as they relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth the Auditor's findings, together with his or her recommendations for improvement. That written report shall include all matters determined to be "significant deficiencies and material weaknesses" in accordance with AU-C §265 "Communicating Internal Control Related Matters Identified in an Audit" of GAAS. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an Auditor issues an AU-C §260 report, "Auditor's Communication With Those Charged With Governance," commonly referred to as a "Governance Letter," LGC staff does not require the report to be submitted unless the Auditor cites significant findings or issues from the audit, as defined in AU-C §260 paragraphs 12 - 14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious for which the Auditor consulted outside the engagement team and, in the Auditor's judgment, are significant and relevant to those charged with governance, and other findings or issues that the Auditor believes are significant and relevant. If matters identified during the audit were required to be reported as described in AU-C §260 paragraphs 12 - 14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal Single Audit Act and the State Single Audit Act. This does not include fees for any pre-issuance reviews that may be required by the North Carolina Association of Certified Public Accountants (NCACPA) Peer Review Committee or North Carolina State Board of CPA Examiners (see Paragraph 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the Secretary of the Local Government Commission to obtain a pre-issuance review or take corrective action as a result of peer review findings or quality control deficiencies, such corrective action shall be consistent with the authority and requirements of the North Carolina State Board of Certified Public Accountant Examiners, the AICPA Peer Review Program, and established Local Government Commission practice, including the use of report addenda or other remedial measures, as appropriate.

14. In accordance with G.S. 159-34, the Finance Officer of the Unit is responsible for filing the audited financial statements with the Secretary of the Local Government Commission.

The Auditor may upload the audit report and related documents through the LGC's electronic submission system; however, submission shall not be deemed complete until the Finance Officer has reviewed and certified the submission.

The Auditor, Finance Officer, other Unit staff member designated by the Finance Officer, or a third party approved by the Unit may enter all Data Input Report information except the information on the "transmittal doc info" tab. The "transmittal doc info" tab must be completed by the Auditor.

The Finance Officer shall review, approve, and certify the accuracy and completeness of the Data Input Report (DIR) in the LGC's LOGOS system prior to LGC review, regardless of whether the DIR is prepared by the Auditor or the Unit.

Finance Officer certification is required for any corrected or revised submissions.

Finance Officer certification of the DIR shall be completed in a timely manner following notification that the DIR is ready for review and within time frames prescribed by the LGC. Failure to complete certification in a timely manner may result in the audit being considered late due to unit action rather than auditor performance

The Auditor shall conduct the audit in accordance with generally accepted auditing standards and shall ensure that the financial statements are prepared in accordance with generally accepted accounting principles as of the fiscal year end. Budget-to-actual comparisons at the level of the legally adopted budget ordinance shall be presented in required supplementary information, separate from the basic financial statements, and shall not be included in the audit opinion. The Auditor shall confirm that such information reconciles to the financial statements and is consistent with applicable accounting guidance and any LGC reporting requirements.

The Finance Officer shall certify in a timely manner that all data inputted in LOGOS used for preparation of the financial statements and required supplementary information is complete and accurate.

For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.
16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and preaudited if the change includes a change in audit fee (preaudit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.
17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Paragraph 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.
18. Special provisions should be limited. Please list any special provisions in an attachment.
19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in The Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and Finance Officer also shall be included on this contract.
20. The contract shall be executed, preaudited (preaudit requirement does not apply to hospitals) and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.
21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. The Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if the Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 or 2024 Revision* (as applicable). Preparing financial statements in their entirety shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, the Auditor must document and include in the audit workpapers how the Auditor reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The Auditor shall present the audited financial statements including any compliance reports to the Government Unit's Governing Board or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary of the LGC. The Auditor's presentation to the Governing Board or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the Auditor, and any other issues related to the internal controls or fiscal health of the Government Unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the Auditor regarding internal controls as required by current auditing standards;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the Governing Board that the Governing Board shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under Rule 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary of the LGC through the LGC's LOGOS system, including completion of the Data Input Report (DIR). Submission is not complete and shall not be accepted by the LGC until the Finance Officer has reviewed and certified the DIR in accordance with Paragraph 14 of this contract.
30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Paragraph 17 for clarification).
31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and Units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>.
32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.
33. **Applicable to audits with fiscal year ends of June 30, 2025, and later.** The Unit authorizes the LGC to grant access to the LGC's LOGOS system, including the Data Input Report (DIR), to employees of the contracted audit firm who are associated with and acting on behalf of the firm for purposes of performing audit and reporting services under this contract. Such access shall be limited to the scope necessary to perform contracted services and shall not relieve the Auditor or the Unit of their respective responsibilities under this contract.
34. Changes or edits to the text of this contract form are not permitted, except for the Secretary's authority to revise or update this contract form pursuant to LGC Rule 20 NCAC 03. 0502.

For contracts with an anticipated audit submission date exceeding six months after fiscal year end, please use this space to explain the reason for the late submission, as required by Paragraph 6 of this contract form:

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Paragraph 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: The individual at the Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
<input type="text"/>	<input type="text"/>	<input type="text"/>

OR Not Applicable (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Paragraphs 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit firm for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the Unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in Rule 20 NCAC .0503 shall be submitted to the Secretary of the LGC for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Town of Mount Pleasant
Audit Fee (financial and compliance if applicable)	\$ 11,000
Fee per Major Program (if not included above)	\$ 2,000
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ 15,000

Discretely Presented Component Unit	NA
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* TONY BREWER, CPA PC	
Authorized Firm Representative (typed or printed)* TONY BREWER	Signature*
Date*	Email Address* TONY@TONYBREWERCPA.COM

GOVERNMENTAL UNIT

Governmental Unit* Town of Mount Pleasant	
Date Governing Board Approved Audit Contract* (Enter date in box to right) →	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address*

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PREAUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by The School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ 15,000
Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Date of Preaudit Certificate*	Email Address*

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
NA	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PREAUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by The School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)*	Signature*
Date of Preaudit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

**BUDGET DOCUMENT
MT. PLEASANT ABC BOARD
FISCAL YEAR 2026-2027**

The following budget establishing revenues and setting expense appropriations effective July 1, 2026, through June 30, 2027.

Section 1. Estimated Revenues. It is estimated that the revenues listed below will be available during the fiscal year beginning July 1, 2026, and ending June 30, 2027, to meet the operational and functional appropriations as set forth in Section 2, in accordance with the chart of accounts prescribed by the state ABC Commission.

Money Market Account (Not Included)	\$14,101.98
Estimated Revenues:	
Sales	\$1,551,039
Other Income	<u>100</u>

Section 2. Appropriations. The following expenses are hereby appropriated for fiscal year 2021 – 2022 and are funded by the revenues made available through Section 1, herein.

Appropriations:					
Taxes Based on Revenue					359,062
Cost of Goods Sold					827,404
Operating Expenses	Store	Admin.	Warehouse	Law Enf.	Total
Salaries & Wages	\$260,075				260,075
Board Members		\$5,460			5,460
Unemployment Ins.	0				0
Cash Over/Short	0				0
Rent/Lease	27,600				27,600
Repairs & Maintenance	11,116				11,116
Utilities	11,081				11,081
Ins. – General & Bonds	10,609				10,609
Store/Office Supplies	6,600				6,600
Travel	3,000				3,000
Professional Fees	6,000				6,000
Credit Card Fees	20,932				20,932
Uniforms	0				0
Vehicle	0				0
Contingencies	2,200				2,200
Total	<u>\$359,213</u>	<u>\$5,460</u>			<u>\$364,673</u>

Capital Outlay:	Store	Admin.	Warehouse	Law Enf.	Total
Current store improvements, Purchase, lease, for Relocating store	10,000				0
					0
					0
Debt Proceeds					0
	\$	\$	\$	\$	\$10,000

Debt Service/Lease: (define)	Store	Admin.	Warehouse	Law Enf.	Total
					0
					0
					0
					0
	\$	\$	\$	\$	\$0

Total Estimated Expenses:
\$369,213 \$5,460 \$0 \$0 \$ 374,673

Distributions:	
Mandatory 3 ½% & Bottle Tax	0
Law Enforcement	0
Alcohol Education & Rehab	0
Other County/Municipal	0
Other Distributions	0
Total Distributions	0

Working Capital Retained (Appropriated Fund Balance)	0
	0

Total Expenses, Distribution & Reserve \$1,551,039

Section 3. Copies of this Proposed Budget Document shall be furnished to the Mt. Pleasant Town Board, the state ABC Commission, and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted by the Mt. Pleasant ABC Board on April 14, 2026.



Haney CPA, PLLC

May 1, 2026

To Town Council and Management of
Town of Mt. Pleasant, North Carolina
8590 Park Dr
Mt. Pleasant, NC 28124

This letter is to confirm our understanding of the terms and objectives of our engagement and the basis and limitations of the services we will provide. Our services, as described in the following paragraph will start July 1, 2026, and will last for a mutually-agreed time frame of twelve months.

Our Responsibilities

Joe Haney, Partner, will be assigned to this engagement. He will be directed and supervised by Randy Halloway, Town Manager, and Amy Schueneman, Finance Officer/Town Clerk, as well as other accounting and HR staff at the Town of Mt. Pleasant, North Carolina. Joe Haney will be performing requested accounting functions including the following:

- a. Review and gain an understanding of internal control processes
- b. Reconciling cash and investments as of June 30th, 2026
- c. Reconciling property taxes as of June 30th, 2026
- d. Reconciling other receivables as of June 30th, 2026
- e. Reconciling refund receivable as of June 30th, 2025
- f. Reconciling prepaids as of June 30th, 2026
- g. Reconciling fixed assets and accumulated depreciation as of June 30th, 2026
- h. Reconciling debt as of June 30th, 2026
- i. Reconciling fund balance as of June 30th, 2026
- j. Reviewing budget to actual expenditures as of June 30th, 2026 to assist in preventing budgetary violations.
- k. Drafting of Town's financial statements to be included with the Town's annual audit.
- l. Maintaining the Town's fixed assets including calculation of depreciation, i.e. fixed asset reports
- m. Review or reconcile any other areas of financial accounting management requests.
- n. Including working on site at the Town's offices up to a quarterly basis to and answering questions that may arise monthly with a monthly cap of 5 hours per month. This hourly cap does not apply to work on year-end and assisting with finalizing of trial balance in preparation of the audit.

Joe Haney will not make any management decisions or perform any management functions.



Management Responsibilities

Randy Holloway and Amy Schueneman will make all management decisions and perform all management functions. Amy Scheuneman, Finance Officer at Town of Mt. Pleasant will oversee our services. Randy Holloway will evaluate the adequacy and results of services we perform and will accept responsibility for the services we provide. Randy Holloway and Amy Schueneman and the Town of Mt. Pleasant will also establish and maintain internal controls, including monitoring ongoing activities.

We will not hold your property in trust for you, or otherwise accept fiduciary duties in the performance of the engagement.

Our engagement cannot be relied upon to disclose errors, irregularities, or illegal acts, including fraud or defalcation that may exist. However, we will inform the appropriate level of management of any material errors that come to our attention and any irregularities or illegal acts that come to our attention, unless they are clearly inconsequential.

Other Relevant Information

Our fee for this engagement will be \$9,600 billed in monthly installments starting at the rate of \$800 per month. In the event we go over our monthly hourly cap of 5 hours per month or audit preparation cap of 40 hours throughout the year the additional hours will be invoiced at an hourly rate of \$110. We also reserve the right to invoice for any out-of-pocket expenses incurred in providing these services to you, i.e. travel expenses, mileage reimbursement, printing cost if any.

We will bill you as work progresses and these bills will be payable within 30 days. Any unpaid balances after 30 days will accrue interest at the rate of 18% per annum. If an unpaid balance exceeds 30 days, we reserve the right to discontinue our services until payment is received in full.

Telephone calls are treated the same way as any other time spent on your behalf. If matters of substance are discussed, we will charge our time and bill it to you. We do not bill for personal calls of a nonbusiness nature. Due to the extensive amount of consulting work done by our firm, conducting business by telephone consumes a substantial amount of our time. The telephone can be an effective, time-saving, device and we make maximum use of it.

Arbitration:

If a dispute arises out of or relates to this engagement letter and/or the services and relationship contemplated hereby, the parties agree to first endeavor to settle the dispute in an amicable manner by mediation. Such mediation shall occur upon written request by either party and the actual mediation procedure shall commence within forty-five (45) days of the date of such written notice and will be held at a location in Catawba County, North Carolina. If such dispute is not resolved by mediation, the dispute(s) and all issues relating thereto shall be submitted to binding arbitration upon the written request of either party. All such controversies or claims arising out of or relating to this engagement letter and/or the services and relationship contemplated hereunder shall be submitted to such binding arbitration by and under the following procedures.

1. The party requesting such arbitration shall provide written notice of the same to the other party;
2. The parties shall have fifteen (15) days from date of such written notice to attempt to agree upon a single arbitrator to hear the matter;

3. Should the parties be unable to agree upon a single arbitrator, each party shall, within thirty (30) days of the first notice of submission to arbitration, select one (1) arbitrator and those two (2) arbitrators shall select a third arbitrator. The panel of three (3) arbitrators shall hear the subject case and the decision on the case shall be final and binding upon the parties. Such final and binding decision by the arbitrator(s) shall be binding and enforceable as a judgment against the parties;
4. The arbitration proceeding shall be held pursuant to and in accordance with the North Carolina Uniform Arbitration Act;
5. The arbitrator or panel of arbitrators, whichever the case may be, may award attorneys' fees to the prevailing party or to the party which prevails on a majority of its claims and such award shall be binding upon the party against whom the arbitrator(s) award the same; and
6. The parties agree to pay the fees of the arbitrator(s) equally upon receipt of a statement or invoice from the arbitrator(s) for services rendered.

You agree to hold us harmless and to release, indemnify, and defend us for any liability or cost, including attorney's fees, resulting from management's knowing misrepresentations to us.

We shall be pleased to discuss this letter with you at any time. If the foregoing is in accordance with your understanding, please sign this letter below and return it to us as soon as possible.

We appreciate this opportunity to be of service to you.

Sincerely,

Haney CPA, PLLC

Haney CPA, PLLC

ACCEPTED:

Randy Holloway
Town Manager

Amy Schueneman
Finance Officer/Town Clerk

[Date]

[Date]

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TIP AGREEMENT – PROJECT COST PARTICIPATION

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AGREEMENT OVERVIEW

NORTH CAROLINA
CABARRUS COUNTY

DATE: 4/29/2026

PARTIES TO THE AGREEMENT:

PROJECT NUMBERS:

NORTH CAROLINA DEPARTMENT
OF TRANSPORTATION

TIP #: BN-0033

AND

WBS ELEMENTS: PE 52126.1.1
ROW 52126.2.1
UTIL 52126.2.2
CON 52126.3.1

TOWN OF MOUNT PLEASANT

The purpose of this Agreement is to identify the participation in project costs, project delivery and/or maintenance, by the other party to this Agreement, as further defined in this Agreement.

SCOPE OF PROJECT (“Project”): This Project consists of constructing sidewalk and curb and gutter on the south side of East Franklin Street from North Main Street to Blueberry Street and the north side of East Franklin Street from B Street to Crowell Street.

ESTIMATED COST OF THE PROJECT: \$ 3,200,000
ESTIMATED COSTS TO OTHER PARTY: \$ 640,000 (20%)
ESTIMATED COSTS TO DEPARTMENT: \$ 2,560,000 (80%)

RESPONSIBILITY FOR COSTS THAT EXCEED FUNDING:

The Town of Mount Pleasant is responsible for all costs that exceed total estimated cost.

BREAK DOWN OF PHASES:

ESTIMATED COST OF THE PE PHASE: \$ 383,750
ESTIMATED COST TO OTHER PARTY (PE): \$ 76,750

ESTIMATED COST OF ROW PHASE: \$ 415,000
ESTIMATED COSTS TO OTHER PARTY (ROW): \$ 83,000

ESTIMATED COST OF UTIL PHASE: \$ 415,000
ESTIMATED COSTS TO OTHER PARTY (UTIL): \$ 83,000

ESTIMATED COSTS OF CON PHASE: \$ 1,986,250
ESTIMATED COSTS TO OTHER PARTY (CON): \$ 397,250

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PAYMENT TERMS: The Town of Mount Pleasant will submit payment for the PE phase upon execution of agreement and payment for the other phases will be submitted prior to beginning of that phase of work.

MAINTENANCE: Town of Mount Pleasant

EFFECTIVE DATES OF AGREEMENT:

START: Upon Full Execution of this Agreement

END: When work is complete and all terms are met.

This **Agreement** is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the **Department** and the Town of Mount Pleasant, hereinafter referred to as the **Municipality**; and collectively referred to as the **Parties**.

The **Parties** to this Agreement, listed above, intend that this Agreement, together with all attachments, schedules, exhibits, and other documents that both are referenced in this Agreement and refer to this Agreement, represents the entire understanding between the **Parties** with respect to its subject matter and supersedes any previous communication or agreements that may exist.

I. WHEREAS STATEMENTS

WHEREAS, this Agreement is made under the authority granted to the **Department** by the North Carolina General Assembly under General Statutes of North Carolina (NCGS), particularly Chapter 136-66.1 and 136-66.3; and,

WHEREAS, the **Department** and the **Municipality** have agreed that the jurisdictional limits of the **Parties**, as of the date of entering the agreement for the above-mentioned project, are to be used in determining the duties, responsibilities, rights, and legal obligations of the **Parties** hereto for the purposes of this Agreement.

NOW, THEREFORE, this Agreement states the promises and undertakings of each party as herein provided, and the **Parties** do hereby covenant and agree, each with the other, as follows:

II. RESPONSIBILITIES

A. DEPARTMENT

The **Department** shall be responsible for all phases of project delivery to include planning, design, right of way acquisition, utility relocation, construction and maintenance as shown in the **PROJECT DELIVERY REQUIREMENTS** Provision.

B. MUNICIPALITY

The **Municipality** shall be responsible for maintenance as shown in the **PROJECT DELIVERY REQUIREMENTS** Provision and payment as shown in the **COSTS AND FUNDING** Provision.

III. PROJECT DELIVERY REQUIREMENTS

A. PLANNING, DESIGN, AND CONSTRUCTION

- i. The **Department** will be responsible for preparing the environmental and/or planning document and obtaining any environmental permits.
- ii. The **Department** will be responsible for preparing the plans and specifications and letting the Project to construction.
- iii. The **Department** shall construct the Project in accordance with the plans and specifications for the Project. The **Department** shall administer the construction contract for said Project. All work shall be done in accordance with Departmental standards, specifications, policies, and procedures.

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B. RIGHT OF WAY ACQUISITION

The **Department** will be responsible for acquiring any needed right of way required for the Project in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.

C. NON-MUNICIPAL UTILITY RELOCATIONS

The **Department** will coordinate the relocation of all non-municipal utilities, where necessary. The **Municipality** shall exercise any rights that it may have under any franchise to effect all necessary changes, adjustments, and relocations of communications and electric power lines; underground cables, gas lines, and, and other pipelines or conduits; or any privately- or publicly-owned utilities.

D. MUNICIPAL UTILITY RELOCATIONS

Responsibilities

It is understood that there are no municipally-owned water and sewer lines to be adjusted or relocated at this time. If during the project it becomes necessary to adjust or relocate municipally-owned water and/or sewer lines, a separate Utility Agreement will be prepared at the appropriate time.

E. MAINTENANCE

Upon completion of the Project:

- i. The **Municipality** shall be responsible for maintaining all sidewalks.
- ii. The **Department** shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highway," and department criteria.
- iii. The roadway improvements that are within state-owned right of way shall be considered a part of the State Highway System and shall be owned and maintained by the **Department**.

IV. COSTS AND FUNDING

A. PROJECT COSTS AND FUNDING

The **Municipality** has agreed to participate in Project costs as follows:

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- i. The estimated cost of the Project is \$3,200,000. Both **Parties** understand that this is an estimated cost and is subject to change.
- ii. The **Municipality** shall participate in 20% of Project Costs. The **Department** will participate in 80% of Project Costs. The **Municipality** is responsible for all costs that exceed the estimated costs.
- iii. The **Department** may consult with the **Municipality** on changes to cost estimates prior to construction, or changes to costs during construction. Consultation between the **Department** and the **Municipality** is offered as a courtesy to apprise the **Municipality** of potential cost increases and to allow appropriate budgeting. Failure of the **Department** to notify the **Municipality** of cost increases does not affect the payment terms of the agreement.

B. PAYMENT BY THE MUNICIPALITY

- i. The **Municipality** shall provide a down payment for each phase of the Project, prior to the **Department** initiating work on each phase. The **Department** will notify the **Municipality** of the requested amount of down payment. The **Municipality** shall remit payment, in accordance with the attached “Remittance Guidance”.
- ii. Based on the estimated cost of the PE phase, the **Municipality** shall submit payment for \$76,750 to the **Department’s** Fiscal Section upon full execution of this Agreement in accordance with the attached “Remittance Guidance”.
- iii. If costs for the current phase of work exceed the available funding, then the **Department** will notify the **Municipality** of any additional down payment needed.
- iv. At any time prior to final billing by the **Department**, the **Municipality** may prepay any portion of the estimated cost by sending payment in accordance with the attached “Remittance Guidance”. The **Department** will provide a final billing based on the fixed cost, less any previous payments that have been made.

V. STANDARD PROVISIONS

A. AGREEMENT MODIFICATIONS

Any modification to scope, funding, responsibilities, or time frame will be agreed upon by all **Parties** by means of a written Supplemental Agreement.

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TIP AGREEMENT – PROJECT COST PARTICIPATION

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B. ASSIGNMENT OF RESPONSIBILITIES

The **Department** must approve any assignment or transfer of the responsibilities of the **Municipality** set forth in this Agreement to other parties or entities.

C. AGREEMENT FOR IDENTIFIED PARTIES ONLY

This Agreement is solely for the benefit of the identified **Parties** to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.

D. OTHER AGREEMENTS

The **Municipality** is solely responsible for all agreements, contracts, and work orders entered into or issued by the **Municipality** to meet the terms of this Agreement. The **Department** is not responsible for any expenses or obligations incurred for the terms of this Agreement except those specifically eligible for the funds and obligations as approved by the **Department** under the terms of this Agreement.

E. TITLE VI

The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

F. AUTHORIZATION TO EXECUTE

The **Parties** hereby acknowledge that the individual executing this Agreement has read this Agreement, conferred with legal counsel, fully understands its contents, and is authorized to execute this Agreement and to bind the respective **Parties** to the terms contained herein.

G. DEBARMENT POLICY

It is the policy of the **Department** not to enter into any agreement with parties that have been debarred by any government agency (Federal or State). By execution of this agreement, the **Municipality** certifies that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Agency or Department and that it will not enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

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H. INDEMNIFICATION

The **Municipality** will indemnify and hold harmless the FHWA (if applicable), the **Department** and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns from and against any and all claims for damage and/or liability, including those that may be initiated by third parties, in connection with the Project activities performed pursuant to this Agreement including construction of the Project, except for those claims arising out of the errors, omissions, or negligence of the **Department**, its respective officers, directors, principals, employees, agents, successors, and assigns.

I. AVAILABILITY OF FUNDS

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

J. COUNTERPARTS AND ELECTRONIC SIGNATURES

- i. This Agreement, and other documents to be delivered pursuant to this Agreement, may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document and will be effective when counterparts have been signed by each of the **Parties**. An image of a manual signature on this Agreement, or other documents to be delivered pursuant to this Agreement, will constitute an original signature for all purposes. The delivery of copies of this Agreement or other documents to be delivered pursuant to this Agreement, including executed signature pages where required, by electronic transmission will constitute effective delivery of this Agreement or such other document for all purposes.
- ii. The **Parties** hereto further acknowledge and agree that this Agreement may be signed and/or transmitted by email or a PDF document or using electronic signature technology (e.g. DocuSign, Adobe Sign, or other electronic signature technology), and that such signed record shall be valid and as effective to bind the **Party(ies)** so signing as a paper copy bearing a handwritten signature. By selecting "I Agree", "I Accept", or other similar item, button, or icon via use of a keypad, mouse, or other device, as part of the electronic signature technology, the **Parties** consent to be legally bound by the terms and conditions of Agreement and that such act constitutes a signature as if actually signed in writing. The **Parties** also agree that no certification authority or other third-party verification is necessary to validate its electronic signature and that the lack of such certification or third-party verification will not in any way affect the enforceability of its electronic signature. The **Parties** acknowledge and agree that delivery of a copy of this Agreement or any other document contemplated hereby through the electronic signature technology, will have the

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same effect as physical delivery of the paper document bearing an original written signature.

K. GIFT BAN

By Executive Order 24, issued by Governor Perdue, and NCGS 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor’s Cabinet Agencies (i.e. Administration, Adult Corrections, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

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SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed the day and year heretofore set out, on the part of the **Department** and the **Municipality** by authority duly given.

(DOCUSIGN ONLY)

TOWN OF MOUNT PLEASANT

Authorized Signer: _____

Print Name: _____

Title: _____

Date Signed: _____

If applicable, this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act:

Fed Tax ID No: _____

Finance Signer: _____

Remittance Address:

Print Name: _____

Title: _____

Date Signed: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Print Name: _____

Title: _____

Date: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (DATE)

**ACCOUNTS RECEIVABLE
TIP AGREEMENT – PROJECT COST PARTICIPATION**

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SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed the day and year heretofore set out, on the part of the **Department** and the **Municipality** by authority duly given.

(INK SIGNATURES)

TOWN OF MOUNT PLEASANT

Attest: _____ Authorized Signer: _____
By: _____ Print Name: _____
Title: _____ Title: _____
Date Signed: _____

If applicable, this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act:

Fed Tax ID No: _____ Finance Signer: _____
Remittance Address: _____ Print Name: _____
_____ Title: _____
_____ Date Signed: _____

(DOCUSIGN)

DEPARTMENT OF TRANSPORTATION

By: _____
Print Name: _____
Title: _____
Date: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (DATE)

Crystal Smith

From: — Lori Furr
Sent: Tuesday, April 21, 2026 9:30 AM
To: Crystal Smith
Subject: Re: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

I think that is a great idea.

Get [Outlook for iOS](#)

From: Crystal Smith <smithc@mtpleasantnc.us>
Sent: Monday, April 20, 2026 12:06:40 PM
To: Tony Lapish <lapisht@mtpleasantnc.us>; Liz Poole <poolel@mtpleasantnc.gov>; Lori Furr <furrl@mtpleasantnc.us>; Justin Simpson <simpsonj@mtpleasantnc.us>; Mike Steiner <steinerm@mtpleasantnc.gov>; Steven Dixon <dixons@mtpleasantnc.us>
Cc: Randy Holloway <hollowayr@mtpleasantnc.us>; Erin Burris <burrise@mtpleasantnc.us>; Amy Schueneman <amy@mtpleasantnc.gov>; John Scarbrough <jfs@sandslegal.net>
Subject: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

Good afternoon. Staff are suggesting the Town of Mount Pleasant observe voluntary water conservation. Cabarrus County and the City of Concord have adopted voluntary water conversation, and below is what they published. Staff are suggesting similar language:

Please reply to me directly if you agree with voluntary conservation. As a reminder, the Town Clerk is out of town this week. I am copying Ms. Schueneman on this email.

[CITY OF CONCORD WATER CUSTOMERS ENCOURAGED TO CONSERVE WATER](#)

4/17/2026 1:33:00 PM

The City of Concord, along with communities throughout the region, is asking residents to voluntarily conserve water, effective immediately. The City of Concord and Cabarrus County are currently identified as being in an extreme drought condition and Lake Howell is currently 11 inches below full. As a result of the continued dry conditions throughout the region, all City of Concord water customers are encouraged to take voluntary actions to help conserve the area's water supply.

Steps customers can take to voluntarily reduce their water use include:

Crystal Smith

From: Steven Dixon
Sent: Tuesday, April 21, 2026 8:27 AM
To: Crystal Smith
Subject: Re: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

Sure

Get [Outlook for iOS](#)

From: Crystal Smith <smithc@mtpleasantnc.us>
Sent: Monday, April 20, 2026 12:06:40 PM
To: Tony Lapish <lapisht@mtpleasantnc.us>; Liz Poole <poolel@mtpleasantnc.gov>; Lori Furr <furrl@mtpleasantnc.us>; Justin Simpson <simpsonj@mtpleasantnc.us>; Mike Steiner <steinerm@mtpleasantnc.gov>; Steven Dixon <dixons@mtpleasantnc.us>
Cc: Randy Holloway <hollowayr@mtpleasantnc.us>; Erin Burrise <burrise@mtpleasantnc.us>; Amy Schueneman <amy@mtpleasantnc.gov>; John Scarbrough <jfs@sandslegal.net>
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Steps customers can take to voluntarily reduce their water use include:

Crystal Smith

From: Liz Poole
Sent: Monday, April 20, 2026 1:14 PM
To: Crystal Smith
Subject: Re: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

I presumed this would happen so yes. Thanks.

Liz

On Apr 20, 2026, at 12:06 PM, Crystal Smith <SmithC@mtpleasantnc.us> wrote:

Good afternoon. Staff are suggesting the Town of Mount Pleasant observe voluntary water conservation. Cabarrus County and the City of Concord have adopted voluntary water conservation, and below is what they published. Staff are suggesting similar language:

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4/17/2026 1:33:00 PM

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Steps customers can take to voluntarily reduce their water use include:

Crystal Smith

From: Mike Steiner
Sent: Tuesday, April 21, 2026 2:05 PM
To: Crystal Smith
Subject: RE: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

Agree

From: Crystal Smith <smithc@mtpleasantnc.us>
Sent: Monday, April 20, 2026 12:07 PM
To: Tony Lapish <lapisht@mtpleasantnc.us>; Liz Poole <poolel@mtpleasantnc.gov>; Lori Furr <furrl@mtpleasantnc.us>; Justin Simpson <simpsonj@mtpleasantnc.us>; Mike Steiner <steinerm@mtpleasantnc.gov>; Steven Dixon <dixons@mtpleasantnc.us>
Cc: Randy Holloway <hollowayr@mtpleasantnc.us>; Erin Burrise <burrise@mtpleasantnc.us>; Amy Schueneman <amy@mtpleasantnc.gov>; John Scarbrough <jfs@sandslegal.net>
Subject: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

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CITY OF CONCORD WATER CUSTOMERS ENCOURAGED TO CONSERVE WATER

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Steps customers can take to voluntarily reduce their water use include:

Crystal Smith

From: Justin Simpson
Sent: Wednesday, April 22, 2026 5:20 PM
To: Crystal Smith
Subject: Re: Voluntary Water Conservation: ***Please Do Not Reply All To This Email per GS 143-318-11, Rule 5, Open Meeting Law

I am good with this. Thanks!

Justin E. Simpson
Town Commissioner | [Town of Mount Pleasant](#)
O: (704) 425-1676
E: simpsonj@mtpleasantnc.us
8590 Park Dr.
Mount Pleasant, NC 28124

On Apr 20, 2026, at 12:06 PM, Crystal Smith <smithc@mtpleasantnc.us> wrote:

Good afternoon. Staff are suggesting the Town of Mount Pleasant observe voluntary water conservation. Cabarrus County and the City of Concord have adopted voluntary water conservation, and below is what they published. Staff are suggesting similar language:

Please reply to me directly if you agree with voluntary conservation. As a reminder, the Town Clerk is out of town this week. I am copying Ms. Schueneman on this email.

[CITY OF CONCORD WATER CUSTOMERS ENCOURAGED TO CONSERVE WATER](#)

4/17/2026 1:33:00 PM

The City of Concord, along with communities throughout the region, is asking residents to voluntarily conserve water, effective immediately. The City of Concord and Cabarrus County are currently identified as being in an extreme drought condition and Lake Howell is currently 11 inches below full. As a result of the continued dry conditions throughout the region, all City of Concord water customers are encouraged to take voluntary actions to help conserve the area's water supply.



RE: Letter of Support for The Avett Theater

To Whom it May Concern,

The Town of Mount Pleasant supports efforts to renovate, open, and operate The Avett Theater in the historic former Paula Theater building in downtown Mount Pleasant. The theater is listed as important catalyst project for downtown revitalization in the Town's Comprehensive Plan. In an effort to complete the catalyst projects highlighted in the plan, the Town has undertaken the following efforts:

- Installed a new 12-inch water line capable of providing the fire flow necessary to provide fire suppression sprinklers in an assembly use like a theater.
- Preparing engineering plans for stormwater and parking improvements behind the theater for 160 parking spaces to serve the southwest quadrant of downtown Mount Pleasant.
- Created a parking inventory to ensure adequate parking within a 10-minute walk of downtown.
- Working with NCDOT on pedestrian improvements to access the theater.
- Produced engineering documents and applied for a grant to bury overhead utility lines to improve electric and telecommunications reliability and reduce visual blight in downtown.

Embracing small-town character through historic preservation and revitalizing downtown while preserving its historic charm are guiding principles in the Town's Comprehensive Plan. The theater building is a contributing structure in a National Register Historic District. The Town has made it a priority to collaborate with partners to facilitate the historic rehabilitation of the building and restore it back to its original use as an entertainment and arts venue. The Town is open to providing support to the theater under NCGS 160A-488, if funding sources are identified. The Town is also willing to work collaboratively with the Cabarrus Arts Council on future programming and community use of the space, once renovated.

Please do not hesitate to reach out with any questions for the Town at 704-436-9800.

Sincerely,

Mayor and Town of Mount Pleasant Board of Commissioners
Town of Mount Pleasant

Attachment: Relevant sections of Comprehensive Plan

MEMORANDUM

To: Mayor and Town Board

From: Randy Holloway, Town Manager

Date: May 12, 2026

RE: Manager's report for April 2026

Please find listed below an update / overview for the month of April 2026

- Continued working with Staff, Graver Engineering and NCDEQ to keep the PAC project plans moving forward. Test samples from the new well have been received and forwarded to Graver Engineering. The 24-hour draw-down test on the well has been completed and that went very well. We have forwarded those results to Graver Engineering to be sent to NCDEQ. We hope to have the PAC system permitted and running by mid-to late-May.
- Worked with Staff and the water plant operators to try and prevent taste and odor issues. We placed a new device in the lagoon called "Sonic Pure" and it appears to be helping with the algae issues that we have experienced in the past.
- Continued working with Staff, LKC and State Utility to review and approve items for change orders for the water line and to keep the projects moving forward. Worked with Staff, LKC and State Utility to work out the details of adding a new 12" water line from the water treatment plant to the North Drive water tank to increase the reliability of the water distribution system and that project has been approved by NCDEQ. There are sufficient funds remaining from the overall project to pay for this additional project. The Assistant Manager has a comprehensive update to her monthly report.
- Continued worked with Staff to keep the State funded sidewalk project and the North Washington Drive projects moving forward.
- Continued working with Staff to keep the proposed Town parking lot behind Buddy's restaurant moving forward.
- Continued working with Staff on the FY26/27 budget process.
- Participated in the monthly water and sewer project update meetings.
- Attended the monthly WSACC meeting.
- LKC Engineering will be working to engineer the replacement of the 2-inch waterline on a portion of S. Skyland and Allman Circle with a new 6-inch waterline.
- Pleased to report that the old pumps at the Water Intake on Dutch Buffalo Creek have been replaced and the new pumps are up and running. We did not purchase any water from the City of Concord during this process. We were able to operate from the lagoon reserves.



To: Mayor & Board of Commissioners
From: Erin Burris, AICP, Assistant Town Manager & Planning Director
Date: May 12, 2026
Re: Monthly Update for Planning, Economic Development, & Infrastructure Projects

Active Planning & Zoning Cases

REZ 2025-06 BURLESON PROPERTY / ABC STORE

Description: Applicant requests to amend existing Conditional Zoning General Commercial District (CZ C-2) to include ABC alcohol sales as a permitted use in the district.
Location: 8930/8934 E. Franklin St.
Cabarrus PIN: 5670-41-7979
Current Zoning: Conditional Zoning General Commercial (CZ C-2)
Proposed Zoning: Same with added use of ABC alcohol sales.
Area: 2.38ac.
Estimated Sewer Capacity Usage: n/a
Current Status: Planning & Zoning Board approved at April 27 meeting.

SITE 2023-01 PROPEL CHURCH

Description: Site plan for religious institution
Location: 7801 NC Highway 73 E
Cabarrus County Parcel Number(s): 5660-96-0201
Zoning: OI Office & Institutional
Area: approx. 6.8 acres
Estimated Sewer Capacity Usage: 1,520gpd (5gal per seat)
Current Status: Revised site plan received to address TRC comments (dormant for two years). Under review.

SUB 2024-01 ADAMS CREEK SUBDIVISION

Description: Major subdivision construction plans for 60-lot single-family residential subdivision. Property annexed and zoned in 2020 and rezoned with Preliminary Plat approval in 2024.
Location: 929, 941, and 827 Walker Road
Cabarrus PIN: 5650-95-6345, 5660-05-0225, & 5650-95-8958
Current Zoning: CZ RM Conditional Zoning Residential Medium Density
Area: approx.. 30 acres
Proposed Density: 2.0 dwelling units per acre
Estimated Sewer Capacity Usage: 13,500gpd (Town Board approval needed for allocation)
Current Status: Construction plan submittal received. To be distributed to Technical Review Committee for review.

SITE 2026-01 YOST PROPERTY

Description: Site plan to construct counseling office
Location: 5623 NC Hwy. 49 N
Cabarrus PIN: 5650-82-0012
Current Zoning: Conditional Zoning Office & Institutional (CZ OI)

Area: 1.04 acres

Current Status: Waiting for formal site plan submittal.

SUB 2026-01 PLEASANT SPRINGS SUBDIVISION (& REZ 2026-03)

Description: Proposed major subdivision preliminary plat for 89 lot single-family residential subdivision. Property was initially annexed into the Town limits in 2019 and zoned RH and C-2. Applicant proposes rezoning 7.3 acres of C-2 zoning to RH zoning.

Location: 5122 & 5130 NC Highway 49 N (near intersection of Hwy. 49 and Cold Springs Rd.)

Cabarrus PIN: 5660-34-5579

Current Zoning: RH Residential High Density (approx. 31.5 acres) & C-2 General Commercial (approx. 7.3 acres)

Proposed Zoning: Request to rezone 7.34 acres of C-2 to RH. All other zoning to remain the same

Area: 38.8 acres

Proposed Density: 2.3 dwelling units per acre

Estimated Sewer Capacity Usage: 20,025 gpd (Town Board approval required for allocation)

Current Status: Revised plat received. Technical Review Committee currently reviewing. Anticipated to be on June 22 Planning & Zoning Board Agenda.

SUB 2025-01 N. MAIN STREET INFILL SUBDIVISION (revised)

Description: Preliminary plat for proposed 17-lot infill subdivision on N. Main Street.

Location: 816 N. Main Street

Cabarrus PINs: 5670-16-6055 & 5670-15-7981

Current Zoning: RM Residential Medium Density

Area: 7.90 acres

Proposed Density: 2.15 dwelling units per acre

Estimated Sewer Capacity Usage: 3,825 gpd

Current Status: Revised plat received. Technical Review Committee currently reviewing. Anticipated to be on June 22 Planning & Zoning Board Agenda.

SITE 2025-01 HARRIS MUSTANG SUPPLY

Description: Request construct a 12,000 square foot building with office, retail, and warehouse space

Location: 6705 NC Highway 49 N

Cabarrus PIN: 5660-34-5579

Zoning: CZ I-1 Light Industrial

Area: 4.93 acres

Estimated Sewer Capacity Usage: 0 gpd (project to utilize well and septic)

Current Status: Construction underway.

SITE 2024-01 UWHARRIE BANK

Description: Construction of new approximately 6,000sf bank building

Location: 8320 W. Franklin St.

Cabarrus County Parcel Number(s): 5670-13-6357

Current Zoning: CC Center City

Area: 3.707 acres (approximately 1 acre portion of site to be used)

Estimated Sewer Capacity Usage: existing tap for previous building

Current Status: Construction nearing completion.

SUB 2020-03 BRIGHTON PARK

Description: 178-lot single-family subdivision with community clubhouse and pool. Plans for development of this property were originally initiated in 2008.

Applicant: Niblock Homes

Location: Southwest corner of NC Highway 73 and NC Highway 49
Cabarrus County Parcel Number: 5660-56-4096, 6785, 8647, & 9681
Zoning: RM Residential Medium Density
Area: 86.77 acres
Density: 2.05 dwelling units per acre
Estimated Sewer Capacity Usage: 28,560gpd for first three phases and 14,160gpd for last two phases (42,720gpd total, allocated in development agreement 6/17/2022)
Current Status: Phase 1 Final Plat (58 lots) recorded. Bonded improvements are being completed. Zoning Permits being issued (17 issued to date, 40 remaining in Phase 1).

SUB 2017-01 GREEN ACRES

Description: 37-lot single-family subdivision. Plans for development of this property were originally initiated in 2008.

Location: NC Highway 73 at Green Acres Circle

Cabarrus County Parcel Number(s): 5651-70-6355

Zoning: RM CZ Conditional Residential Medium Density

Area: 14.92 acres

Density: 2.28 dwelling units per acre

Estimated Sewer Capacity Usage: 8,880gpd (allocated in development agreement 7/12/2022)

Current Status: All 37 zoning permits issued. Preparing for final engineering and zoning inspection for release of bonds and development agreement.

Code of Ordinances

During 2026, codification and updates to Part 4 Public Works and Part 6 Licensing and Regulation will be completed.

WSACC Sewer Treatment Capacity Allocation

The WSACC Wastewater Capacity Distribution #14 added 9,574 gpd to Mount Pleasant's allocation (for a total of 133,438gpd since November 20, 2023). The Town's updated sewer allocation spreadsheet shows 36,860 gpd of non-strategic reserve allocated, 45,450gpd of pending non-strategic reserve, and 13,308gpd of strategic reserve remaining to be allocated through the 30MGD Rocky River Regional Wastewater Treatment Plant (RRWWTP) expansion. Allocation expires after two years, if developments have not moved forward with construction plans. WSACC flow acceptance expires after two years following construction plan approval.

Permits

April permits attached end of report.

Infrastructure Projects

Information on all infrastructure projects is provided on the Town's project website at <https://mpncfuture.com/>
Below is a summary of project descriptions, overall schedule, funding sources, and status from the website:

WATER DISTRIBUTION IMPROVEMENTS (12-INCH WATER MAINS) – NEARING COMPLETION

- **Project Description:** This project will replace old 6-inch water lines (most installed in 1937) with new 12-inch water mains along Main Street (North Drive to Lee Street), Franklin Street (Skyland Drive to Blueberry Street), Cook Street (Main Street to N. Washington Street), and Highway 49 (Main Street to Highway 73 interchange). This is a total of approximately 4 miles of waterline. This project will improve both water quality and fire flow throughout the Town. Click [here](#) to view the proposed improvements map.
- **Schedule:** This project began February 10, 2025 with substantial completion scheduled by the end of 2025. Contracted completion date is May 6, 2026.

- **Funding Source:** \$9,988,029 State Budget allocation from federal ARPA funds
- **Status:** Nearing completion-Approximately 99% complete (based on original contract). Two new segments added to project due to available funds. Latest update can be viewed at:
<https://mpncfuture.com/Dev/ID/1057/Waterline-Project-Monthly-Update-May-1-2026>

LOWER ADAMS CREEK SEWER OUTFALL – COMPLETE

- **Project Description:** This project was originally planned to be completed by the Water and Sewer Authority of Cabarrus County (WSACC) in 2009. The project never came to fruition, so the Town is picking up the project where it left off. This project will retire the Summer Street and Pasture pump stations. Click [here](#) to view the proposed Lower Adams Creek Sewer Outfall map. Click [here](#) to see a composite map of all proposed sewer improvements.
- **Schedule:** This project began March 3, 2025 with completion by March 2026.
- **Funding Source:** \$5,822,971 State Budget allocation from federal ARPA funds
- **Status:** Complete

WATER INTAKE & TREATMENT IMPROVEMENTS – NEARING COMPLETION

- **Project Description:** The Town worked with the North Carolina Department of Environmental Quality (NCDEQ) and three different consulting engineers to determine the necessary water intake and treatment upgrades and changes to improve drinking water quality and bring disinfection byproduct levels into compliance. All internal components and filter media the Water Treatment Plant are being replaced, a new Powder Activated Carbon (PAC) system is being installed, and the ground storage tank will be cleaned and coated and have new pipes and pumps installed. The Town plans to utilize a well to feed the PAC system and supplement the water from Dutch Buffalo Creek.
- **Schedule:** Recommendations from engineering firms were provided in February 2025. The implementation and installation of improvements began March 2025. The water treatment plant will be shut down to complete water treatment plant, PAC, and ground storage improvements August through December of 2025. Water will be purchased from the City of Concord during this time.
- **Funding Source:** Approximately \$1,600,000 total cost utilizing \$1,000,000 State Budget allocation (redirected by technical correction in state budget from S. Skyland Drive/Allman Road extension water lines). Approximately \$600,000 to be used from Water/Sewer fund balance. Additional funding is being pursued to complete needed improvements.
- **Status:** Nearing Completion-Approximately 99% complete. Water Treatment Plant, ground storage, and clear well upgrades and testing have been completed. Water Treatment Plant started producing water the week of March 4. Powder Activated Carbon (PAC) system building has been constructed and system has been set up. NCDEQ has approved well location. Well has been installed and tested. Waiting on final NCDEQ approval of engineering for PAC integration. PAC system should be active during spring.

N. WASHINGTON STREET SIDEWALK – ENGINEERING COMPLETE

- **Project Description:** The Town adopted an NCDOT-funded Pedestrian Project Acceleration Plan in 2020 and has been pursuing funding to complete priority sidewalk segments since that time. The first sidewalk project will complete 900 feet of sidewalk, curb & gutter on the southern end of N. Washington St. between Park Drive and E. Franklin Street. This also includes a new stormwater culvert and slightly wider travel lanes. Phase 2 on S. Washington Street is not included in this project.
[N. Washington Street cut-sheet excerpt from Project Acceleration Plan](#)
- **Schedule:** Engineering is complete. Final approvals are underway. Right-of-way acquisition is underway. The project is expected to go to bid in spring of 2026 with construction to begin mid-year.
- **Funding Source:** In the state's 2023 budget, \$2.7 million was directed to the Town of Mount Pleasant to complete priority sidewalk segments.

- **Status:** Volkert Engineering has completed engineering plans. Right-of-way acquisition underway. Should go to bid by end of June 2026.

FRANKLIN STREET SIDEWALKS - IN PRELIMINARY ENGINEERING

- **Project Description:** The Town adopted an NCDOT-funded Pedestrian Project Acceleration Plan in 2020 and has been pursuing funding to complete priority sidewalk segments since that time. There were three segments identified on Franklin Street: Duchess Drive to Halifax Street, Halifax Street to Main Street, and Main Street to Blueberry Street. The Town worked with NCDOT to design a project for one or more of these segments to stay within available funds. Click here for excerpts from the Project Acceleration Plan. Each segment is being evaluated for feasibility with available funds.
[Franklin Street \(Duchess Drive to Halifax Street\) cut-sheet from Project Acceleration Plan](#)
[Franklin Street \(Halifax Street to Main Street\) cut-sheet from Project Acceleration Plan](#)
[Franklin Street \(Main Street to Blueberry Street\) cut-sheet from Project Acceleration Plan](#)
 After getting cost estimates from NCDOT, it was determined that only the E. Franklin Street section of sidewalk, curb & gutter between Main Street and Blueberry Street could be completed with available funding. This segment was chosen because it will also be able to correct several stormwater issues along the corridor.
- **Schedule:** NCDOT provided a timeline that shows completion of E. Franklin Street sidewalk during 2029. There is currently no funding source identified for completion of sidewalk on W. Franklin Street.
- **Funding Source:** Estimated project cost-\$3.2 million. Funding from remainder of \$2.7 million state directed grant (after completion of N. Washington Street) as min. 20% match with federal CMAQ/CRP grant funding. A grant deadline extension has been requested in order to complete the E. Franklin Street sidewalk project.
- **Status:** Project approved by State Board of Transportation. Contract approval scheduled for May 12 Town Board meeting.

DOWNTOWN SOUTHWEST QUADRANT PARKING AND STORMWATER IMPROVEMENTS – IN ENGINEERING

- **Project Description:** The Town’s Comprehensive Plan, adopted in 2017 and updated in 2025 includes a strategy to improve downtown parking. McAdams Engineering prepared a conceptual parking plan for the southwest quadrant of downtown which will provide approximately 160 parking spaces when complete.
[Downtown Southwest Quadrant Parking Conceptual Plan](#). The plan will also implement half of the recommendations from the Downtown Stormwater Study.
- **Schedule:** Project engineering is scheduled to begin in November 2025 with estimated completion of Phase 1 parking by the end of 2026. Completion of other phases depends on cost estimates.
- **Funding Source:** Estimated project cost is \$1,700,000 (in three phases). Funding of Phase 1 will come from the Town General Fund. The Town is currently seeking funding for Phase 2 and Phase 3.
- **Status:** Engineering is underway.

DOWNTOWN STORMWATER MITIGATION & UTILITY DUCT BANK - IN ENGINEERING / GRANT APPLICATION

- **Project Description:** Since Hurricane Florence in 2018, the Town has been working with NCDOT, Duke Energy, Windstream, Spectrum and contract engineers to implement necessary improvements to the Downtown stormwater system and place overhead utilities into underground duct bank. In 2020, the Town received a federal grant to study the stormwater issues in downtown and to update the Mount Pleasant National Register Historic District documentation in an effort to protect historic buildings. Following the completion of the study, it was determined that stormwater inlets and conveyances in downtown were undersized. The utility duct bank installation was an identified strategy in both the 2017 Comprehensive Plan and the update of the plan adopted in 2025 in order to achieve the goal to "cultivate a vibrant and attractive downtown atmosphere that residents and visitors enjoy while enhancing community character through the preservation of historic resources." The project involves the installation of properly sized inlets

and conveyances along N. Main Street, W. Franklin Street, beside and behind the Old Barringer Motors building, and under Barringer Drive as well as the installation of underground utility duct bank within one block each direction of the Square (intersection of Highway 73 and Main Street).

[Downtown Stormwater Study Existing Conditions](#) [Utility Duct Bank Schematic](#)
[Comprehensive Plan Illustration](#)

- **Schedule:** The project had originally been scheduled to run concurrently with the waterline project. However, the FEMA Building Resilient Infrastructure in Communities (BRIC) grant program, which the project had been selected for, was cancelled in April of 2025 by the current federal administration. Click [here](#) to view article about cancellation. The Town is now attempting to apply for a FEMA Hazard Mitigation Fund Grant through the NC Department of Public Safety while the state of North Carolina is pursuing the reinstatement of the BRIC grant through the courts. This pushes the original timeline back approximately four years, with an estimated completion date of 2029, if the Town is able to secure funding. The Town will attempt to work with NCDOT to complete the portion of the project that is located within the state right-of-way concurrently with the E. Franklin Street sidewalk project. The Town will attempt to complete the portions not within the state right-of-way concurrently with the downtown southwest quadrant parking lot project in 2026.
- **Funding Source:** Total cost estimate - \$5.44 million. Town pursuing Hazard Mitigation Fund Program (HMFP) grant. 2022 FEMA BRIC grant cancelled (however State Attorney General's office recently won lawsuit in federal court to reinstate funding-waiting on how this might affect project).
- **Status:** Staff submitted the Hazard Mitigation Grant application packet to the North Carolina Department of Public Safety for initial review on December 15. Department of Public Safety sent a request for information. Staff submitted additional information in mid-February and is waiting to hear back.

April 2026 Zoning Permits

Permit #	Date	Cab. Co. #	Add. #	Street Name	Town/ETJ	Type	Permit Description	Applicant	Notes
Z-2026-20	4/7/2026	5670-25-2855	828	N. Main St.	Town	Accessory	Detached Garage	Chris Chiles	
Z-2026-21	4/7/2026	5660-56-1476	906	Pickney St.	Town	New	Single-family home	Niblock Homes	Brighton Park
Z-2026-22	4/24/2026	5670-92-1210	130	Dutch Rd.	Town	Accessory	Distillery Barrel House	LCJ Construction	
Z-2026-23	4/28/2026	5660-64-9679	1065	Duchess Dr.	Town	Accessory	Swimming Pool	Chelsie Sherrife	
Z-2026-24	4/30/2026	5670-13-8687	8321	W. Franklin St.	Town	Change, Sign	Grumpy's Ice Cream	Brent Plott	CoC,Relocate
Z-2026-25	4/30/2026	5579-48-9168	8857	Erbach Ln.	Town	Accessory	Swimming Pool	Landa PCS LLC	

6 Zoning Permits

**TOWN OF MOUNT PLEASANT
COMPARISON BUDGET VS ACTUAL -April 2026**

	CURRENT BUDGET	YTD ACTUAL	DIFFERENCE	
GENERAL GOVERNMENT				
Town Hall	114,973.00	89,982.46	24,990.54	78%
Governing Body	40,068.00	31,058.40	9,009.60	78%
Admin	338,259.00	244,539.99	93,719.01	72%
Planning & Zoning	122,556.00	95,543.75	27,012.25	78%
	<u>615,856.00</u>	<u>461,124.60</u>	<u>154,731.40</u>	75%
PUBLIC SAFETY				
Law Enforcement	247,339.00	184,809.32	62,529.68	75%
Fire Department	1,258,662.00	894,906.98	363,755.02	71%
	<u>1,506,001.00</u>	<u>1,079,716.30</u>	<u>426,284.70</u>	72%
PUBLIC WORKS				
Operations Center	61,840.00	48,698.94	13,141.06	79%
Streets	297,529.00	117,766.23	179,762.77	40%
Sanitation	173,586.00	128,086.12	45,499.88	74%
Buildings & Grounds	95,475.00	76,731.22	18,743.78	80%
	<u>628,430.00</u>	<u>371,282.51</u>	<u>257,147.49</u>	59%
CULTURE/REC	<u>94,571.00</u>	<u>69,032.61</u>	<u>25,538.39</u>	73%
DEBT SERVICE				
Debt Service Principal	230,543.00	181,617.68	48,925.32	79%
Debt Service Interest	109,032.00	87,888.78	21,143.22	81%
	<u>339,575.00</u>	<u>269,506.46</u>	<u>70,068.54</u>	79%
TOTAL	3,184,433.00	1,219,645.12	933,770.52	
WATER/SEWER				
Admin	947,247.00	519,337.70	427,909.30	55%
Operations Center	24,140.00	\$ 20,422.36	3,717.64	85%
Water	210,280.00	178,780.96	31,499.04	85%
Sewer	441,279.00	350,131.67	91,147.33	79%
Water Treatment Plant	438,177.00	352,928.91	85,248.09	81%
	<u>2,061,123.00</u>	<u>1,421,601.60</u>	<u>639,521.40</u>	69%
DEBT SERVICE				
Debt Service Principal	109,671.00	9,467.52	100,203.48	9%
Debt Service Interest	138,753.00	3,661.08	135,091.92	3%
	<u>248,424.00</u>	<u>13,128.60</u>	<u>235,295.40</u>	5%
TOTAL	2,309,547.00	1,447,858.80	861,688.20	
COMBINED	5,493,980.00	2,667,503.92	2,826,476.08	



Date: May 2, 2026
To: Mayor and Town Board of Commissioners
From: Crystal Smith, Human Resource Director/Event Coordinator

Listed below are activities for the month of April 2026

General Business:

- Attended April Town Board meeting and mini budget workshop
- Attended EDC Communication Committee monthly meeting
- Continued working with Town Manager, Assistant Manager, and Finance Officer on FY2026-2027 budget

Customer Service Area:

- Twenty-six (26) customers were disconnected for non-payment (\$1,040 reconnect fees)
- Five-hundred-sixty-four (564) customers were drafted (\$49,284.32)
- One hundred fifteen (115) customers received late fees (\$1,115)
- Generated 1340 bills (which includes 659 ebills) totaling \$126,184.52
- Bill reminder notification to customers on Constant Contact: 225 customers received either email/text notification
- Lead Line Survey Update: 120Water is the company we have been working with on this project, and there is no cost to the Town. 120Water staff do have magnetic signs which are displayed on their vehicles. A conference call is scheduled for April 28 to get updates on this project.
- Update on installation of meters at Brighton Park and Green Acres Subdivisions:
 - Brighton Park – 12 homes have sold (out of 178 homes being built).
 - Green Acres – 35 homes have sold (out of 37 homes being built).
- Debt Set-off Yearly Update: \$1,243.89 has been received the last few weeks for delinquent accounts dating back as far as 2008. These accounts are submitted to NC Debt Set-off program for garnishment of NC State tax refunds and Education Lottery winnings.

Human Resources Area:

- Participated in a Zoom monthly State Health Plan webinar
- NCLM ADA Website Compliance: The US Department of Justice filed an interim rule extending the ADA web accessibility compliance deadline for municipalities serving fewer than 50,000 residents to April 26, 2028. Staff will begin working with Granite Sky on our websites in May.
- Submitted Worker's Comp annual renewal
- Crystal and Amy met with Joe Haney on this year's upcoming fiscal audit

Events Area:

- Met with representatives from Cabarrus County, Active Living and Parks, and the Library on their participation in the Fall Festival. All will be participating with booths handing out information, etc. Friends of the Library will sponsor a reading corner and have asked for the Mayor/Commissioners to take a turn reading a children's book to children attending the festival. More details to come.
- Staff have contacted the Lion's Club on their participation in the Fall Festival. Lions Club is checking availability on the Vision Screening bus, and they also plan to sell brooms and hand out information on services provided by the Lion's Club.
- **Independence Parade & Celebration – Saturday, June 27, 2026**
 - Parade @ 5pm
 - DJ starts at 6pm @ Town Hall Park following the Parade
 - Featured Band this year: The Tonez
 - Fireworks @ 10pm
- **Fall Festival – Saturday, October 3, 2026, 10am-3:30 pm**
- **Christmas Parade/Tree Lighting – Saturday, December 5**
 - Parade @ 3:30pm
 - Tree Lighting @ 5:30pm

CODE ENFORCEMENT/EMERGENCY MANAGEMENT

Monthly Report: April 06, 2026

Case Status

New Cases	16
Cases Cleared	12
Referred	1

New Cases

Case #	Location	Reference
026-042-C	495 N. Main Street	Kiosk at White Owl.
026-043-C	8424 NC 49, N	Kiosk at old Fisher Earnardt – abandoned.
026-044-EM	Jurisdiction	Drought Monitoring
026-045-C	8320 W. Franklin Street	Grass
026-046-EM	Other	Insurance information for Black Run Creek Dam
026-047-C	Duchess Drive	Kiosk application for 5/3 Teller
026-048-C	874 N. Skyland Drive	Grass
026-049-C	8850 Cook Street	Feather flag
026-050-C	8340 N. College Street	Feather flag
026-051-C	1232 Summer Street	Possible restricted access due to fence at old sewer pump station.
026-052-C	7909 West Franklin Street	Accessory Bldg. permit
026-053-C	7291 West Franklin Street	Public nuisance
026-054-C	1530 Crowell Street	Improperly disposed of water heater
026-055-C	8416 East Franklin Street	Grass
026-056-C	Various locations	People sleeping in vehicles on Town property
026-056-EM	W. Franklin	Excavation in NCDOT right of way without proper permit resulting in traffic conflict with a second project near Summer and West Franklin

DAILY OPERATIONS SUMMARY

Action	Number
Code Enforcement	32
Emergency Management	7
Golf Cart Inspection	0
Grants	0
Investigation	0
Meeting	2
Other	10
Recheck	18
Sign Sweep (15 signs)	1
Training	0
TOTAL	70

Daily Work Log

MONTH

April 2026

Day	Address	Case #	Code	Notes
02	1765 Garmon McGuire	026-024-C	R	Rechecked site of illegal burn
02	1773 Garmon McGuire Road	Monitoring	C	Reviewed the case files and aerial photographs of the area. Multiple violations are visible just in aerial photography including new construction, buildings on multiple lots, debris, etc...
02	1475 B Street	Monitoring	C	Checked several possible abandoned/junked vehicles.
03	Oldenburg	n/a	O	Response to inquiry about new construction in Oldenburg.
03	Monthly Report	n/a	O	Monthly report for February 2026.
03	Rechecked sign locations	n/a	R	Rechecked s
03	75 Brackenbury Circle	025-084-C	R	Kudzu has been cleared from behind the properties.
05	Cargo Containers	n/a	C	Reviewed old case. Remaining containers are still in place.
05	Black Run Creek Dam	025-147-EM	R	Checked status of most recent dam inspection. Items have been corrected.
05	Black Run Creek Dam	n/a	O	Called NCDEQ regarding status of the ownership application. Local form could not be found. Purchased from WSACC in 2017.
09	Garmon McGuire Road	Monitoring	O	Compiled a report on the conditions and sent to Town Manager and Assistant Town Manager for review.
09	Case review	n/a	O	Reviewed open cases for a quarterly status report for April 2026.

10	Multiple locations	026-129-C	C	Compiled a report on the remaining locations with cargo trailers (023-089-C and 023-097-C).
10	Prepared for Board presentation on parade policy.	025-163-EM	EM	Prepared for board presentation and presented the new parade policy. Policy passed.
10	9115 East Franklin	025-157-C	R	Rechecked the concrete debris in front of the residence. No change. Found a Facebook Market Place” add requesting someone to remove. Prepared a NOV.
11	Town Hall	Parade meeting	M	Meeting to discuss next steps after the Board approved the policy. Will design a power point for training and a brochure.
11	Black Run Creek Dam	025-113-EM	EM	Revised plan after State Review (the inundation map did not attach) and resubmitted.
12	Black Run Creek Dam	025-113-EM	EM	Plan approved by the state.
14	1725 Short Street	026-001-C	C	Mechanic called stating he was working on the vehicle.
16	Black Run Creek Dam	026-022-EM	EM	Prepared agenda item for Board Meeting.
16	1074 North College St	026-016-C	R	Vehicle still parked in side yard on dirt surface. Issued a NOV.
16	9250 Historic Hill Drive	026-017-C	R	Vehicle still in driveway.
16	6705 NC Hwy 49, N	026-020-C	C	Issued a LOI for Harris Mustang non-permitted signs.
16	Dam Grant	026-021-G	G	Reviewed the NCDEQ guidance for a dam grant for the Town Manager. Changes in the grant still do not allow for application unless it is a high hazard dam and damaged in Hurricane Helene. The request was for the Dutch Buffalo creek dam which is neither.
17	9115 East Franklin Street	025-157-C	C	Mailed a NOV to the occupant.
17	1725 Short Street	026-001-C	R	Recheck the RV for progress. Vehicle still has not been moved.
17	8527 S. Walnut Street	026-023-C	C	LOI for debris placed on storm drain.
17	9115 East Franklin Street	025-157-C	R	Debris has not been moved. Issued a NOV.
18	Parade Brochure	026-024-EM	EM	Created a brochure for the parade policy.
23	9250 Historic Hill Drive	026-017-C	R	After receiving no replies and the unit still parking in front of the house, contacted the property owner for a better address. They were unaware of the issue. Mailed a second LOI.
23	1725 Short Street	026-001-C	R	Vehicle remains issued NOV and posted the vehicle with an abandoned/junk vehicle NOV with a deadline of April 03, 2026.
23	8539 S. Walnut Street	026-026-C	C	Rip rap installed by the Town outside of the right-of-way is causing erosion and flooding during heavy rain events. Visited the site with the Engineer who

				supported the findings. Engineer is to talk with Public Works on how to correct the issue.
24	Parade Training Power point	026-027-EM	EM	Developed a Power point presentation on the new parade policy for participant training.
27	6705 NC Hwy 49, N	026-020-C	R	Signs remain. Issued a NOV to owners.
27	Sign Sweep	026-029-C	SS	59 signs
27	593 North Main Street	026-025-C	C	LOI for vehicle with no tag and parked in front of the residence.
30	1725 Short Street	026-001-C	R	Mechanic called regarding progress on the RV and requested time over the weekend to complete repairs. Advised he had until April 03, 2026 as noted in the NOV and posted on the unit. He stated it should be done.
30	8005 Hwy 49, N	026-028-C	C	LOI for a banner sign at NAPA
31	8527 S. Walnut Street	026-023-C	R	Debris has been removed.
31	Dutchess Drive	023-053-C 026-031-C	C	Sent information regarding original case with commercial trailer parked at this location. Trailer is back at the location with no tag and this was also provided to the Planning Director to send to CCSD.
31	Dutchess Drive	025-030-C	C	Kiosks for clothes collection are placed in the street right behind the stop sign. Good Steward Ministries. Sent a LOI to the owners. Also spoke with the owners. The company also has Kiosks at the White Owl.
31	Green Acres Realtor Signs	026-032-C	C	This company continues to replace signs taken during sign sweeps. Zoning Director called and spoke with the Realtor regarding the issue.
31	Parking lot behind Smoke Pit.	026-033-C	C	Pavement was being conducted at this location an a vehicle was found parked in the site. The owners had been notified of the paving project. Unable to contact owners. Contacted Carter's Towing to move the vehicle to a parking spot in the portion of the parking lot not impacted. The vehicle does not have a current tag and will be monitored. Also discussed the situation with a business owner who had not been notified of the paving.

MEMORANDUM

To: Mayor and Town Board

From: Derek Linker, Public Works

Date: May 5, 2026

Please find listed below an update / overview for the month of April, 2026

New:

- Completed monthly meter reads
- Water Cut-Offs
- Responded to 5 pump station alarm calls
- Responded to 0 after hour customer calls
- Picked up 11 dump truck loads of brush which equals 132 cubic yards of brush
- Completed work orders for various issues
- Worked on getting the Sonic Pure system in the lagoon to help with algae
- Cut trees up at lagoon that over hung the fence
- Started getting the baffle curtain placed in the lagoon

Ongoing:

- Public works mows and maintains approximately 18 acres each week to biweekly depending on conditions as well as ground maintenance at all 7 of our sewer pump stations
- 7 pump stations are checked once a week which includes a visit to each station checking dialer status and recording run times. Alarm floats are pulled and checked and stations cleaned monthly in accordance to NC DWQ standards
- Weekly Chlorine monitoring is done on Mondays & Fridays and consists of pulling samples from 3 different test sites
- Due to the volume of brush/yard debris collection typically takes 1 to 1.5 days of the week especially during leaf season



Mayor and Commissioner's,

- -In April we responded to 102 calls for service. With several being multiple calls at the same time answered by other members.
- -Myself and the on-duty crew attended the elementary school egg drop with Tower 19.
- -We hosted the elementary school's walking field trip at the station and did fire education.
- -E19 is back in service. They replaced the head on the engine, repaired emissions issues, and had to replace the fan clutch.
- -Attended budget meetings.

As always thank you for your continued support!

Dustin Sneed
Fire Chief
Mt. Pleasant Fire Dept.

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Cabarrus County Sheriff's Office

253 / Mt. Pleasant

Law Calls for Service

02/01/2026 - 04/30/2026

		Feb-2026	Mar-2026	Apr-2026
DISPATCHED	Total	43	61	69
	ALL ANIMAL CONTROL CALLS	1	2	1
	ASSAULT	1	1	0
	ASSIST COUNTY FIRE DEPARTMENT	1	1	1
	ASSIST DSS	0	1	0
	ASSIST EMS	0	2	1
	BANK ALARM	0	1	1
	BARKING DOG	0	0	4
	BREAKING AND ENTERING OF RESD	0	1	0
	BREAKING ENTER OF VEHICLE	0	1	0
	BURGLAR ALARM	2	2	5
	CAC BITE	0	0	1
	CARELESS RECKLESS DRIVING	2	4	1
	CELL PHONE 911 HANGUP	0	1	0
	COMMITMENT PAPERS	1	1	3
	COMMUNICATING THREATS	0	1	1
	DEATH	0	0	1
	DISCHARGE FIREARMS	1	0	0
	DISPUTE (ANYONE)	4	6	6
	DOMESTIC ASSIST	0	1	1
	DOMESTIC DISTURBANCE	0	0	1
	DOT NOTIFICATION	0	0	1
	ESCORT	1	3	1
	FOLLOW UP	2	1	1
	FRAUD / FORGERY	1	1	0
	GUNSHOT WOUND	0	1	0
	IDENTITY THEFT	1	0	0
	LARCENY	0	2	1
	LIVESTOCK	0	1	0
	OPEN DOOR	0	1	0
	OVERDOSE / POISONING	0	1	1
	PROPERTY DAMAGE	1	2	2
	RECOVERED PROPERTY	1	0	0
	ROAD HAZARD	1	1	1

		Feb-2026	Mar-2026	Apr-2026
DISPATCHED	SEARCH WARRANT	0	0	1
	SERVICE CALL LAW	6	4	8
	STRANDED MOTORIST	1	0	1
	STRUCTURE FIRE	1	0	0
	SUSPICIOUS SUBJECT	6	2	4
	SUSPICIOUS VEHICLE	1	1	2
	THREATENING SUICIDE	0	1	0
	TRAFFIC ACC PROPERTY DAMAGE	6	4	5
	TRAFFIC ACCIDENT PI	0	1	0
	TRAFFIC STOP	0	1	1
	TRESPASSING	1	1	2
	WARRANT	0	1	0
	WELFARE CHECK (PERSON)	0	5	9
	OFFICER-INITIATED	Total	590	631
	50 B OR C	0	1	0
	ALL ANIMAL CONTROL CALLS	0	2	0
	ANIMAL CONTROL FOLLOW UP	0	2	0
	CAC BITE	0	1	0
	CIVIL PROCESS	5	9	9
	COMMUNITY CONTACT	3	1	2
	DIRECT TRAFFIC	0	0	1
	DISPUTE (ANYONE)	0	0	1
	EVICTION	0	0	1
	FOLLOW UP	1	4	2
	FRAUD / FORGERY	0	1	0
	GOVT SECURITY CHECK	19	10	1
	IMPROPERLY PARKED VEH	0	1	0
	INVESTIGATION	1	0	3
	LARCENY	0	1	0
	OPEN DOOR	1	0	0
	SECURITY CHECK	176	244	234
	SERVICE CALL LAW	0	0	1
	SEX CRIME	1	0	0
	SPECIAL EVENT	5	2	2
	SRO ASSIST ADMIN	75	68	86
	SRO CAMERA REVIEW	14	15	17
	SRO DARE	4	6	5
	SRO DRILL	4	7	3
	SRO DRUG INVESTIGATION	0	1	0

		Feb-2026	Mar-2026	Apr-2026
OFFICER-INITIATED	SRO INVESTIGATION	0	1	3
	SRO MEDICAL CALL	0	0	1
	SRO MENTOR/COUNSEL	99	86	117
	SRO PARENT MEETING	1	4	0
	SRO SAFETY CHECK	29	3	1
	SRO SCHOOL EVENT	1	0	1
	SRO SECURITY CHECK	108	132	171
	SRO THREAT	0	2	0
	SRO THREAT ASSESSMENT	3	4	2
	STRANDED MOTORIST	2	1	1
	SUSPICIOUS SUBJECT	3	1	2
	SUSPICIOUS VEHICLE	3	3	3
	TRAFFIC STOP	31	18	13
	TRESPASSING	0	0	1
	WARRANT	1	0	1

Event #	Date Time	Street	Case #	callsource
ALL ANIMAL CONTROL CALLS 1				
26071210	Apr 15 8:16	W FRANKLIN ST		PHONE
ASSIST COUNTY FIRE DEPARTMENT 1				
26066748	Apr 8 17:38	S MAIN ST		PHONE
ASSIST EMS 1				
26068933	Apr 11 17:32	LEE ST		PHONE
BANK ALARM 1				
26077727	Apr 24 8:44	S MAIN ST		PHONE
BARKING DOG 4				
26066159	Apr 8 6:17	OLDENBURG DR		PHONE
26067016	Apr 9 6:40	OLDENBURG DR		PHONE
26067699	Apr 10 6:20	OLDENBURG DR		PHONE
26070381	Apr 14 6:23	OLDENBURG DR		PHONE
BURGLAR ALARM 5				
26062717	Apr 2 12:04	W FRANKLIN ST		PHONE
26070803	Apr 14 14:55	WALKER RD		PHONE
26073535	Apr 18 11:32	S MAIN ST		PHONE
26075013	Apr 20 21:31	NC HWY 49 N		PHONE
26078405	Apr 25 8:12	W FRANKLIN ST		PHONE
CAC BITE 1				
26077042	Apr 23 12:33	W FRANKLIN ST	2604230010	PHONE
CARELESS RECKLESS DRIVING 1				
26078635	Apr 25 17:32	W FRANKLIN ST/S SKYLAND DR		PHONE
COMMITMENT PAPERS 3				
26062271	Apr 1 20:36	CRESTWOOD DR		PHONE
26079606	Apr 27 13:01	LEE ST		PHONE
26082532	Apr 30 23:33	REID ST		PHONE

COMMUNICATING THREATS 1

26076573	Apr 22 19:14	NC HWY 49 N	PHONE
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DEATH 1

26080833	Apr 28 19:49	WALNUT ST	2604280018 PHONE
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DISPUTE (ANYONE) 5

26063369	Apr 3 9:07	S MAIN ST	PHONE
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26063520	Apr 3 16:41	NEW ST	PHONE
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26067129	Apr 9 10:34	SHORT ST	PHONE
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26067757	Apr 10 7:48	W FRANKLIN ST	2604100001 PHONE
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26077565	Apr 24 0:10	NC HWY 49 N	PHONE
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DOMESTIC ASSIST 1

26067626	Apr 9 22:48	SHORT ST	PHONE
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DOMESTIC DISTURBANCE 1

26069814	Apr 13 12:43	N MAIN ST	PHONE
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DOT NOTIFICATION 1

26063346	Apr 3 8:01	NC HWY 49 N/N MAIN ST	PHONE
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ESCORT 1

26065380	Apr 7 9:18	COOK ST	PHONE
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FOLLOW UP 1

26065394	Apr 7 9:34	NC HWY 49 N	PHONE
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LARCENY 1

26070707	Apr 14 13:36	NC HWY 49 N	2604140015 PHONE
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OVERDOSE / POISONING 1

26073542	Apr 18 11:57	NEW ST	2604180011 PHONE
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PROPERTY DAMAGE 2

26066611	Apr 8 14:51	WOOD ST	PHONE
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26067456	Apr 9 17:48	SHORT ST	PHONE
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ROAD HAZARD 1

26065922	Apr 7 18:26	S HALIFAX ST/W FRANKLIN ST	PHONE
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SEARCH WARRANT 1

26064743	Apr 6 9:49	SHORT ST	2604060007 PHONE
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SERVICE CALL LAW 8

26063223	Apr 2 23:48	REID ST	PHONE
26065596	Apr 7 13:47	SHORT ST	PHONE
26067883	Apr 10 10:50	LEE ST	PHONE
26068808	Apr 11 13:08	SHORT ST	PHONE
26073538	Apr 18 11:39	REID ST	PHONE
26074753	Apr 20 14:55	N WASHINGTON ST	PHONE
26078249	Apr 24 20:51	PAGE ST	PHONE
26078396	Apr 25 8:04	E FRANKLIN ST	PHONE

STRANDED MOTORIST 1

26081777	Apr 30 3:47	NC HWY 73 E	PHONE
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SUSPICIOUS SUBJECT 4

26065568	Apr 7 13:22	CRESTWOOD DR	PHONE
26070833	Apr 14 15:28	PINE ST	PHONE
26070931	Apr 14 17:40	SUMMER ST	PHONE
26080850	Apr 28 20:34	NC HWY 49 N	PHONE

SUSPICIOUS VEHICLE 2

26069421	Apr 12 22:10	NC HWY 49 N	PHONE
26070913	Apr 14 16:31	OLDENBURG DR	PHONE

TRAFFIC ACC PROPERTY DAMAGE 5

26062731	Apr 2 12:14	NC HWY 49 N/N MAIN ST	2604020004 PHONE
26068087	Apr 10 14:14	NC HWY 49 N	2604100006 PHONE
26068865	Apr 11 14:59	COOK ST	PHONE
26070851	Apr 14 15:32	NORTH DR	PHONE
26072343	Apr 16 14:01	S MAIN ST	2604160018 PHONE

TRESPASSING 1

26073468	Apr 18 7:11	REID ST	PHONE
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WELFARE CHECK (PERSON) 8

26061757	Apr 1 11:10	REID ST	PHONE
26062314	Apr 1 21:23	WOOD ST	PHONE
26062379	Apr 2 0:47	REID ST	PHONE
26062686	Apr 2 11:17	REID ST	PHONE
26063662	Apr 3 23:15	REID ST	PHONE
26072937	Apr 17 11:22	N MAIN ST/PARK DR	PHONE
26076618	Apr 22 20:53	LEE ST	PHONE
26080832	Apr 28 19:44	ENCHANTED LN	PHONE

DISPUTE (ANYONE) 1

26073427	Apr 18 2:17	EASTOVER DR	W911
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TRAFFIC STOP 1

26074892	Apr 20 17:52	E FRANKLIN ST	2604200012 W911
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TRESPASSING 1

26077524	Apr 23 21:33	N WASHINGTON ST	W911
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WELFARE CHECK (PERSON) 1

26076624	Apr 22 21:25	LEE ST	XFER
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Total Disp. CFS: 69

Cabarrus County Sheriff's Office

Mt Pleasant

Traffic Stop, Citation, & Arrest Data

04/01/2026 - 04/30/2026

Traffic Stop Data with CAD Event Disposition (Zone 253)

TRAFFIC STOP	
CLEAR CALL	3
REPORT TAKEN	1
VERBAL WARNING	9
WRITTEN WARNING	1
Total	14

Citation Data (Mt Pleasant)

Total # of Citations: 9	Total # of Charges: 12
	Charges
DWLR NOT IMPAIRED REV	1
EXCEEDING POSTED SPEED	1
EXPIRED REGISTRATION CARD/TAG	3
EXPIRED/NO INSPECTION STICKER	1
FAIL/WEAR SEAT BELT-DRIVER	1
SPEED VIOLATION	3
SPEEDING	1
UNLAWFULLY PASS EMERGENCY VEHI	1
Total	12

Arrest Data (Mt Pleasant)

Case #	Charge	City
---------------	---------------	-------------

Cabarrus County Sheriff's Office

ABC
8840 E Franklin St,
Mt Pleasant, NC

Arrest & Citation Data
LAW ENFORCEMENT USE ONLY - DO NOT RELEASE

4/1/2026 - 4/30/2026

Cabarrus County Sheriff's Office

ABC
8840 E Franklin St,
Mt Pleasant, NC

Arrest & Citation Data
LAW ENFORCEMENT USE ONLY - DO NOT RELEASE

4/1/2026 - 4/30/2026

Charge by Misdemeanor or Felony

	Total
Total	0



AGENDA ITEM:

Receive update on the status of:

- Lower Adams Creek Sewer Outfall Project
 - Consider approving Amendment #1 for LKC Engineering to design manhole repairs and sewer line replacement on Hillside Dr.
- Water Distribution Improvements Project
 - Consider approving Amendment #3 for LKC Engineering to design waterlines for S. Skyland area
- Water Treatment Plant Renovation Project

NARRATIVE:

An update on the projects listed above will be given.

RECOMMENDATION:

1. Motion to approve Amendment #1 for LKC Engineering to design manhole repairs and sewer line replacement on Hillside Dr.

2. Motion to approve Amendment #3 for LKC Engineering to design waterlines for S. Skyland area

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AMENDMENT #1 TO THE AGREEMENT TO FURNISH PROFESSIONAL ENGINEERING SERVICES

TOWN OF MOUNT PLEASANT, NORTH CAROLINA

LOWER ADAMS CREEK SEWER OUTFALL

AMERICAN RESCUE PLAN – EARMARK – PROJECT NO.: SRP-W-ARP-0081

ORIGINAL AGREEMENT EXECUTED MAY 23, 2022

This is Amendment #1 made this _____ day of _____, 2026, by and between the TOWN OF MOUNT PLEASANT, NORTH CAROLINA, hereinafter called the TOWN, and LKC ENGINEERING, PLLC, hereinafter called LKC. This Amendment #1 is intended to supplement the originally executed Agreement and amendment(s) with the same title and execution date as listed above.

The original Agreement scope was based on the funding allocated for the TOWN as part of SRP-W-ARP-0081.

This Amendment #1 modifies the scope based on the projected remaining contingency funds in the Town’s SRP-W-ARP-0081 funding after the completion of the scope included in the original agreement. With the projected remaining funds, the Town wishes to add the following scope modification(s):

1. The replacement of approximately 215 linear feet of 6” CIPP gravity sewer with 8” PVC gravity sewer on Hillside Drive.
2. The replacement of 6 existing brick manholes with new, concrete pre-cast manholes on Hillside Drive, Ridge Street, New Street, South College Street, and Barringer Drive.

LKC's scope and fees are modified as follows under this Amendment #1:

I. ENGINEERING SERVICES – DESIGN AND PERMITTING

The tasks for Design and Permitting shall be as described in the original Agreement. This Amendment adjusts LKC's fee based on the increase in project scope described above.

LKC's fee for DESIGN AND PERMITTING is modified under this Amendment #1 as follows:

Original Agreement Amount: \$314,000.00
Amendment #1 Amount: \$13,000.00
Total Current Amount: \$327,000

II. ENGINEERING SERVICES – CONSTRUCTION MANAGEMENT AND INSPECTION

The tasks for Construction Management and Inspection shall be as described in the original Agreement. This Amendment adjusts LKC's fee based on the increase in project scope described above.

LKC's fee for CONSTRUCTION MANAGEMENT AND INSPECTION is modified under this Amendment #1 as follows:

Original Agreement Amount: \$274,000.00
Amendment #1 Amount: \$7,000.00*
Total Current Amount: \$281,000.00*

**The Construction Management and Inspection Fee associated with Amendment #1 will be time-and-expense, not to exceed.*

The TOWN and LKC hereby agree to the full performance of the covenants contained within pages 1 through 4 of this Amendment #1 with Exhibits A herein.

IN WITNESS HEREOF, they have executed this Amendment #1, the day and the year first above written, which is the effective date of this Amendment.

LKC ENGINEERING, PLLC

TOWN OF MOUNT PLEASANT, NC

By: _____
Adam P. Kiker, P.E.
Member/Manager

By: _____

Date: _____

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

EXHIBIT A

HOURLY RATE STRUCTURE

LKC ENGINEERING offers a competitive rate structure to provide the highest quality of services with controlled overhead. The rates below cover all expenses, including travel time.

Hourly rates may change annually to reflect changes in overhead expenses, labor costs, and other market conditions.

MANAGING PARTNER	\$ 240.00/HOUR
PARTNER	\$ 200.00/HOUR
TEAM LEADER	\$ 180.00/HOUR
PROJECT MANAGER	\$ 150.00/HOUR
PROJECT ENGINEER	\$ 110.00/HOUR
LANDSCAPE ARCHITECT	\$ 150.00/HOUR
SENIOR DESIGNER	\$ 140.00/HOUR
DESIGNER	\$ 110.00/HOUR
SENIOR INSPECTOR	\$ 125.00/HOUR
INSPECTOR	\$ 105.00/HOUR
SURVEYOR	\$ 150.00/HOUR
LICENSED SURVEYOR	\$ 170.00/HOUR
ADMINISTRATOR	\$ 80.00/HOUR
MARKETING DIRECTOR	\$ 90.00/HOUR
FINANCE OFFICER	\$ 140.00/HOUR
FUNDING ADMINISTRATOR	\$ 100.00/HOUR
GIS COORDINATOR	\$ 140.00/HOUR

AMENDMENT #3 TO THE AGREEMENT TO FURNISH PROFESSIONAL ENGINEERING SERVICES

TOWN OF MOUNT PLEASANT, NORTH CAROLINA

2022 WATER DISTRIBUTION IMPROVEMENTS

AMERICAN RESCUE PLAN – EARMARK – PROJECT NO.: SRP-D-ARP-0082

ORIGINAL AGREEMENT EXECUTED MAY 23, 2022

AMENDMENT #1 EXECUTED SEPTEMBER 11, 2023

AMENDMENT #2 EXECUTED JANUARY 13, 2026

This is Amendment #3 made this _____ day of _____, 2026, by and between the TOWN OF MOUNT PLEASANT, NORTH CAROLINA, hereinafter called the TOWN, and LKC ENGINEERING, PLLC, hereinafter called LKC. This Amendment #3 is intended to supplement the originally executed Agreement and amendment(s) with the same title and execution date as listed above.

The original Agreement scope was based on the funding allocated for the TOWN as part of SRP-D-ARP-0082.

This Amendment #3 modifies the scope based on the projected remaining contingency funds in the Town's SRP-D-ARP-0082 funding after the completion of the scope included in the original agreement and Amendments #1 and #2. With the projected remaining funds, the Town wishes to add the following scope modification(s):

1. Approximately 1,650 feet of 6" and 2" water main along Allman Road Extension, between the intersection with Duchess Drive and the intersection with Skyland Drive South.
2. Approximately 1,150 feet of 6" and 2" water main along Seneca Road, beginning at the intersection with Allman Road Extensions and extending North to the dead-end cul-de-sac on Seneca.

LKC's scope and fees are modified as follows under this Amendment #3:

I. ENGINEERING SERVICES – DESIGN AND PERMITTING

The tasks for Design and Permitting shall be as described in the original Agreement. This Amendment adjusts LKC's fee based on the increase in project scope described above.

LKC's fee for DESIGN AND PERMITTING is modified under this Amendment #3 as follows:

Original Agreement Amount:	\$117,000.00
Amendment #1 Amount:	\$182,000.00
Amendment #2 Amount:	\$59,000.00
Amendment #3 Amount:	<u>\$32,000.00</u>
Total Current Amount:	\$390,000.00

II. ENGINEERING SERVICES – CONSTRUCTION MANAGEMENT AND INSPECTION

The tasks for Construction Management and Inspection shall be as described in the original Agreement. This Amendment adjusts LKC's fee based on the increase in project scope described above.

LKC's fee for CONSTRUCTION MANAGEMENT AND INSPECTION is modified under this Amendment #3 as follows:

Original Agreement Amount:	\$149,000.00
Amendment #1 Amount:	\$165,000.00
Amendment #2 Amount:	\$45,000.00
Amendment #3 Amount:	<u>\$20,000.00*</u>
Total Current Amount:	\$379,000.00*

**The Construction Management and Inspection Fee associated with Amendment #3 will be time-and-expense, not to exceed.*

The TOWN and LKC hereby agree to the full performance of the covenants contained within pages 1 through 4 of this Amendment #3 with Exhibits A herein.

IN WITNESS HEREOF, they have executed this Amendment #3, the day and the year first above written, which is the effective date of this Amendment.

LKC ENGINEERING, PLLC

TOWN OF MOUNT PLEASANT, NC

By: _____
Adam P. Kiker, P.E.
Member/Manager

By: _____

Date: _____

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer



EXHIBIT A

HOURLY RATE STRUCTURE

LKC ENGINEERING offers a competitive rate structure to provide the highest quality of services with controlled overhead. The rates below cover all expenses, including travel time.

Hourly rates may change annually to reflect changes in overhead expenses, labor costs, and other market conditions.

MANAGING PARTNER	\$ 240.00/HOUR
PARTNER	\$ 200.00/HOUR
TEAM LEADER	\$ 180.00/HOUR
PROJECT MANAGER	\$ 150.00/HOUR
PROJECT ENGINEER	\$ 110.00/HOUR
LANDSCAPE ARCHITECT	\$ 150.00/HOUR
SENIOR DESIGNER	\$ 140.00/HOUR
DESIGNER	\$ 110.00/HOUR
SENIOR INSPECTOR	\$ 125.00/HOUR
INSPECTOR	\$ 105.00/HOUR
SURVEYOR	\$ 150.00/HOUR
LICENSED SURVEYOR	\$ 170.00/HOUR
ADMINISTRATOR	\$ 80.00/HOUR
MARKETING DIRECTOR	\$ 90.00/HOUR
FINANCE OFFICER	\$ 140.00/HOUR
FUNDING ADMINISTRATOR	\$ 100.00/HOUR
GIS COORDINATOR	\$ 140.00/HOUR



AGENDA ITEM:

Receive an update from the Friends of the Mount Pleasant Library regarding the Mount Pleasant Literary Festival, March 18-20, 2027.

NARRATIVE:

The Mount Pleasant Literary Festival is a free, 3-day celebration of books, authors, and the literary arts dedicated to fostering a love of reading in all ages. The Friends of the Mount Pleasant Library would like the Board to consider financial support for this festival.

RECOMMENDATION:

Open

TOWN OF MOUNT PLEASANT

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8590 Park Drive | PO Box 787 | Mount Pleasant, NC 28124 | 704.436.9800 | mtplesantnc.gov



AGENDA ITEM:

Consider request from Downtown Businesses to move Fall Festival back to Main Street

NARRATIVE:

Dr. Dobson recently met with staff to discuss the Board's decision to have the Fall Festival at Town Hall campus. This decision was made to save significant dollars used for this event. The cost savings of having the event at Town Hall campus instead of on Main Street is approximately \$5,000 (having the event on Main Street required eight (8) deputies, extra golf carts for shuttling vendors, and multiple portable restrooms). Dr. Dobson is asking the Board to reconsider having the Fall Festival on Main Street to encourage downtown business shopping.

Since the budget workshop, staff have been notified of an additional \$11,000 expected from tax revenue. These funds were allocated to the budget for street paving/maintenance. Staff would appreciate the Board's guidance for allocating the \$11,000.

RECOMMENDATION:

Open

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May 12, 2026

Honorable Mayor Tony Lapish and Town Board of Commissioners
8590 Park Drive
Mount Pleasant, NC 28124

In accordance with the North Carolina Budget and Fiscal Control Act, I respectfully present for your review the proposed budget for the Town of Mount Pleasant for Fiscal Year 2026-2027. This proposed budget directly reflects the goals and priorities expressed in the Town's Comprehensive Plan at the annual budget workshop. Budget decisions were made with fiscal responsibility and Comprehensive Plan alignment at the forefront.

The proposed annual budget was prepared in accordance with North Carolina General Statutes Chapter 159, Article 3, The Local Government Budget and Fiscal Control Act. All funds within the proposed budget are balanced, and all revenues and expenditures are identified for FY2026-2027. I want to thank Town staff for their commitment to developing a budget that provides excellent service for the Town's residents.

The overall financial status of the Town is healthy. **The proposed General Fund and Water/Sewer Fund budgets for Fiscal Year 2026-2027 total \$5,009,800.** In comparison, the approved budget for Fiscal Year 2025-2026 budget was \$4,614,942 for an increase of \$394,858 (including \$131,416 from the Rural Fire District).

For the General Fund, ad valorem property and vehicle tax revenue is projected to increase by \$122,402 in Fiscal Year 2026-2027 with total sales tax revenue projected to increase by \$8,100. In accordance with discussions held by the Town Board of Commissioners during its public budget workshops, it is proposed to raise the ad valorem property tax rate by \$0.015 (1.5¢) from \$0.39 (39¢) per \$100 of valuation to \$0.405 (40.5¢) per \$100 of valuation. This is the first tax rate increase in over 16 years, outside of revaluation adjustments. The primary intent of this increase is to build capital reserve for fire apparatus replacement and cover rising operational costs. It is also recommended to increase waste disposal fees from \$5.00 to \$6.00 a month to help offset increases in waste disposal costs.

Due to pass-through increases from the Water and Sewer Authority of Cabarrus County (WSACC), the sewer rate is proposed to be increased by \$1.00 to sewer base rates for customers and flat-rate sewer customers. A total \$0.50 (50¢) increase is also proposed for water base rates. Tiered water and sewer rates will also increase by \$0.20 (20¢) per tier level. These rate increases are proposed to cover increased operating costs and to build capital reserve to implement the remainder of the 2007 Water & Sewer Master Plan.

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GENERAL FUND SUMMARY

General Fund Fiscal Year 2026-27 Budget: \$3,351,092

General Fund Balance

Entering Fiscal Year 2026-2027, the Town is estimated to have an unreserved General Fund balance of \$2,301,144 in addition to the 42% (\$1,322,667) set aside per Town policy.

General Fund Revenues

For Fiscal Year 2026-2027, it is proposed to raise the ad valorem property tax rate by \$0.015 (1.5¢) from \$0.39 (39¢) per \$100 of valuation to \$0.405 (40.5¢) per \$100 of valuation. The Rural Tax rate for fire service is also proposed to increase \$0.015 (1.5¢) from \$0.11 (11¢) per \$100 of valuation to \$0.125 (12.5¢) per \$100 of valuation. This is the first request to increase the property tax rate in 16 years.

The proposed budget includes covering increased costs from the Cabarrus County Sheriff's office, increased electric costs, increased waste disposal costs, increased state health plan and retirement system costs, cost of living adjustment for full-time employees who have not received an increase in two budget years, cost of living adjustment for part-time fire-fighters, and reserve for capital costs identified in the Capital Improvements List as needs during the next 10 years. It is anticipated that an increase in tax base from new developments currently under construction will allow the Town to keep the tax rate low while still completing necessary capital improvements on aging infrastructure.

Estimated Cabarrus County total tax value (property and vehicle) for the Town in Fiscal Year 2026-2027 is \$333,603,000. The total General Fund revenues for Fiscal Year 2026-2027 are projected to be \$3,351,093. Each penny on the tax rate generates an estimated \$32,068. Projections for Fiscal Year 2026-2027 indicate a \$144,884 increase in Ad Valorem tax revenue totaling \$1,310,558 at a 97% collection rate. The Town has historically maintained a good collection rate ranging between 98-99%. Estimated State collected local sales tax revenues are estimated to remain steady at \$400,000. The combined total additional revenue for the upcoming fiscal year from Ad Valorem and Sales tax is estimated at \$144,884.

The Town continues to be cautious with projected collection rates (97%) and the anticipated Ad Valorem (personal property taxes). This is lowered from an estimated 98% collection rate from the previous fiscal year due to uncertain economic conditions.

General Fund Expenditures

The Cabarrus County Sheriff's office requested an increase of \$11,649 for the law enforcement contract. There is also a 10% administrative fee of \$22,972 charged by Cabarrus County to administer the contract for a total cost of \$252,688.

Electric and telecommunications costs are expected to increase. Duke Energy has provided guidance to expect a 13% increase in utility costs for fiscal year 2026-2027. Based on estimates from Windstream/Kinetic telecommunications costs are expected increase \$1,200.

Waste Pro is passing along an increase of \$11,223 for Fiscal Year 2026-2027 in waste disposal fees and contract services. Town Staff recommends continuing to contract the Town's solid waste and recycling services with Waste Pro. A contract review conducted in prior to the previous fiscal year budget revealed

this contract still has significantly lower rates than other solid waste providers. It is recommended to increase waste disposal fees from \$5.00 to \$6.00 a month to help offset part of the Waste Pro increase.

In Fiscal Year 2026-2027, the Town's required employer contribution to the Local Government Employee Retirement System is required to increase from 14.35% to 17.5% (including a 2.4% State Health Plan Surcharge), a \$15,613 impact. Rates for the State Health Plan have not increased in the past five years. However, the Town has been notified to expect a projected increase of 6% this year, a total impact of \$6,435. The Town is usually notified in the month of August with any increase with an effective date January 1, 2027. Currently, Delta Dental provides our dental and vision coverage with an expected 10% increase, a total of \$715.

A 5.5% cost-of-living adjustment is proposed for employees, who have not received an increase in the past two budget years, despite a combined annual inflation rate of 5.6% during that time period. The total impact of this adjustment is \$47,555. The fire department has also requested a \$1 per hour increase in part-time firefighter pay to \$18 in order to stay competitive for labor with other fire departments in the area. The total impact of this increase is \$38,372.

The Town continues to make debt service payments of \$235,088 for the Fire Department Renovation/Addition and fire apparatus. The annual debt service for McAllister Park project and the Town Hall vehicle is currently \$98,709. These amounts are reflected in the proposed budget.

The Fire Department has requested an increase in the Rural Fire Tax rate of \$0.015 (1.5¢) in order to partially fund the increase in part-time pay, to build capital reserve for aging apparatus replacement, training facility, and future building needs.

In Fiscal Year 2026-2027, a total of \$33,777 will be placed the Infrastructure & Sidewalk Capital Reserve Fund. By the end of Fiscal Year 2025-2026, the Town will be able to pave Erbach Lane, Oberhaus Street, and Waldeck Court with accrued funds. The reserve fund is intended to be paired with Powell Bill funds to complete street paving projects in accordance with the Pavement Condition Rating list and Capital Improvements List, with a goal of paving three streets annually. With the anticipated increase in tax base from the new developments currently under construction, the Town's goal for the future is to match the annual Powell Bill Funds with an equal contribution to the Infrastructure and Sidewalk Capital Reserve Fund to continue and accelerate the resurfacing of older streets in the Town.

A one-time use of unreserved fund balance of \$40,500 is requested for an articulator loader for Public Works.

WATER & SEWER FUND SUMMARY

Water & Sewer Fund Fiscal Year 2026-27 Budget: \$1,658,708

Water & Sewer Fund Balance

The Water & Sewer Fund Balance is currently \$202,489. (A reimbursement of \$419,000 for State Funded ARPA projects is anticipated). As projects are completed, reimbursement requests are filed.

Water & Sewer Fund Revenues & Expenditures

The Town has been able to complete a large number of water and sewer projects in the last two years utilizing state-administered federal American Recovery Plan Act (ARPA) funds. These projects included 4+ miles of new water mains and lines to improve water quality and fire flow, the Lower Adams Creek Sewer Outfall, and rehabilitation of the Water Treatment Plant, including new components, pumps, and tank maintenance. Some fund balance was appropriated (through budget amendments) to complete Water Treatment Plant rehabilitation project beyond the earmarked state funds available. This has depleted the Water and Sewer Fund Balance. It is necessary to rebuild capital reserves to be able to complete projects identified in the 2007 Water and Sewer Master Plan and properly maintain the distribution and collection systems into the future.

The Town has been notified by the Water and Sewer Authority of Cabarrus County (WSACC) that there will be a wholesale rate increase which will result in a \$1.00 increase in the sewer base rate, including flat-rate sewer customers. Because of pass-through increases from the Water and Sewer Authority of Cabarrus County (WSACC), the sewer rate is proposed to be increased by \$1.00 to sewer base rates for customers and flat-rate sewer customers. A total \$0.50 increase is also proposed for water base rates. Tiered water and sewer rates would also increase by \$0.20 per tier level. These rate increases are proposed to cover increased operating costs and to build capital reserve to implement the remainder of the 2007 Water & Sewer Master Plan. A new fee schedule reflecting these changes is included in the budget packet.

SUMMARY OF RECOMMENDATIONS

General Fund Recommendations

1. Continue contracting for solid waste services with Waste Pro and increase waste disposal fees from \$5.00 to \$6.00 to offset increased operating costs.
2. Continue contracting with Cabarrus County Sheriff's Department for Law Enforcement services (\$11,649 increase)
3. Budget \$33,777 for the Infrastructure & Sidewalk Capital Reserve fund to make priority street and sidewalk improvements above state Powell Bill funding. Make it a goal for future fiscal years to match Powell Bill funding.
4. Provide a 5.5% cost-of-living adjustment for employees and a \$1.00/hr increase for part-time firefighters.
5. Comply with Local Government Employee Retirement System requirements to contribute 17.5% (including a 2.4% State Health Plan Surcharge).
6. Budget for a one-time unreserved fund balance appropriation of \$40,500 for an articulator loader for public works.
7. Fund capital reserves in accordance with the five-year fiscal plan and Capital Projects List for apparatus, equipment, and facilities.

Water & Sewer Fund Recommendations

1. Pass-through sewer rate increases from the Water and Sewer Authority of Cabarrus County (WSACC), of \$1.00 to sewer base rates for customers and flat-rate sewer customers.
2. Increase water base rates by \$0.50 and tiered water and sewer rates by \$0.20 per tier level to cover increased operating costs and to build capital reserve to implement the remainder of the 2007 Water & Sewer Master Plan.

The total proposed budget for the Town of Mount Pleasant for Fiscal Year 2026-2027 is balanced with revenues and expenditures of \$5,009,800 with a recommended municipal tax rate of \$0.405 per 100 dollars of valuation and a rural fire district tax rate of \$0.125 per 100 dollars of valuation, and a \$1.00 to sewer base rates for customers and flat-rate sewer customers. A total \$0.50 increase is also proposed for water base rates. Tiered water and sewer rates will also increase by \$0.20 per tier level.

Respectfully,

Terry R. Holloway, Town Manager

Budget Worksheet for FY26/27

1.5¢ Tax INCREASE

GL Account	Fund	GLAcct Desc	Type	Current Bgt	Requested
General Fund REVENUE					
11-3011-900	11	TAXES AD VALOREM CURRENT	R	\$1,064,174.22	\$1,209,058.00
11-3011-910	11	TAXES AD VALOREM PRIOR YEAR	R	\$5,000.00	\$5,000.00
11-3011-920	11	TAXES AD VALOREM VEH. CURRENT	R	\$84,974.53	\$101,500.65
11-3011-930	11	TAXES AD VALORE, VEH PRIOR	R	\$0.00	\$0.00
11-3011-940	11	TAX PENALTIES & INTEREST	R	\$2,500.00	\$3,000.00
11-3011-960	11	DEMO FEES-Code Enforcement LIENS	R	\$400.00	\$400.00
11-3013-900	11	STATE-Sales & Use Tax	R	\$400,000.00	\$400,000.00
11-3014-900	11	STATE-Utilities Sales Tax	R	\$82,000.00	\$90,000.00
11-3014-910	11	STATE-Telecommunication Tax	R	\$7,200.00	\$7,200.00
11-3014-920	11	STATE-Video Programming Tax	R	\$10,200.00	\$10,300.00
11-3014-930	11	STATE- Alcoholic Beverage Taxes	R	\$7,800.00	\$7,800.00
11-3020-900	11	Permits & Fees	R	\$6,000.00	\$7,500.00
11-3020-910	11	Extra Trash Can Fees	R	\$8,000.00	\$9,100.00
11-3020-920	11	Waste Disposal Fees	R	\$40,000.00	\$54,000.00
11-3034-900	11	STATE- Solid Waste Disposal Tax	R	\$1,800.00	\$2,000.00
11-3034-910	11	FEMA GRANT	R	\$0.00	\$0.00
11-3035-920	11	Powell Bill Allocation	R	\$61,000.00	\$60,000.00
11-3037-910	11	Cabarrus EMS Matching Grant	R	\$1,500.00	\$1,500.00
11-3037-911	11	Cab. Co. FD-Staffing Grant	R	\$27,240.00	\$27,240.00
11-3040-900	11	CONTRACT FIRE-CABARRUS	R	\$882,585.47	\$1,019,837.66
11-3040-910	11	CONTRACT FIRE-CAB. SALES TAX D	R	\$202,393.00	\$196,556.33
11-3061-900	11	INVESTMENT EARNINGS	R	\$40,000.00	\$80,000.00
11-3061-910	11	Coronavirus Relief Fund	R	\$0.00	\$0.00
11-3061-911	11	AFG-grant FD Plymo Vent	R	\$0.00	\$0.00
11-3061-922	11	SCIF-State Grant Funds	R	\$0.00	\$0.00
11-3061-923	11	ESHPP Grant	R	\$0.00	\$0.00
11-3062-900	11	Rent & Key Deposits	R	\$30,000.00	\$9,600.00
11-3065-900	11	ABC Store Revenue	R	\$0.00	\$0.00
11-3090-900	11	Miscellaneous Revenue	R	\$4,000.00	\$6,000.00
11-3090-903	11	Events Revenue	R	\$3,000.00	\$3,000.00
11-3090-920	11	Fines	R	\$0.00	\$0.00
11-3091-900	11	Appropriation of Fund Balance	R	\$203,804.57	\$40,500.00
11-3091-920	11	TRANSFER OPERATING-IN	R	\$0.00	\$0.00
11-3091-921	11	TRANSFER IN - CAPITAL RESERVE	R	\$28,000.00	\$0.00
11-3091-930	11	Transfer - Other	R	\$0.00	\$0.00
11-3092-900	11	Sale of Assets	R	\$0.00	\$0.00
11-3092-910	11	Insurance Proceeds	R	\$50,000.00	\$0.00
11-3093-900	11	OTHER FINANCING SOURCES-INST.F	R	\$0.00	\$0.00
General Fund Revenue Totals				\$3,253,571.79	\$3,351,092.64

General Fund EXPENSES

				Current Bgt	Requested
11-4010-340	11	ADMIN-Contracted Services	E	\$6,000.00	\$6,000.00
11-4010-412	11	ADMIN-Utilities	E	\$22,072.82	\$23,000.00
11-4010-430	11	ADMIN-Maint. & Repair Building	E	\$16,000.00	\$16,000.00
11-4010-431	11	ADMIN-Maint & Repair Vehicle & Equipment	E	\$800.00	\$1,000.00
11-4010-520	11	ADMIN-Insurance-Property & Casualty	E	\$63,000.00	\$63,000.00
11-4010-530	11	ADMIN-Telephone	E	\$6,000.00	\$8,242.00
11-4010-612	11	ADMIN- Cleaning Supplies	E	\$600.00	\$600.00

11-4010-626	11	ADMIN-Fuel	E	\$500.00	\$750.00
11-4010-720	11	ADMIN-Capital Outlay Buildings	E	\$0.00	\$0.00
		Town Hall	TOTALS	\$114,972.82	\$118,592.00
				<u>Current Bgt</u>	<u>Requested</u>
11-4011-140	11	Mayor Stipend	E	\$7,200.00	\$7,200.00
11-4011-141	11	Board Member Stipend	E	\$15,000.00	\$15,000.00
11-4011-220	11	Elected Officials FICA	E	\$1,750.00	\$1,698.30
11-4011-242	11	Elected Officials-Education & Travel	E	\$400.00	\$400.00
11-4011-290	11	Cabarrus County-Election Fees	E	\$8,318.00	\$8,318.00
11-4011-330	11	Cabarrus Economic Development	E	\$2,500.00	\$2,000.00
11-4011-331	11	Cabarrus County MPO	E	\$500.00	\$700.00
11-4011-531	11	Communication Expense	E	\$600.00	\$600.00
11-4011-610	11	Meetings and Supplies	E	\$2,500.00	\$3,500.00
11-4011-800	11	Board Miscellaneous	E	\$1,300.00	\$1,300.00
		Governing Body	TOTALS	\$40,068.00	\$40,716.30
				<u>Current Bgt</u>	<u>Requested</u>
11-4015-110	11	ADMIN-Salaries & Wages	E	\$88,507.18	\$79,839.97
11-4015-115	11	ADMIN- Longevity	E	\$1,250.00	\$1,250.00
11-4015-116	11	Additional Earnings-LUMP SUM	E	\$4,300.00	\$0.00
11-4015-210	11	HEALTH INS- STATE HEALTH PLAN (MEDICAL)	E	\$13,893.40	\$9,400.00
11-4015-213	11	INS-DENTAL/VISION/Life	E	\$575.00	\$555.00
11-4015-220	11	ADMIN-FICA	E	\$9,546.58	\$10,143.13
11-4015-230	11	ADMIN -NC State Retirement	E	\$12,526.91	\$13,418.12
11-4015-232	11	ADMIN -401K	E	\$4,579.78	\$3,833.75
11-4015-241	11	ADMIN-Dues & Subscriptions	E	\$4,800.00	\$6,000.00
11-4015-242	11	ADMIN-Education & Travel	E	\$6,000.00	\$6,000.00
11-4015-260	11	Insurance-Worker's Comp	E	\$3,000.00	\$5,000.00
11-4015-320	11	Attorney Fees	E	\$15,000.00	\$18,750.00
11-4015-321	11	Auditor/Bookkeeper Fees	E	\$13,000.00	\$14,500.00
11-4015-323	11	Tax Collection Fee-Cabarrus County	E	\$2,500.00	\$2,000.00
11-4015-324	11	Tax Penalty Paid to School System	E	\$1,000.00	\$750.00
11-4015-325	11	Contract Services- Engineering Admin	E	\$51,200.00	\$53,000.00
11-4015-335	11	Town Branding	E	\$4,000.00	\$2,000.00
11-4015-340	11	ADMIN-Contracted Services (Randy)	E	\$50,000.00	\$52,750.00
11-4015-341	11	ADMIN-Contracted IT Services	E	\$12,000.00	\$13,500.00
11-4015-342	11	ADMIN- Copier Contract	E	\$5,000.00	\$5,000.00
11-4015-531	11	Employee Phone Expense	E	\$3,120.00	\$3,120.00
11-4015-540	11	Advertising	E	\$2,500.00	\$1,500.00
11-4015-611	11	Office Supplies & Postage	E	\$8,000.00	\$8,000.00
11-4015-615	11	Computers & Software	E	\$13,500.00	\$14,500.00
11-4015-631	11	Office Staff Uniforms	E	\$750.00	\$750.00
11-4015-720	11	Capital Reserve- Municipal Complex & Park Improve	E	\$0.00	\$0.00
11-4015-740	11	Capital Outlay-Vehicles & Equipment	E	\$0.00	\$0.00
11-4015-760	11	Capital Outlay-Land Acquisition/Improvements	E	\$0.00	\$0.00
11-4015-800	11	ADMIN. Miscellaneous	E	\$7,709.90	\$7,000.00
		Administration/Billing	TOTALS	\$338,258.75	\$332,559.97
				<u>Current Bgt</u>	<u>Requested</u>
11-4019-110	11	P&Z Clerk-Salary	E	\$6,995.70	\$7,411.92
11-4019-111	11	Code Enforcement Salary PT	E	\$20,800.00	\$21,944.00
11-4019-112	11	Planning Director -Salary	E	\$44,826.50	\$48,057.34
11-4019-141	11	Planning & Zoning Board Stipend	E	\$7,200.00	\$7,200.00
11-4019-210	11	HEALTH INS - STATE HEALTH PLAN (MEDICAL)	E	\$5,525.00	\$6,110.00

11-4019-213	11	INS-DENTAL/VISION/Life	E	\$325.00	\$360.75
11-4019-220	11	FICA	E	\$6,106.40	\$6,472.91
11-4019-230	11	NC State Retirement	E	\$7,436.49	\$9,707.12
11-4019-232	11	401K	E	\$2,591.11	\$2,773.46
11-4019-241	11	Dues & Subscriptions	E	\$1,500.00	\$4,585.97
11-4019-242	11	Education & Travel	E	\$1,800.00	\$1,800.00
11-4019-315	11	Attorney Fees	E	\$0.00	\$0.00
11-4019-320	11	Contracted Services-Planning	E	\$3,000.00	\$1,000.00
11-4019-330	11	Abatement & Demolition	E	\$5,000.00	\$5,000.00
11-4019-335	11	Pleasant Life	E	\$1,000.00	\$1,000.00
11-4019-340	11	Studies	E	\$0.00	\$0.00
11-4019-465	11	Downtown Development	E	\$3,000.00	\$3,000.00
11-4019-466	11	Facade Improvement & Mural Program	E	\$0.00	\$0.00
11-4019-467	11	Economic Development	E	\$0.00	\$0.00
11-4019-540	11	Advertising	E	\$2,000.00	\$2,000.00
11-4019-611	11	Office Supplies & Postage	E	\$1,500.00	\$1,500.00
11-4019-612	11	Resources & Manuals	E	\$500.00	\$500.00
11-4019-631	11	Code Enforcement-Uniforms	E	\$250.00	\$250.00
11-4019-800	11	Code Enforcement- Miscellaneous	E	\$1,200.00	\$1,200.00
		Planning & Economic Development	TOTALS	\$122,556.20	\$131,873.47
				<u>Current Bgt</u>	<u>Requested</u>
11-4021-320	11	Contract Services-Cab Co Deputies	E	\$219,126.00	\$229,716.00
11-4021-431	11	Law Enforcement-Vehicle Maintenance	E	\$1,000.00	\$3,000.00
11-4021-610	11	Law Enforcement-Supplies	E	\$800.00	\$800.00
11-4021-611	11	Law Enforcement-Admin Services Fee	E	\$21,913.00	\$22,972.00
11-4021-626	11	Law Enforcement-Fuel	E	\$4,500.00	\$5,000.00
11-4021-740	11	Law Enforcement-Captial Outlay Vehicles & Equipmer	E	\$0.00	\$0.00
		Law Enforcement	TOTALS	\$247,339.00	\$261,488.00
				<u>Current Bgt</u>	<u>Requested</u>
11-4022-116	11	FD Additional Earnings-LUMP SUM	E	\$6,000.00	\$0.00
11-4022-120	11	FD SALARY & WAGES-PT	E	\$695,593.29	\$749,534.30
11-4022-121	11	FD PAY PER CALL	E	\$1,020.00	\$1,020.00
11-4022-210	11	FD HEALTH INS - STATE HEALTH PLAN (MEDICAL)	E	\$28,050.00	\$32,430.00
11-4022-213	11	INS-DENTAL/VISION/Life	E	\$1,650.00	\$1,914.25
11-4022-220	11	FD FICA	E	\$53,749.92	\$57,417.40
11-4022-230	11	FD NC State Retirement	E	\$28,829.91	\$40,000.94
11-4022-232	11	FD 401K	E	\$10,045.26	\$11,428.84
11-4022-241	11	FD DUES & SUBSCRIPTIONS	E	\$12,500.00	\$12,500.00
11-4022-242	11	FD Training/Public Education & Prevention	E	\$4,000.00	\$4,000.00
11-4022-243	11	FD Physicals	E	\$2,500.00	\$2,500.00
11-4022-244	11	FD Background Checks	E	\$500.00	\$500.00
11-4022-260	11	FD INSURANCE-WORKER COMP	E	\$23,000.00	\$28,000.00
11-4022-321	11	FD Auditing Fees	E	\$4,000.00	\$4,500.00
11-4022-340	11	FD Contracted Services	E	\$17,020.00	\$17,020.00
11-4022-412	11	FD Utilities	E	\$24,000.00	\$24,000.00
11-4022-430	11	FD MAINT. & REPAIR-Building	E	\$15,000.00	\$15,000.00
11-4022-431	11	FD MAINT. & REPAIR-Vehicles & Equipment	E	\$50,000.00	\$60,000.00
11-4022-520	11	FD-INSURANCE Property & Casualty	E	\$47,500.00	\$54,000.00
11-4022-530	11	FD Telephone	E	\$4,100.00	\$2,800.00
11-4022-531	11	FD COMMUNICATIONS-Mobile	E	\$2,000.00	\$2,500.00
11-4022-610	11	FD Station/Supplies & Materials	E	\$5,000.00	\$5,000.00
11-4022-611	11	FD Office Supplies	E	\$4,234.00	\$3,000.00

11-4022-612	11	FD Fire & Rescue Supplies	E	\$18,000.00	\$18,000.00
11-4022-613	11	FD Uniforms	E	\$5,600.00	\$5,600.00
11-4022-614	11	FD EMS Supplies	E	\$4,000.00	\$4,000.00
11-4022-615	11	FD Computers & Software	E	\$20,000.00	\$10,000.00
11-4022-616	11	FD-PPE (Personal Protective Equipment)	E	\$35,796.56	\$38,000.00
11-4022-626	11	FD-Fuel	E	\$20,500.00	\$20,500.00
11-4022-720	11	FD-Capital Outlay-Building	E	\$0.00	\$81,241.93
11-4022-730	11	FD-Cap Reserve-Radio Replacement	E	\$25,000.00	\$25,000.00
11-4022-740	11	FD-Capital Outlay-Vehicles & Equipment	E	\$75,000.00	\$25,000.00
11-4022-750	11	FD- Personnel Capital Reserve	E	\$0.00	\$0.00
11-4022-800	11	FD- Miscellaneous	E	\$14,473.52	\$14,000.00
		Fire Department	TOTALS	\$1,258,662.46	\$1,370,407.66
				<u>Current Bgt</u>	<u>Requested</u>
11-4030-340	11	PW-Contracted Services	E	\$1,440.00	\$1,440.00
11-4030-412	11	PW-Utilities	E	\$48,000.00	\$53,000.00
11-4030-430	11	PW-Maint & Repair - Building	E	\$3,500.00	\$3,500.00
11-4030-520	11	PW-Insurance-Property & Casualty	E	\$3,600.00	\$3,600.00
11-4030-530	11	PW-Telephone	E	\$2,600.00	\$2,760.00
11-4030-611	11	PW-Office Supplies	E	\$500.00	\$500.00
11-4030-720	11	PW-Capital Outlay-Building	E	\$0.00	\$15,000.00
11-4030-800	11	PW-Miscellaneous	E	\$2,200.00	\$2,200.00
		Operations Center	TOTALS	\$61,840.00	\$82,000.00
				<u>Current Bgt</u>	<u>Requested</u>
11-4031-120	11	PW-Salaries & Wages	E	\$31,459.10	\$35,041.20
11-4031-122	11	PT-Salaries-Public Works Manager	E	\$4,659.20	\$4,925.44
11-4031-210	11	HEALTH INS - State Health Plan (Medical)	E	\$5,440.00	\$6,016.00
11-4031-213	11	INS-DENTAL/VISION/Life	E	\$320.00	\$355.20
11-4031-220	11	PW-FICA	E	\$2,763.05	\$3,057.45
11-4031-230	11	PW-NC State Retirement	E	\$4,514.38	\$6,132.21
11-4031-232	11	PW-401K	E	\$1,572.95	\$1,752.06
11-4031-242	11	PW-Education & Travel	E	\$500.00	\$4,000.00
11-4031-260	11	INSURANCE-Workman's Comp	E	\$4,500.00	\$6,500.00
11-4031-320	11	Contract Services (ENGINEERING)	E	\$0.00	\$0.00
11-4031-321	11	Contracted Services	E	\$0.00	\$0.00
11-4031-422	11	PW- Snow & Ice Removal	E	\$1,800.00	\$1,800.00
11-4031-431	11	PW-Maint & Repair- Vehicles & Equipment	E	\$8,000.00	\$8,000.00
11-4031-432	11	PW-Maint & Repair- Sidewalks	E	\$8,000.00	\$8,000.00
11-4031-433	11	PW-Maint & Repair- Streets	E	\$12,500.00	\$12,500.00
11-4031-434	11	PW Maint & Repairs- Parking Lot	E	\$5,000.00	\$5,000.00
11-4031-610	11	PW-Dept. Supplies & Materials	E	\$3,500.00	\$3,500.00
11-4031-626	11	PW Fuel	E	\$2,500.00	\$2,500.00
11-4031-730	11	PW Capital Outlay-Infrastructure & Streets	E	\$82,000.00	\$33,777.00
11-4031-740	11	PW-Capital Outlay-Vehicle & Equipment	E	\$0.00	\$0.00
11-4031-800	11	PW-POWELL Fund Expenditure	E	\$61,000.00	\$60,000.00
		Streets	TOTALS	\$240,028.68	\$202,856.56
				<u>Current Bgt</u>	<u>Requested</u>
11-4032-330	11	Sanitation-Contract for Recycling	E	\$27,492.00	\$32,030.00
11-4032-340	11	Sanitation-Contract for Trash/Bulk Waste	E	\$101,094.00	\$117,812.00
11-4032-421	11	Sanitation-Landfill Fees	E	\$45,000.00	\$45,000.00
11-4032-610	11	Sanitation-Dept Supplies & Materials	E	\$0.00	\$12,500.00
		Sanitation	TOTALS	\$173,586.00	\$207,342.00
				<u>Current Bgt</u>	<u>Requested</u>

11-4033-120	11	BG-Salaries & Wages	E	\$55,053.42	\$61,322.11
11-4033-122	11	BG-PT-Public Works Manager	E	\$8,153.60	\$8,619.52
11-4033-210	11	BG-HEALTH INS - STATE HEALTH PLAN (Medical)	E	\$9,520.00	\$10,528.00
11-4033-213	11	BG-INS-DENTAL/VISION	E	\$560.00	\$621.60
11-4033-220	11	BG-FICA	E	\$4,835.34	\$5,350.53
11-4033-230	11	BG- NC State Retirement	E	\$7,900.17	\$10,731.37
11-4033-232	11	BG-401K	E	\$2,752.67	\$3,066.11
11-4033-260	11	BG-INSURANCE-Worker's Comp	E	\$2,500.00	\$4,500.00
11-4033-431	11	BG-Maint. & Repair-Vehicles & Equipment	E	\$1,800.00	\$1,800.00
11-4033-610	11	BG-Dept. Supplies & Materials	E	\$2,400.00	\$2,400.00
11-4033-740	11	BG-Capital Outlay- Equipment	E	\$0.00	\$40,500.00
		Building & Grounds	TOTALS	\$95,475.20	\$149,439.24
				<u>Current Bqt</u>	<u>Requested</u>
11-4051-430	11	Property Maintenance	E	\$61,921.00	\$65,000.00
11-4051-720	11	Capital Outlay-Buildings & Structures	E	\$0.00	\$0.00
11-4051-821	11	MT. Pleasant Beautification	E	\$2,500.00	\$2,500.00
11-4051-825	11	Cabarrus Health Alliance-West Nile Spray	E	\$450.00	\$450.00
11-4051-850	11	Independence Celebration	E	\$20,500.00	\$25,545.00
11-4051-851	11	Christmas Parade/Tree Lighting	E	\$2,200.00	\$6,150.00
11-4051-852	11	Arts/Cultural Services	E	\$3,300.00	\$3,300.00
11-4051-853	11	Christmas Decorations	E	\$1,300.00	\$1,300.00
11-4051-854	11	Events Expense (Fall Festival)	E	\$0.00	\$13,375.00
11-4051-855	11	Trailhead at Mailbu Rd	E	\$2,400.00	\$2,400.00
		Recreation & Culture	TOTALS	\$94,571.00	\$120,020.00
				<u>Current Bqt</u>	<u>Requested</u>
11-4071-002	11	FIRE Truck Smeal PRINCIPAL	E	\$37,932.68	\$39,087.40
11-4071-005	11	Town Hall SUV Principal	E	\$7,609.88	\$7,998.35
11-4071-006	11	Fire Dept Renovation PRINCIPAL	E	\$125,000.00	\$125,000.00
11-4071-007	11	Mun. Complex & Park Imp PRINCIPAL	E	\$60,000.00	\$60,000.00
		Debt Service PRINCIPLE	TOTALS	\$230,542.56	\$232,085.75
				<u>Current Bqt</u>	<u>Requested</u>
11-4072-002	11	FIRE Truck Smeal INTEREST	E	\$10,186.44	\$9,031.72
11-4072-005	11	Town Hall SUV Interest	E	\$1,354.48	\$965.93
11-4072-006	11	Fire Dept. Renovation INTEREST	E	\$65,872.43	\$61,968.95
11-4072-007	11	Mun. Complex & Park Imp INTEREST	E	\$31,618.77	\$29,745.09
		Debt Service INTEREST	TOTALS	\$109,032.12	\$101,711.69
		General Fund TOTALS		\$3,126,932.79	\$3,351,092.64

Water & Sewer Fund REVENUE

				<u>Current Bqt</u>	<u>Requested</u>
21-3016-900	21	WATER CHARGES	R	\$780,594.97	\$814,560.97
21-3016-910	21	SEWER CHARGES	R	\$690,200.00	\$710,000.00
21-3020-900	21	TAP AND DEPOSIT FEES	R	\$15,000.00	\$9,500.00
21-3020-905	21	Mailed Bill Fee	R	\$8,700.00	\$8,500.00
21-3020-910	21	Application & Transfer Fees	R	\$3,000.00	\$6,000.00
21-3020-920	21	PENALTIES	R	\$22,300.00	\$22,300.00
21-3025-900	21	Loan Proceeds	R	\$0.00	\$0.00
21-3034-901	21	ARPA-AIA Grant-Water \$150,000	R	\$150,000.00	\$0.00
21-3034-902	21	ARPA-AIA Grant-Sewer \$150,000	R	\$150,000.00	\$0.00
21-3034-903	21	ARPA-AIA Grant-Storm Water \$350,000	R	\$350,000.00	\$0.00

21-3061-900	21	INVESTMENT EARNINGS	R	\$30,000.00	\$5,000.00
21-3090-900	21	MISCELLANEOUS	R	\$1,000.00	\$2,000.00
21-3090-902	21	FEMA -Reimbursements	R	\$0.00	\$0.00
21-3090-903	21	PFAS-Class Action Lawsuit Revenue	R	\$0.00	\$0.00
21-3090-920	21	Meters Purchased by Contractors	R	\$17,065.00	\$8,000.00
21-3091-900	21	APPROPRIATION OF W&S FUND BALA	R	\$61,129.85	\$47,847.00
21-3091-910	21	Transfer from Capital Projects	R	\$0.00	\$0.00
21-3091-920	21	TRANSFER OPERATING-IN	R	\$6,759.00	\$0.00
21-3091-930	21	Transfer IN-ARP grant funds (supplanting)	R	\$0.00	\$0.00
21-3092-900	21	SALE OF ASSETS	R	\$0.00	\$0.00
21-3092-910	21	INSURANCE PROCEEDS	R	\$0.00	\$0.00
21-3093-900	21	OTHER FINANCING SOURCES-INST F	R	\$0.00	\$0.00
21-3094-900	21	Lease Revenue Cell Phone Satellites	R	\$23,800.00	\$25,000.00
Water & Sewer Fund Revenue Totals				\$2,309,548.82	\$1,658,707.97

Water & Sewer Fund EXPENSES

				<u>Current Bgt</u>	<u>Requested</u>
21-4015-115	21	LONGEVITY - WATER & SEWER ADMN	E	\$250.00	\$250.00
21-4015-116	21	Additional Earnings-LUMP SUM	E	\$3,700.00	\$0.00
21-4015-120	21	SALARIES & WAGES	E	\$128,812.25	\$131,758.28
21-4015-210	21	HEALTH INS - STATE HEALTH PLAN (Medical)	E	\$18,895.60	\$17,860.00
21-4015-213	21	INS-DENTAL/VISION/Life	E	\$950.00	\$1,054.50
21-4015-220	21	FICA	E	\$12,253.08	\$10,079.51
21-4015-230	21	NC State Retirement	E	\$17,769.87	\$22,596.14
21-4015-232	21	WS-ADMIN 401K	E	\$6,376.59	\$6,456.04
21-4015-241	21	DUES & SUBSCRIPTIONS	E	\$1,300.00	\$1,300.00
21-4015-260	21	INSURANCE-WORKMAN'S COMP	E	\$2,000.00	\$2,000.00
21-4015-320	21	Contract Services-Engineer Admin	E	\$51,200.00	\$53,000.00
21-4015-321	21	AUDITOR FEES	E	\$12,000.00	\$12,000.00
21-4015-322	21	Attorney Fees	E	\$1,000.00	\$0.00
21-4015-340	21	Admin-Contracted Services (Randy)	E	\$0.00	\$0.00
21-4015-342	21	Admin- Copier Contract	E	\$5,000.00	\$4,800.00
21-4015-345	21	Studies	E	\$13,000.00	\$0.00
21-4015-442	21	EQUIPMENT LEASE	E	\$0.00	\$0.00
21-4015-470	21	Credit Card Processing Fees	E	\$5,000.00	\$3,000.00
21-4015-531	21	Employee Phone Expense	E	\$2,040.00	\$2,040.00
21-4015-611	21	OFFICE SUPPLIES & POSTAG	E	\$8,000.00	\$6,000.00
21-4015-613	21	UNIFORMS	E	\$5,000.00	\$5,500.00
21-4015-626	21	FUEL	E	\$2,000.00	\$2,500.00
21-4015-700	21	ARPA AIA Grant-Water \$150,000	E	\$150,000.00	\$0.00
21-4015-701	21	ARPA AIA Grant-Sewer \$150,000	E	\$150,000.00	\$0.00
21-4015-702	21	ARPA AIA Grant-Storm Water \$350,000	E	\$350,000.00	\$0.00
21-4015-800	21	Miscellaneous	E	\$700.00	\$700.00
W/S Admin/Billing				\$947,247.39	\$282,894.47
				<u>Current Bgt</u>	<u>Requested</u>
21-4030-340	21	CONTRACTED SERVICES	E	\$1,440.00	\$2,856.46
21-4030-412	21	UTILITIES	E	\$12,500.00	\$14,000.00
21-4030-430	21	MAINT. & REPAIR-BUILDING	E	\$1,200.00	\$1,400.00
21-4030-520	21	INSURANCE-PROPERTY & CAUSALITY	E	\$1,000.00	\$1,000.00
21-4030-530	21	TELEPHONE	E	\$7,500.00	\$7,000.00
21-4030-611	21	OFFICE SUPPLIES	E	\$500.00	\$1,000.00
21-4030-720	21	CAPITAL OUTLAY-BUILDING	E	\$0.00	\$0.00

Operations Center			TOTALS	\$24,140.00	\$27,256.46
				<u>Current Bgt</u>	<u>Requested</u>
21-4034-120	21	SALARIES & WAGES-WATER	E	\$55,053.42	\$61,322.11
21-4034-122	21	PT-Public Works Manager	E	\$8,153.60	\$8,619.52
21-4034-210	21	HEALTH INS-STATE HEALTH PLAN (Medical)	E	\$9,520.00	\$10,528.00
21-4034-213	21	INS-DENTAL/VISION/Life	E	\$560.00	\$621.60
21-4034-220	21	FICA-WATER	E	\$4,835.34	\$5,350.53
21-4034-230	21	Water- NC State Retirement	E	\$7,900.17	\$10,731.37
21-4034-232	21	WATER-401K	E	\$2,752.67	\$3,066.11
21-4034-242	21	EDUCATION & TRAVEL-WATER	E	\$2,400.00	\$10,000.00
21-4034-320	21	CONTRACT SERVICES-WATER	E	\$19,500.00	\$12,500.00
21-4034-411	21	WATER PURCHASES-WATER	E	\$5,000.00	\$0.00
21-4034-430	21	Maint & Repair HYDRANTS	E	\$5,000.00	\$5,000.00
21-4034-431	21	MAINT. & REPAIR-VEHICLE & EQUI	E	\$3,000.00	\$3,000.00
21-4034-432	21	MAINT. & REPAIR-WATER LINES	E	\$15,000.00	\$10,000.00
21-4034-433	21	MAINT. & REPAIR-METERS	E	\$55,065.00	\$30,000.00
21-4034-610	21	DEPARTMENT SUPPLIES-WATER	E	\$15,000.00	\$10,000.00
21-4034-730	21	CAPITAL OUTLAY-INFRASTRUCTURE-	E	\$0.00	\$0.00
21-4034-740	21	CAPITAL OUTLAY-VEHICLES & EQUI	E	\$0.00	\$0.00
21-4034-800	21	MISCELLANEOUS	E	\$1,540.00	\$1,000.00
Water Dept.			TOTALS	\$210,280.20	\$181,739.24
				<u>Current Bgt</u>	<u>Requested</u>
21-4035-120	21	SALARIES & WAGES-SEWER	E	\$55,053.42	\$61,322.11
21-4035-122	21	PT-Public Works Manager	E	\$8,153.60	\$8,619.52
21-4035-210	21	HEALTH INS-STATE HEALTH PLAN (Medical)	E	\$9,520.00	\$10,528.00
21-4035-213	21	INS-DENTAL/VISION/Life	E	\$560.00	\$621.60
21-4035-220	21	FICA-SEWER	E	\$4,835.34	\$5,350.53
21-4035-230	21	Sewer- NC State Retirement	E	\$7,900.17	\$10,731.37
21-4035-232	21	SEWER-401K	E	\$2,752.67	\$3,066.11
21-4035-242	21	EDUCATION & TRAVEL-SEWER	E	\$2,400.00	\$1,700.00
21-4035-411	21	SEWER TREATMENT	E	\$307,000.00	\$317,000.00
21-4035-431	21	MAINT. & REPAIR-VEHICLE & EQUI	E	\$2,000.00	\$2,000.00
21-4035-432	21	MAINT. & REPAIR-SEWER LINES	E	\$10,000.00	\$5,000.00
21-4035-433	21	MAINT. & REPAIR-PUMP STATIONS	E	\$24,564.08	\$12,500.00
21-4035-434	21	Maint. & Repair- Manholes/Covers	E	\$0.00	\$0.00
21-4035-610	21	DEPARTMENT SUPPLIES & MATERIAL	E	\$5,000.00	\$2,500.00
21-4035-730	21	CAPITAL OUTLAY-INFRASTRUCTURE	E	\$0.00	\$0.00
21-4035-740	21	CAPITAL OUTLAY-VEHICLE & EQUIP	E	\$0.00	\$0.00
NEW		CAPITAL RESERVE-FIELDSTONE PUMP STATIONS			\$0.00
21-4035-800	21	MISCELLANEOUS-SEWER	E	\$1,540.00	\$1,000.00
Sewer Dept.			TOTALS	\$441,279.28	\$441,939.24
				<u>Current Bgt</u>	<u>Requested</u>
21-4037-115	21	PLANT-LONGEVITY	E	\$0.00	\$0.00
21-4037-116	21	Additional Earnings-LUMP SUM	E	\$2,300.00	\$0.00
21-4037-120	21	SALARIES & WAGES-PLANT	E	\$127,088.00	\$143,402.67
21-4037-122	21	PT-SALARY-PLANT	E	\$8,640.00	\$9,115.20
21-4037-210	21	HEALTH INS-STATE HEALTH PLAN (Medical)	E	\$17,000.00	\$18,800.00
21-4037-213	21	INS-DENTAL/VISION/Life	E	\$1,000.00	\$1,110.00
21-4037-220	21	FICA-PLANT	E	\$10,559.19	\$11,667.62
21-4037-230	21	Plant- NC State Retirement	E	\$18,237.13	\$25,095.47
21-4037-232	21	Plant 401K	E	\$6,469.40	\$7,170.13
21-4037-241	21	DUES & SUBSCRIPTIONS-PLANT	E	\$6,000.00	\$6,500.00

21-4037-242	21	EDUCATION & TRAVEL-PLANT	E	\$1,500.00	\$2,500.00
21-4037-260	21	WORKER'S COMP-PLANT	E	\$3,300.00	\$3,400.00
21-4037-330	21	CONTRACT SERVICES-PLANT	E	\$40,000.00	\$86,567.94
21-4037-412	21	UTILITIES-PLANT (POWER)	E	\$52,000.00	\$45,000.00
21-4037-430	21	MAINT & REPAIR BLDG- PLANT	E	\$26,833.43	\$25,000.00
21-4037-431	21	MAINT & REPAIR-VEHICLE-PLANT	E	\$1,300.00	\$1,300.00
21-4037-433	21	MAINTENANCE - EQUIPMENT-PLANT	E	\$22,000.00	\$15,000.00
21-4037-434	21	Dredging	E	\$0.00	\$0.00
21-4037-520	21	INSURANCE (PROPERTY)-PLANT	E	\$4,100.00	\$4,200.00
21-4037-530	21	TELEPHONE-PLANT	E	\$2,100.00	\$2,160.00
21-4037-531	21	Communications Expense	E	\$1,600.00	\$1,680.00
21-4037-610	21	Lab & Testing Supplies	E	\$22,500.00	\$21,000.00
21-4037-611	21	OFFICE SUPPLIES-PLANT	E	\$1,000.00	\$800.00
21-4037-612	21	CHEMICALS-PLANT	E	\$45,000.00	\$33,750.00
21-4037-613	21	Uniforms/ PPE for WTP	E	\$750.00	\$1,000.00
21-4037-615	21	COMPUTERS & SOFTWARE-PLANT	E	\$1,200.00	\$1,000.00
21-4037-626	21	FUEL-PLANT	E	\$700.00	\$500.00
21-4037-720	21	CAPITAL OUTLAY BLDG	E	\$0.00	\$0.00
21-4037-721	21	CAPITAL OUTLAY FACILITIES & EQUIP - PLANT	E	\$0.00	\$0.00
21-4037-800	21	MISC-PLANT	E	\$15,000.00	\$8,734.73
		Water Treatment Plant	TOTALS	\$438,177.15	\$476,453.76
				<u>Current Bgt</u>	<u>Requested</u>
21-4071-005	21	PW Ford 450 Truck w/crane Principal	E	\$12,671.31	\$13,259.41
21-4071-006	21	USDA-Empire Dr Pump Station, Manholes, ABCSt	E	\$97,000.00	\$97,000.00
		Debt Service PRINCIPAL	TOTALS	\$109,671.31	\$110,259.41
				<u>Current Bgt</u>	<u>Requested</u>
21-4072-005	21	PW Ford 450 Truck w/crane Interest	E	\$4,833.49	\$4,245.39
21-4072-006	21	USDA-Empire Dr Pump St, Manholes, ABCSt Interest	E	\$133,920.00	\$133,920.00
		Debt Service INTEREST	TOTALS	\$138,753.49	\$138,165.39
		Water & Sewer TOTALS		\$2,309,548.82	\$1,658,707.97



MOUNT PLEASANT

NORTH CAROLINA

FEES and CHARGES SCHEDULE

Adopted by Town Board of Commissioners on: January 5, 2009

Last Amended: June 9, 2026

Effective: July 1, 2026

Town of Mount Pleasant Fees and Charges Schedule

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Town of Mount Pleasant Administrative Charges

Copies \$0.10/sheet

Notary Fee (No charge if Town related) \$10.00 per stamp

Requirements for Notary Service

1. All documents must be completed prior to notarization. If you have questions about the documents, please consult an attorney. We are unable to provide legal advice concerning the documents.
2. A valid, government issued photo ID for each person signing the document.
3. Document must have the proper notarial certificate for notary to sign. We cannot by law add the information to the document.
4. Fee is \$10.00 per stamp if not Town business. Items concerning Town business are free.
5. Notary reserves the right to refuse notarizing any document he/she feels uncomfortable signing for any reason.

Municipal Code Copies

Entire Code	\$0.10/sheet
Supplements	\$1.00/sheet

Non-Sufficient Funds (NSF)/Returned Check Fee \$35.00

Administrative charges for applying Liens to Property (per occurrence) \$50.00

Administrative charges for accounts submitted to Debt Setoff \$25.00

Administrative charges for Code Enforcement when fined \$50.00

Administrative charges for Town demolition organization 10% of demolition fee

Administrative charges for archived Utility Bills and/or reports for Customers \$10.00 per account

Code Enforcement (high grass liens):

Less than 1 acre*	\$100.00 per occurrence
More than 1 acre*	\$100.00 per acre per occurrence

**Property size is determined by Cabarrus County Tax Record total listed acreage, regardless of the structures and paved areas located on site.*

Credit Card Convenience Fee (paid directly to PSN) 3.25%
(If payment is less than \$100, the Customer will be charged 3.25% + \$.50)

Mailed hard copies of water/sewer bills \$1.00 monthly fee

Golf Cart Registration Fee \$30.00

Town of Mount Pleasant Planning Services

In addition to the fees below, applicants must comply with all bonding requirements established by the Town.

APPLICATIONS FOR BOARD OF COMMISSION AND/OR PLANNING & ZONING/BOARD OF ADJUSTMENT REVIEW

Zoning Map Amendment	\$400.00 (plus \$350.00 for newspaper ad)
Text Amendment Fee	\$200.00 (plus \$350.00 for newspaper ad)
Comprehensive Plan Amendment	\$400.00 (plus \$350.00 for newspaper ad)
Special Use Permit	\$500.00 plus \$10.00 per acre
Conditional District Rezoning	\$500.00 plus \$10 per acre (plus \$350.00 for newspaper ad)
Extended Vested Rights Request	\$400.00
Variance - Residential	\$300.00
Variance - Non-Residential	\$400.00
Appeal from a Final order, Decision or Interpretation	\$250.00
Appeal of Planning and Zoning Board Decision to Elected Body	\$100.00
Certificate of Nonconformity Adjustment	\$300.00
Street, Alley or Right-of-way closing	\$400.00
Voluntary Annexation Petition	\$300.00

**Town of Mount Pleasant
Planning Services
(continued)**

PUBLICATIONS:

National Register District Publication	\$20.00
Mount Pleasant Development Ordinance (MPDO)	\$50.00
11x17 Zoning Map or Land Use Map	\$5.00
Comprehensive Plan (no appendix)	\$25.00

New Construction (Zoning Clearance Approval/Permit):

Single Family	\$50.00
Multi-family (5 units or less)	\$200.00 plus \$10.00 per unit
Multi-family (more than 5 units)	\$500.00 plus \$10.00 per unit
Non-residential (less than 1 acre)	\$250.00
Non-residential (more than 1 acre)	\$1,000.00 plus \$50.00 per acre
Grading (only)-greater than 1 acre subject to NCDEQ approval	\$50.00

Additions, accessory, Up fits: (Zoning Clearance Approval/Permit):

Residential Accessory/Addition	\$25.00
Non-residential Addition-(less than 25% increase)	\$200.00
Non-residential Addition (more than 25% increase)	\$250.00 plus \$50.00 per acre
Non-residential Upfit	\$50.00
Non-residential Accessory	\$50.00

Temporary Permits:

Temporary Construction Trailer	\$50.00
Temporary Use Permit	\$25.00
Temporary Power Compliance	\$0.00 (fire fee may apply)

Sign Permits:

Wall Mounted, Projecting, or Canopy	\$50.00
Temporary Sign Type 3	\$25.00
Ground Mounted	\$50.00
Outdoor Advertising	\$200.00
Change of Panel	No Charge

Miscellaneous:

Driveway Permit on Town Street (Section 8.2 of MPDO)	\$25.00
Home Occupation Permit	\$25.00

Town of Mount Pleasant Planning Services

(continued)

Alternative Design Proposal	\$250.00
Re-review (after 3 submittals)	\$200.00+\$5.00 per acre
Zoning Verification/ABC letter	\$25.00
Construction without a permit	Double permit fee
Re-advertising Fee (due to action by applicant)	Cost of advertisement
Special Meeting Requests	\$500.00
Certificate of Compliance for Change of Occupant/Change of Use	\$50.00
Street Name Change Petition	Cost of advertisement and new street sign(s)

SUBDIVISION PLATS:

Conveyance / Exempt Plat Zoning Review	\$20.00
Minor Subdivision Review (No new utilities)	\$35.00 plus \$10 per lot
Minor Subdivision Review (New utilities)	\$100.00 plus \$25.00 per lot
Major Subdivision Preliminary Plat Review	
Up to 25 lots	\$500.00 plus \$25.00 per lot
26-50 lots	\$750.00 plus \$25.00 per lot (over 25)
more than 50 lots	\$1,000.00 plus \$25.00 per lot (over 50)
Preliminary Plat - Applicant Appeal to Elected Board	\$75.00
Preliminary Plat - Minor Revision (No Board Review Required)	\$200.00
Preliminary Plat - Major Revision (Board Review Required)	\$400.00
Preliminary Plat – Approval Extension	\$100.00
Major Subdivision Construction Plans Review	
Up to 25 lots	\$2,000.00 plus \$25.00 per lot
26-50 lots	\$3,000.00 plus \$25.00 per lot (over 25)
more than 51-plus lots	\$4,000.00 plus \$25.00 per lot (over 50)
*(If a third engineering review is required, additional fee is charged)	
Engineering Inspection	\$1,000.00 per phase plus \$25.00 per lot
Major Subdivision Final Plat Review	\$250.00 per plat plus \$25.00 per lot
(If a third submittal is required an additional review fee will be collected)	
Letter of Credit Review	\$400.00
(Includes partial release requests)	

Town of Mount Pleasant Fire Safety

All Fire and Safety Fees Are Based On Cabarrus County Fee Schedules

https://www.cabarruscounty.us/government/departments/emergency-management/fire-marshall/Documents/Fire_Marshal_Fee_Fine_Schedule.pdf

Town of Mount Pleasant Solid Waste & Recycling

Single Family Residential & Multifamily 6 Units or Less

Town of Mount Pleasant Garbage Containers:

1 st Garbage Container	No Charge
Additional Garbage Containers (Limited to 3 Containers Per-Building)	\$60.00 deposit per Container

Rollout Garbage Collection:

Standard Collection (One Container)	No Charge
Additional Containers	\$15.00 /month/cart

White Goods and Furniture

No Charge
(up to 3 items/ bi-weekly pick-up)

Bulk Waste Materials (see Solid Waste Guidelines)

No Charge
3'x3'x3' pile under 75lbs./bi- weekly pick-up)

Brush and limbs

No Charge
(once a month at scheduled pick-up)

Leaf Pick-up

No Charge
(during monthly scheduled pick-ups)

Waste Removal Fees (*formerly Recycling Fees*)

Additional Containers	\$5.00 \$6.00 /cart /month \$5.00 \$6.00 /cart /month
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Commercial and Churches

Rollout Service is Available for Light Office Trash
(Limited to 3 Containers Per - Building)

Same as Residential

Dumpster Service Required For Large Commercial Generators

Not Provided

Multifamily Residential Greater Than 6 Unit

Dumpster Service is required for All

Not Provided

Refer to Solid Waste Guidelines

Solid Waste Guidelines

Rollout Garbage Collection

Garbage should be placed in appropriate bags and placed within a Mount Pleasant rollout container. Containers other than Mount Pleasant containers will not be picked up. No garbage should be placed on top or beside the container. Recyclables and yard waste should not be placed in a garbage container. Hazardous household waste or dead animals must not be set out for garbage collection. Containers should be placed out the morning or night before scheduled collection. Pick-up is on Friday of each week at the curb before or at 6:00am. Rollout containers should be placed within 2 feet of the road. Rollout containers should not be placed next to mailboxes, or other permanent fixtures. Roll out containers should have at least 3 feet clearance in all directions. Wheels of rollout containers should be away from the road. (The lid hinge should be placed away from the road.) Place everything in the roll out container. Additional containers must be rented from the Town for \$12 per month; the Town is only responsible for providing one container per active household. All collection is curbside. However, special arrangements can be made at Town Hall for elderly and disabled residents with a letter from a doctor. The Town does not provide rollout garbage collection for multifamily housing with more than 6 units, or large commercial generators. The Town reserves the right not to pick up any items that it deems to be too large or unsafe.

*Large Items and Furniture

Large items such as furniture, mattresses, etc. may be picked up when placed at the edge of the yard, off the street pavement. These items must be drained of all liquids. Cords should be removed or neatly tied in a roll. Items with large pieces of glass (curio cabinet, storm door, glass top coffee table, entertainment center) will not be picked up. Large items must be limited to 3 items bi-weekly on Fridays opposite the recycling pickup dates. (Dates will be posted on the Town's website and water bills.) Larger volume of disposal must be contracted for pick-up by the homeowner or taken to Cabarrus County Landfill on Irish Potato Rd. This services is only provided for single family residential and multifamily with 6 units or less. The Town reserves the right not to pick-up any items that it deems to be too large or unsafe.

Large Items and furniture include the following:

- Chairs
- entertainment centers (without glass only)
- foot boards
- head boards
- mattresses
- hot water heaters (drained)
- small couches
- small tables

ITEMS that will NOT be picked up:

- Any materials resulting from work performed by a commercial contractor
- Appliances (refrigerators, ranges, washers, dryers, dishwashers, freezers)
- Automobile parts including motors, tires (on or off rims), doors, fenders, car seats, batteries, bumpers
- Bricks
- Cardboard boxes. Please cut down to 3 feet by 3 feet (or smaller) pieces and place in the recycling cart for collection
- Central air conditioning or heating units
- Ceramic tile
- Chain link fencing
- Cinderblocks or Concrete
- Computer monitors
- Construction Debris
- Dirt or sand
- Duct or sheet metal materials
- Fencing (wood, chain-link, and/or metal including posts)
- Fire-damaged items
- Floor coverings (vinyl, carpet, carpet pad, and wood flooring)
- Grocery carts
- Marble or simulated marble countertops
- Motor oil
- Nails or boards with protruding nails
- Paint & other hazardous waste
- Plaster
- Propane/oxygen tanks
- Railroad ties
- Rocks
- Roofing materials, shingles
- Sand
- Sheetrock
- Televisions
- Toilets
- Window air-condition units
- Yard waste

Solid Waste Guidelines

(continued)

***Bulk Trash Materials**

Bulky waste items include lamps, telephones, small hand appliances (no larger than 24" x 24" x 36"), clothes, buckets, plastic containers, and miscellaneous items resulting from cleaning out a garage, attic, storage shed, or closet. Place bulky trash items at the edge of the yard off the street pavement for pick-up on the same day as your regular garbage pick-up (see *schedule for Bulk Waste dates*). Boxes or appropriate personal containers must be used for small loose items. Filled containers should not weigh more than 75 lbs. Bulk trash must be limited to 3 items, 75 lbs. or less, bi-weekly. A container of smaller items is considered one item. Larger volume of disposal must be contracted for by homeowner or taken to the Cabarrus County Landfill on Irish Potato Road. **PILES OF TRASH, REGARDLESS OF WHAT IS IN THE PILE, WILL NOT BE PICKED UP!** Pick-up is regular garbage day. This services is only provided for single family residential and multifamily with 6 units or less. The Town reserves the right not to pick-up any items that it deems to be too large or unsafe.

Bulk waste materials include the following:

small appliances • clothes(must be in a container) • empty buckets • lamps (no bulbs) • doors • carpeting/padding (rolled, tied, no longer than 8 ft, cannot weigh over 75 lbs.)

Bulk waste pick-up is NOT provided for the following items:

Large appliances • computers • televisions • tires • glass • nails• concrete • dirt • stumps • asphalt • light bulbs • asbestos insulation • brick/blocks • shingles • petroleum products • paint cans • liquids of any type • batteries • lawn mowers • bulk metal • plywood • plumbing materials • floor covering •sheetrock, plaster• lumber (no longer than 6 feet long, remove all nails)

Leaf, Limb, & Brush Pickup

Yard Debris will be picked up at each address one time per month. Contact Town Hall to learn which week your street is scheduled for pickup each month.

Tree Leaves

All leaves must be separated from any limbs, trash, or any other items and placed in piles at the curb. The leaf collection period will begin November 1 and finish on January 31. During the non-leaf collection period, leaves may be placed in transparent (clear) garbage bags and placed at curbside for Town pick-up. No leaves are to be bagged as trash or placed in trashcans at any time.

Solid Waste Guidelines

(continued)

Tree Limbs

Limbs must be no longer than **six (6) feet in length and 4” in diameter**. **Absolutely no stumps will be permitted**. Limbs should be placed parallel to the curbside in separate piles for faster pick-up. Please provide one foot between piles. No limbs are to be bagged as trash or placed in trashcans at any time.

NO COMMERCIALLY CUT LIMBS WILL BE ACCEPTED.

Grass Clippings

Clippings must be placed in transparent (clear) garbage bags and placed at curbside and separated from other yard waste, household trash or other items. Clippings or bagged clippings should not be placed into trashcans.

NO COMMERCIALLY CUT GRASS CLIPPINGS WILL BE ACCEPTED.

The Town does **NOT** except any of the following under any type of collection:

appliances • batteries • paint • computers • bricks & rocks • oil & gasoline • paint cans • computer parts • stumps • anti-freeze • animal manure • lacquer • bathroom cleaners • degreasers • paint stripper • drain cleaners • paint thinner • furniture polish • polish remover • kitchen cleaners • solvents • metal polish • spray cans • nail polish • wood preservative • oven cleaner • powder cleansers • pool chemicals • spot removers • fluorescent bulbs • tile cleaners • mercury thermometers / thermostats • upholstery cleaners • antifreeze • herbicides • mothballs • brake fluid • pesticides • gasoline • rat poison • kerosene • used motor oil • smoke detectors • fire extinguishers • ammunition or fireworks • medical wastes or prescriptions

Any solid waste that is brought into the Town from an outside location will not be picked up by the Town of Mount Pleasant. Property on which such waste is deposited may be in violation of The Town of Mount Pleasant Code of Ordinances. Parties responsible for depositing such waste may also be in violation of State or Federal laws.

Tree trunks and limbs cut by commercial contractors will not be picked up by the Town of Mount Pleasant. Property on which such waste is deposited may be in violation of The Town of Mount Pleasant Code of Ordinances.

Town of Mount Pleasant Utilities

Security Deposit for Utility Bills

Water Meter Size	Deposit
5/8" or 3/4"	\$150.00 individuals with Social Security Number provided \$200.00 if Social Security Number is not provided
1"	\$150.00 individuals with Social Security Number provided \$200.00 if Social Security Number is not provided
1 1/2"	\$250
2" and up	\$400
Multi-family units	#units x 3/4" deposit= required deposit

Deposit for Hydrant Meter \$775.00
 Hydrant meters used longer than 30 days \$22.36 per month/first 2,000gal

Late Fee \$10.00
 Returned Checks \$35.00
 Application Fee (non-refundable) for new Water/Sewer Customers \$25.00
 Transfer of Service Fee \$25.00

Non-Payment Administrative Service Delinquent Fee \$40.00
 (Applies at the time a customer is scheduled for disconnection due to nonpayment)

Service Reconnection Fees \$40.00
 Regular Reconnection
 (Regular Town Workdays Monday – Friday between 8:00am and 4:30pm)
 Off-Hours Reconnection Fee \$60.00
 (Holidays, Saturdays, Sundays, and any day between 4:30pm - 8:00am)

Tampering, Altering, Removing or Replacing Water Meters \$300.00 + Repair Costs

Bypassing a Water Meter \$300.00 + Repair Costs

Water Meter Testing
 5/8" - 1" \$50.00
 1 1/2" - 2" \$125.00

FEES FOR VIOLATIONS OF MANDATORY WATER RESTRICTIONS

Residential

First offense \$ 100.00
 Second and subsequent offense \$ 300.00

Commercial/Institutional		
	First offense	\$ 500.00
	Second and subsequent offense	\$1,500.00
Industrial		
	First offense	\$ 500.00
	Second and subsequent offense	\$1,500.00

Water Fees

Water Meter Size	0 to 2,000 Gallons	Gallons Over 2,000
Inside Town		
5/8" or 3/4"	\$26.48 \$26.98	See Tier structure below
1"	\$46.22 \$46.72	See Tier structure below
1 1/2 "	\$122.45 \$122.95	See Tier structure below
2" and up	\$233.33 \$233.83	See Tier structure below
Outside Town		
5/8" or 3/4"	\$43.34 \$43.84	See Tier structure below
1"	\$78.13 \$78.63	See Tier structure below
1 1/2"	\$211.53 \$212.03	See Tier structure below
2" and up	\$405.57 \$406.07	See Tier structure below

Water Tier Rates	(Inside Town)	(Outside Town)
0-2000	Base rate by meter size	Base rate by meter size
2001-3000	\$4.63 \$4.83 per 1,000 gallons	\$7.85 \$8.05 per 1,000 gallons
3001-5000	\$4.78 \$4.98 per 1,000 gallons	\$8.00 \$8.20 per 1,000 gallons
5001-10000	\$4.88 \$5.08 per 1,000 gallons	\$8.10 \$8.30 per 1,000 gallons
10001-20000	\$5.08 \$5.28 per 1,000 gallons	\$8.30 \$8.50 per 1,000 gallons
20001-50,000	\$5.18 \$5.38 per 1,000 gallons	\$8.40 \$8.60 per 1,000 gallons
50,001-100,000	\$5.28 \$5.48 per 1,000 gallons	\$8.50 \$8.70 per 1,000 gallons
100,001+	\$5.38 \$5.58 per 1,000 gallons	\$8.60 \$8.80 per 1,000 gallons

Municipal and WSACC Water Plant Volume Charges:

Excluded

Fire Service Availability Fee:

- Fee is due for all facilities with a dedicated fire service line regardless of whether the line is used by the owner. No fire service line can be used for regular consumption. Customers with regular consumption may be required to convert the fire service to a domestic service. Consumption that is used in the event of a fire is not charged. Fire Service Availability Fee is based on line size and does not distinguish between customers inside or outside of the Town.

2" line	\$50 per month
4" line	\$100 per month
6" line	\$150 per month
8" line	\$200 per month
10" line	\$250 per month
12" line	\$300 per month

New Construction Water Meters

Builders of all newly built homes/businesses with a 2” service line or smaller will be required to purchase water meters and parts from the Town of Mount Pleasant at current cost to be installed by the Town for an additional \$30.00 labor fee after the water tap has been installed by either the Town or approved utility company. Once the home is sold the Public Works department will be responsible for future maintenance and replacement as needed.

Water Tap Installation Fee on Town Roads

3/4” meter \$3,850 **
1” and Greater Actual Construction Cost +10% Administrative

***** (Water/Sewer lines must be directly in contact with the property to tap on for services. If an extension of the line(s) is required to tap for service, the owner will be required to pay all costs for the extension and the Tap Fee prior to service being connected.)***

Once tap fee is paid, property owner must have tap installed within six (6) months or tap fee will be reimbursed. Then, property owner will have to pay current tap fees to be installed.

After the water tap is completed, a water meter will be installed by the Town and access to water will be available to the property owner. At this point, the property owner will start to receive monthly bills for at least the base rate for water service, even if the home/business is not connected to the meter since access to water has been made available. Water bills will be based on consumption once water is being used by the property owner. Usage over 2,000 gallons will be above the base rate and charged according to the current Fees & Charges Schedule.

Water Tap Installation Fee on State Roads

Water Taps located within State DOT rights-of-way will be the responsibility of the property owner. Taps shall be installed by the utility contractors approved by the Town of Mount Pleasant, unless decided by Public Works Department that it can be installed in-house. Homeowner/contractor will be responsible for paying the utility contractor directly. Homeowner/contractor would still need to complete a Town water/sewer application, pay the \$150 deposit, and the \$25 application fee to have service with the Town. *(Only one application, deposit, and application fee required per address, if water and sewer are both available.)*

Current Approved Utility Companies are:

Garrow Utilities 704-436-6313
BRS Incorporated 704-463-1355

Town of Mount Pleasant

Utilities
(continued)

Hydrant Meter Water \$9.95 ~~\$10.45~~/per 1,000 gallons
 Tanker Truck prearranged fill at designated hydrant (based on Size of Tank)

Reserved for Distribution System Capital Recovery Fee

Wastewater Fees

Water Meter Size	0 to 2,000 Gallons	Gallons Over 2,000
Inside Town		
¾"	\$32.56 \$33.56	See Tiered Rates Below
1"	\$49.92 \$50.92	See Tiered Rates Below
1 ½ "	\$118.15 \$119.15	See Tiered Rates Below
2" and up	\$217.38 \$218.38	See Tiered Rates Below
Outside Town (Block 1)		
¾"	\$32.56 \$33.56	See Tiered Rates Below
1"	\$49.92 \$50.92	See Tiered Rates Below
1 ½ "	\$118.15 \$119.15	See Tiered Rates Below
2" and up	\$217.38 \$218.38	See Tiered Rates Below
Outside Town (Block 2)		
¾" FLAT RATE-Fieldstone	\$58.28 \$59.28	N/A

<u>Sewer Tier Rates (Inside & Outside Town)</u>	
0-2000	Base rate by meter size
2001-3000	\$6.95 \$7.15 per 1,000 gallons
3001-5000	\$7.05 \$7.25 per 1,000 gallons
5001-10000	\$7.15 \$7.35 per 1,000 gallons
10001-20000	\$7.25 \$7.45 per 1,000 gallons
20001-50,000	\$7.35 \$7.55 per 1,000 gallons
50,001-100,000	\$7.45 \$7.65 per 1,000 gallons
100,001+	\$7.55 \$7.75 per 1,000 gallons

Municipal and WSACC Water Plant Volume Charges: Excluded

Sewer Tap Installation Fee on Town Roads

4" line \$3,850*

****(Water/Sewer lines must be directly in contact with the property to tap on for services. If an extension of the line(s) is required to tap for service, the owner will***

be required to pay all costs for the extension and the Tap Fee prior to service being connected.)

Once tap fee is paid, property owner must have tap installed within six (6) months or tap fee will be reimbursed. Then, the property owner will have to pay the current tap fees to be installed.

After the sewer tap is installed, the Town will begin to bill the property owner for at least the base amount for having access to sewer, regardless of whether the home/business has connected to the sewer tap. Sewer bills will be based on consumption once the home/business is connected to the sewer tap. Usage over 2,000 gallons will be above the base rate and charged according to the current Fees & Charges Schedule.

Sewer Tap Installation Fee on State Roads

Sewer Taps located within State DOT rights-of-way will be the responsibility of the property owner. Taps shall be installed by the utility contractors approved by the Town of Mount Pleasant, unless decided by Public Works Department that it can be installed in-house. Homeowner/contractor will be responsible for paying the utility contractor directly. Homeowner/contractor would still need to complete a Town water/sewer application, pay the \$150 deposit, and the \$25 application fee to have service with the Town. *(Only one application, deposit, and application fee required per address, if water and sewer are both available.)*

Current Approved Utility Companies are:

Garrow Utilities	704-436-6313
BRS Incorporated	704-463-1355

Repetitive Service Calls

“Repetitive Service Calls” are calls to the same address for a reason that can be corrected by resident following guidance given by Public Works or Town Staff to prevent service issues. This does not include service calls for regular usage or maintenance issues needed for trouble-free use of Town utilities within the Town’s utility easement/right-of-way.

Fees for “Repetitive Service Calls” would be as follows:

- 1st call: verbal warning which will be documented on account
- 2nd call: verbal warning followed by written warning mailed to billing address
- 3rd and 4th call: \$100 fee added to utility bill for each occurrence
- 5th and following calls: \$500 fee added to utility bill for each occurrence

Town of Mount Pleasant

Utilities *(continued)*

Public Works will only jet sewer lines that are within the Town's utility easement/right-of-way and not on private property. Water and/or sewer lines not within the utility easement or street right-of-way are considered private property and will need to be repaired by a plumber of the residents choosing at their expense.

If there were multiple issues at a residence and the resident was issued warnings/fines for "Repetitive Service Calls" and then the calls stop for 24 months straight, then Staff should start over on the 25th month by giving a "first call" warning on the "Repetitive Service Calls". These fees are not to recoup all the costs for going to the location, but to recover partial costs, and, hopefully, give guidance to the residents to correct the on-going issue.

Involuntary Disconnection

When it becomes necessary for the Town to discontinue services for any reason, service will be restored after payment of (1) all past due and current bills due the Town, (2) any deposit as required, (3) any material and labor cost incurred by the Town, according to the current Fee Schedule, Section Eight, and (4) all penalties and charges required by this policy

Fees for Accounts Submitted for Collection to NC Debt Setoff

Interest rate for balances in NC Debt Setoff	1.5%
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Town of Mount Pleasant

Rental Fees

Rental Application Form

Facility Requested McAllister Picnic Shelter McAllister Ball Field
 Conference Room Outdoor Stage

Event Date _____

Event Time Shelter 8am-2pm 3pm-9pm or Other _____

Contact Person _____

Address _____

Email _____ Phone _____

Signature _____

(Fees are due in full when making the reservation)

Today's date _____

Rules and Regulations Governing Use of Shelter

1. Full payment of ~~\$25~~ **\$30**(shelter) or \$50 (all other facilities) is required for all rentals at the time of request. The reservation will not be held without payment. **This is a nonrefundable deposit.** A new request must be made for each use.
2. Parents or guardians must sign for anyone under 18 years of age.
3. Any decorations that are used must be removed at the end of the event.
4. No staples or nails may be used on any park property. Any tape used needs to be removed completely.
5. Picnic tables in shelter are not to be moved.
6. Alcoholic beverages, illegal drugs and substances are not permitted in or on Town of Mount Pleasant facilities.
7. Weapons of all kinds are prohibited except for law enforcement officers in the execution of their duties.
8. Smoking or tobacco use of any kind is prohibited in park area.
9. Any behavior that may impede the normal operation of the facility or the safety and welfare of the public and Town employees is prohibited.
10. Your activity must not disturb or interfere unreasonably with any person or group occupying other areas of the facility.
11. Operating hours that were chosen must be observed.
12. Facility should be left clean. All trash should be placed in waste receptacles or placed in dumpster (between Lion's Hut and Enrichment Center). All picnic tables should be wiped clean and free of debris.

For Office Use

Deposit: _____ Date: _____ Entered on calendar: _____
Cash, Check, or Credit Card

Town of Mount Pleasant Reimbursement

Staff Time

All Town personnel

Total cost of staffing (Salaries & Benefits),
plus 10% administrative fee

Equipment Usage

All Town equipment

Rates determined by Federal
Emergency Management Agency (FEMA)

Please refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Town equipment. This schedule can be found at www.fema.gov/rrr/pa/fin_eq_rates.shtm.

This Schedule of Fees and Charges is hereby adopted by the Town of Mount Pleasant Board of Commissioners.

Originally adopted by the Town of Mount Pleasant Board of Commissioners at a regular meeting thereof on the **5th day of January, 2009**.

Approved as revised by the Town of Mount Pleasant Board of Commissioners at a regular meeting thereof on this the **June 9, 2026**.

Tony Lapiash, Mayor

SEAL

ATTEST:

Amy Schueneman, Town Clerk



Agenda item:

Consider allowing the Town Clerk to advertise on social media and website to receive applications for ABC Board members for expiring terms.

Narrative:

ABC Board members, Steve McAllister and Gene Sneed have expiring terms on June 30th. Town Clerk would like to know if the Town Board would like to request applications by putting them on social media and website. This has been the normal practice for the last few years. The term is for three years and would expire on June 30, 2029.

Per the Town Board's decision on May 1, 2024 ABC Board members must be either a resident in the Town limits, a property owner in the Town limits, a resident in the ETJ, and/or a property owner in the ETJ.

Recommendation:

Open



Agenda item:

Consider allowing the Town Clerk to advertise on social media and website to receive applications for Planning & Zoning Board members for expiring terms.

Narrative:

Planning & Zoning Board members, Keisha Garrido & Bernie Edwards have expiring terms on June 30th. Town Clerk would like to know if the Town Board would like to request applications by putting them on social media and website. This has been normal practice for the last few years. The term is for three years and would expire on June 30, 2029.

To be considered for one of these positions on the Planning & Zoning Board, members must be a resident (live) within Town Limits.

Recommendation:

Open



Agenda Item:

Consider receiving an update on current drought conditions and a recommendation from the Town Manager.

Narrative:

Everyone is aware of the current drought conditions and what various communities around the area are doing for conservation efforts. Concord, Kannapolis and Harrisburg are implementing level 2 restrictions based on requirements related to receiving water from the Catawba river.

Mount Pleasant has our own water source and are not part of the Catawba river requirement as other communities in Cabarrus County. There is an issue with the connection that we have with the City of Concord. That connection was initially established in 2005 when there was a significant drought and Mount Pleasant was pumping water to the City of Concord. That occurred several times from 2005 – 2007.

In 2017 when the new Mount Pleasant Middle school was being constructed, we became aware that the Mount Pleasant water system could not provide the needed fire flow for the fire protection sprinkler system for the new school. The Town of Mount Pleasant automated the connection with Concord to provide additional fire flow should there be a fire at the Middle School. Mount Pleasant paid for that work located at the intersection of Highway 73 and Cold Springs Road.

In the summer of 2025 prior to the renovations to the Mount Pleasant Water Treatment plant, Concord agreed to sell water to Mount Pleasant at a reduced price during the renovation process utilizing the connection of Highway 73. That process worked very well, and we are very grateful to the City of Concord.

On May 4, 2026, we were notified that Concord, Kannapolis and Harrisburg would be implemented mandatory level 2 water restrictions beginning May 15, 2026. Mount Pleasant has our own water source, and we are not required to implement restrictions based on receiving water from the Catawba River. However, there is an issue with the connection to the City of Concord's water system that is addressed below:

1. The connection was required to provide needed fire flow to the Mount Pleasant Middle School which required 1,500 gpm and 20 psi residual. At that time the Mount Pleasant water system could only provide approximately 900 gallons of water per minute.
2. Town Staff to include the Town Engineer, conducted a new fire flow test on May 6, 2026. We closed the Concord connection on Highway 73 and allowed the Mount Pleasant water system to provide the needed fire flow. With the new improvement to

TOWN OF MOUNT PLEASANT

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our system, we were very pleased to see the available fire flow go up to 2,140 gpm with 20 psi residual.

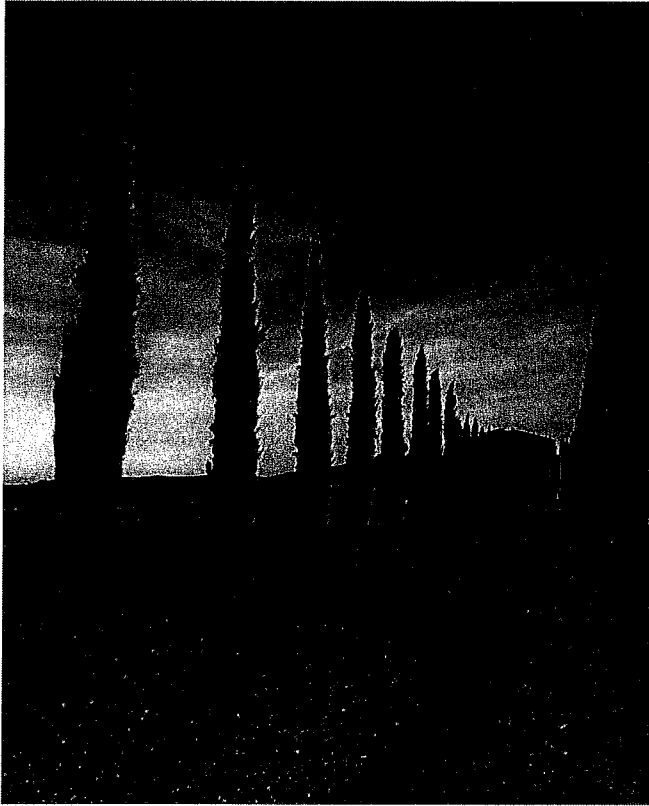
3. This means that with the Concord connection closed, Mount Pleasant is not required to meet the required drought restrictions being implemented by other municipalities in Cabarrus County.

Staff recommends that Mount Pleasant water customers remain under voluntary reductions if we continue to have excess water going over the dam at the intake site on Dutch Buffalo Creek. Should the excess water going over the dam stop, we have the Black Run Reservoir as an additional source of water for drought conditions.

The Town Engineer has estimated that we have approximately 248 days of water available if we use 50% of the available water in the reservoir. That's assuming that we have no rain to replenish the reservoir for 248 days.

Recommendation:

Open



WATER SHORTAGE

Response Plan

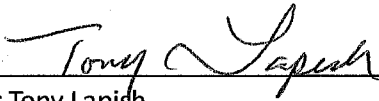


ABSTRACT

Procedures to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demand for potable water. (15A NCAC 02E.607)

Jim Sells
Emergency Planner

Approved by the Town of Mount Pleasant Board of Commissioners on April 8, 2024.



Mayor Tony Lapish

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SYSTEM INFORMATION

System Name: Town of Mount Pleasant, North Carolina

PWSID: 01-13-020

Date: October 2023

Directions to the WTP: The Mount Pleasant Water Treatment Plant is located at a latitude of 35°23'43.37"N and a longitude of 80°25'51.97"W with a physical address of 8696 Foil Street, Mount Pleasant, NC 28124.

This plan and the procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

PURPOSE

The Water Shortage Response Plan (WSRP) provides guidelines for the Town of Mount Pleasant Water Resources to manage water supply and demand in the event of a water shortage. The plan enables the Town to maintain essential public health and safety and minimize adverse impacts on economic activity, environmental resources and the Town's water use preferences. Water shortages could result from forecasted, progressive events such as droughts, as well as immediate crisis such as system failure like a major infrastructure break.

AUTHORIZATION

As documented in Section 5-1.19 of the Town of Mount Pleasant Code of Ordinances, the Town Manager has the authority to and shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section 5-1.9 are met. In his or her absence, the Water Resources Director will assume this role.

Town Manager
Mr. Randy Holloway
(704)436-9803
hollowayr@mtpleasantnc.us

8690 Park Drive
P.O. Box 787
Mount Pleasant, NC 28124

Water Treatment Plant Director
Trent Christenbury
(704)782-3112
christenburyt@mtpleasantnc.us

P.O. Box 787
Mount Pleasant, NC 28124

This plan replaces the “The Safe Yield Update and Regional Drought Operations Plan, January 23, 2004” as developed by Black and Veatch for the Water and Sewer Authority of Cabarrus County. Since July 1, 2017, Mount Pleasant has purchased and assumed operations of its Water Treatment Facility.

SITUATION

Mount Pleasant water resources provides for a continuous, sustainable water supply, which can be delivered to customers at a reasonable cost. The system consists of renewable surface water supply and ground water wells.

Surface Water Sources

Surface water enters the reservoir through Black Run Creek. Surface water is then stored in the Black Run Creek reservoir and is delivered to the Town of Mount Pleasant’s Water Treatment Plant through natural flow of Dutch Buffalo Creek. The Town has an estimated 22 miles of distribution system lines with 138 meters and a finished water storage capacity of .8000 million gallons.

Stream	Reservoir	Average Daily Withdrawal		Maximum Day Withdrawal (MGD)	Available Raw Water Supply		Usable On-Stream Raw Water Supply Storage (MG)
		MGD	Days Used		MGD	* Qualifier	
Black Run Creek	Black Run Creek	0.0000	0	0.0000	0.0000	SY20	370.0000
Dutch Buffalo Creek	N/A	0.2810	291	0.5410	1.5000	F	2.0000

Stream	Reservoir	Drainage Area (sq mi)	Metered?	Sub-Basin	County	Use Type
Black Run Creek	Black Run Creek Reservoir	7	No	Rocky River (18-4)	Cabarrus	Emergency
Dutch Buffalo Creek		35	Yes	Rocky River (18-4)	Cabarrus	Regular

Wells

Mount Pleasant’s water supply also consists of an allocation of ground water pumped from wells owned by the Town.

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Well Diameter (Inches)	12-Hr Supply (MGD)
1	445	164	6	0.0125

2	453	75	6	0.0108
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Water Purchased from Other Systems

Seller	Average Daily Purchased (MGD)	Days Used	Contract		Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
			MGD	Expiration			
City of Concord	0.0002	11	0.2000	2018	Yes	12	Emergency

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Town of Mt. Pleasant Water Treatment Plant	1.0000	No	Yes	Black Run Ck. Reservoir, Dutch Buffalo Ck, Well #1&2

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections
Residential	1,073	0.1240	0
Commercial	24	0.0190	7
Industrial	6	0.0090	0
Institutional	6	0.0130	1

Emergency Connection

An emergency connection with the City of Concord Water Utilities is provided through a 12-inch connection.

Types of Droughts

Drought Classification Definitions

Meteorological Drought	The degree of dryness or departure of actual precipitation from an expected average or normal amount based on monthly, seasonal, or annual time scales.
Hydrological Drought	The effects of precipitation shortfalls on stream flows and reservoir, lake, and groundwater levels.

Agricultural Drought	Soil moisture deficiencies relative to water demands of plant life, usually crops.
Socioeconomic Drought	The effect of demands for water exceeding the supply as a result of a weather related supply shortfall.

Source: Multi-Hazard Identification and Risk Assessment: A Cornerstone of the National Mitigation Strategy, FEMA

Droughts are the most common reason this WSRP would be implemented. Droughts are naturally occurring, unpredictable weather events of varying frequency, duration, and severity. The area served by the Mount Pleasant water supply system has experienced several short-term and long-term droughts. Available data indicate a very low probability of a multi-year drought. During the summer, water resource levels decrease because water use outstrips replenishment from rain. During the fall, their levels increase as water use decreases and fall rains return. Drought affects this cycle and can cause water shortages. The types of droughts that affect the Piedmont regional water supply systems range from dry hot summers, to delayed onset of rains in the fall. Since the nature of these droughts varies, the Town's response will also vary. Examples of past drought events are provided in Appendix C.

ASSUMPTIONS

- Drought is a natural occurring weather event
- Drought reduces the amount of water available for agriculture, municipalities, industry, commerce, tourism, fire suppression and wildlife.
- The local farming community may become severely affected, including reduction in crops and the availability of pastureland to support livestock without supplemental feed.
- Impacts from severe drought have occurred across the State resulting in significant effects.
- As vegetation becomes dry an enhanced risk of wildfires can occur. Major wildland fires can cause a strain on firefighting resources. The North Carolina Forrest Service will ban open burning when there is an increase fire weather risk.
- Long term droughts can result in reduced revenue for the Town and the regional impact on the economy.
- Less impactful water shortages may require only partial activation of this plan.

CONCEPT OF OPERATIONS

NOTIFICATION

The following notification methods will be used to inform both Town water system employees and customers (citizens and wholesale customers under contract, if applicable) of a water shortage declaration:

- Use of Alert Cabarrus, an automated telephone notification system which can be used to contact all customers or selected customers as needed in instances such as a water system failure in a particular area of the Town,
- notice posted on City's website homepage,
- Social Media, use of employee email system and
- Issuing press releases.
- Notices posted in public locations such as Town Hall.

Water resource customers will be provided several opportunities to comment on the provisions of the new WSRP. First the draft plan will be available for customers to view at Town Hall, located at 8590 Park Drive,

Mount Pleasant, NC 28124. In addition, the same draft plan will be published on the Town’s website (www.mtpleasantnc.org), and a notice of the plan’s availability will be in the local newspaper (Independent Tribune) and social media at least thirty (30) days prior to an adoption by Town Council.

LEVELS OF RESPONSE

The Drought Response Plan is broken into five levels (*Table 1*). These drought levels and implementation of their associated actions would also apply in another water shortage situation, such as water quality, contamination, or equipment failure situation. These levels, and associated water reduction measures, are further defined in the Section 5-1.18, Water Emergency Management of the Code of Ordinances. Prior to the development of this plan, Mount Pleasant received water treatment from the Water and Sewer Authority of Cabarrus County. This is reflected in the current submitted plan entitled “The Safe Yield Update and Regional Drought Operations Plan, January 23, 2004” as developed by Black and Veatch for the Water and Sewer Authority of Cabarrus County.

Level 0 is unrestricted water use. In Level 1, also considered a water conservation stage, there is unrestricted water use; however, the Town encourages voluntary water conservation and does public education in support of the voluntary conservation. A tiered residential rate structure to discourage excessive water use was in place during that baseline timeframe.

Table 1 - Drought Stages

Drought Level	Level Name	Reduction Goal
0	Drought Planning	Conservation
1	Drought Watch	Voluntary 3 – 5% use reduction
2	Drought Warning	Mandatory 5 – 10% use reduction
3	Drought Emergency Level I	Mandatory 10 – 20% use reduction
4	Drought Emergency Level II	Mandatory 20 - 30% reduction

Note: These stages would also apply in any water situation

TRIGGERS

Triggers developed for the Town’s Water Shortage Response Plan are the same as those identified in Section 5-1.19 Water Emergency Management section of the Town Ordinances. The Town will implement its plan when one of the three (3) trigger points or reached or if statewide requirements are implemented under the Water Use During Drought and Water Supply Emergencies section of 15A NCAC 02.E.0600, when a drought stage declaration is made by the North Carolina Drought Management Advisory Council (NCDMAC). Therefore, four sets of trigger points are applicable to the Town. Further, if a state of emergency related to water supply is declared by the Town Mayor, an emergency action plan and vulnerability assessment will trigger these staged responses.

TABLE 2: Triggers

Level	Triggers	Reduction goal	Stage
0	Day to day conservation operations	-	Advisory
1	Usable raw water storage level at Black Run Creek Reservoir is less than eighty (80) percent of full capacity.	3 – 5%	Voluntary
2	Usable raw water storage level at Black Run Creek Reservoir is less than sixty (60) percent of full capacity	5 – 10%	Mandatory

Level	Triggers	Reduction goal	Stage
3	Usable raw water storage level at Black Run Creek Reservoir is less than forty (40) percent of full capacity.	10 – 20%	Mandatory
4	Usable raw water storage level at Black Run Creek Reservoir is less than twenty-five (25) percent of full capacity.	20 – 30%	Emergency

NC Drought Management Advisory Council

Drought level designation by the NC Drought Management Advisory Council is also a trigger mechanism for this WSRP and will be followed.

Easing Triggers as Conditions Improve

As drought conditions improve and the triggers described above are eased over time, the Town would ease its stages of water conservation in reverse order.

ENFORCEMENT

Water use violations can be reported to the Town by a variety of means. The most common means will be through customer complaints. Also, Town staff has the responsibility to report violations they observe during daily operations.

The following is a list of actions that can be taken by the Town upon customers who do not adhere to the water restrictions outlined above and in Section 5-1.19, Water Emergency of the Town ordinance.

Enforcement actions include:

1. Penalties. Any person violating the mandatory provisions of this section shall be issued a civil citation pursuant to section 1-1005 and a penalty not to exceed \$100.00 for residential customers and \$500.00 for commercial industrial users. Each occurrence of a violation of this section shall be considered a separate violation.
2. Discontinuance of service. Pursuant to the provisions of N.C.G.S. 162A-88 and this section, water service may be temporarily discontinued for willful disregard of this section. All applicable penalty fees may be applied in the event of service suspension. In the event of continued gross noncompliance with this section, removal of the meter and service will be deemed proper, and service will be discontinued. Tap fees and deposits will be forfeited.
3. Adoption and enforcement of section provisions. Municipal customers, water corporations or company compliance municipalities, or companies purchasing water from the city Town shall adopt and enforce this entire section as a condition of continuing existing water sales agreements. Upon declaration of a water emergency, such municipalities and companies shall enforce the appropriate water use restrictions for the level of declared emergency. Water service to such municipalities and companies shall be terminated for not enforcing the provisions of this section.

VARIANCE PROTOCOLS

The Town understands that water restrictions can cause economic hardships on certain portions of their water customers; additionally, the restriction could be infeasible for others that have implemented water use reduction strategies into their daily practices prior to drought conditions being in place. Variances will be considered for:

- those showing proof of economic hardship,
- public health care facilities,

- or those that have previously implemented and documented water use reduction strategies such that achieving further water reduction goals may not be achievable.

Variance requests should be directed in writing to the Town Manager. The Manager, or his or her designee, will issue a ruling on the variance. A decision on the variance will be made within two weeks of the submittal.

EFFECTIVENESS

The effectiveness of the Town's WSRP will be determined by comparing the stated water conservation goals with observed water use reduction data. Tracking will be conducted using a spreadsheet, updated monthly, which compares water use against the baseline time period seasonal data. Other factors to be considered include use of the tiered rate structure, frequency of plan activation, notification procedures, any problem periods without activation, and total number of violation citations.

REVISION

This WSRP will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of the Local Water Supply Plan. Further, a water shortage response planning work group (Town Staff) will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to the Town's Council. If revisions are not recommended following a review, a memo will be filed documenting the effectiveness of the WSRP. The Water Resources Supervisor is responsible for initiating all subsequent revisions.

Implementation Considerations

The Town of Mount Pleasant has learned a great deal over the years about how best to operate the utility during water shortage events, while minimizing impacts to customers and instream resources. This knowledge is reflected in this WSRP, and articulated in the following principles:

- **Plan Should be Flexible:** Each water shortage situation has enough unique characteristics that a plan cannot specifically define all the scenarios and specific supply and demand management actions. The usefulness of a Water Shortage Response Plan lies in planning the range of supply and demand management actions in advance of the situation, and in defining the communication mechanisms by which decisions will be made during the event.
- **Shortage Should Be Shared:** A key assumption of this plan is that shortage and risk must be shared among all beneficiaries of the water resource. For example, instream flow levels below normal minimums are resorted to only after human water consumption is curtailed. Additionally, all water utilities in the community should participate in management of the shortage. Similarly, all customer sectors should participate.
- **Conservation Versus Curtailment:** Given the varying impacts of a drought or other water emergency, it is important to distinguish between the short-term curtailment actions necessitated by a water shortage event, and the conservation actions the Town regularly promotes to its customers. Conservation focuses on long-term efficiencies which do not adversely affect customers' accustomed use of water, whereas curtailment actions involve short-term water use reductions or restrictions that can create hardships.
- **Voluntary Preferred Over Mandatory:** Customers prefer the opportunity to meet targeted demand reduction levels through voluntary compliance actions. The decision to move to mandatory

restrictions is more acceptable if the voluntary approach has been tried first but has not resulted in sufficient demand reduction.

- **Safeguard Water Quality:** It is essential to closely monitor water quality during water shortages and particularly during a warm weather drought. This applies to water quality in water resources as well as to the drinking water provided to customers. Water quality issues must be considered for drinking water and instream uses when supply management decisions are made. The Town's water distribution system is designed to meet the daily demands of the community and for potential firefighting. If demand is significantly lowered, coupled with warmer temperatures, water quality can significantly degrade and should be monitored and managed more carefully than typical.

Implementation for an Immediate Crisis

This chapter focuses on implementing the WSRP when an event, such as a system failure, hinders the Town's ability to supply enough water to meet customer demands, and requires immediate action. Implementing the WSRP under these circumstances has both differences and similarities from implementation for a progressive event such as a drought.

Implementation of the WSRP for an immediate crisis is different in the following ways:

- **Lack of Preparation Time:** In a typical progressive event, The Town has weeks or months to prepare for action. In an immediate crisis, there is typically little to no preparation time and the Town takes action within minutes, hours, and/or days.
- **Initial Stage:** In a typical progressive event, the WSCP is activated at the Advisory Stage and progresses sequentially through stages as necessary. In an immediate crisis, the WSCP is activated at one of the more aggressive stages, likely either the mandatory or emergency stage.
- **Larger Volume:** The volume of the water shortage for an immediate crisis could be more significant, thereby requiring larger-scale demand reductions.
- **Localized:** The immediate crisis could be very localized, thereby requiring demand reduction for only a limited geographic area.
- **Heightened Public Health & Safety:** The need to protect water quality and availability to support public health and safety are heightened, including issues such as minimizing any outages and having sufficient water and pressure for fire fighting.
- **The Town Emergency Response Plans:** Implementation of the WSRP would likely dovetail with implementation of other higher-level and/or more specific Town and/or Cabarrus County response plans. Both the Town and the County have broader, plans, such as the Town's Emergency Operations Plan and the County's Comprehensive Emergency Management Plan, that describe how their emergency management system is organized and managed to prepare for, prevent, mitigate, respond to, and recover from emergencies.
- **Incident Command System:** The response would most likely be implemented under an Incident Command System (ICS), which is a nationally sanctioned, standardized approach to the command, control, and coordination of emergency response. ICS is integral to the Town and County emergency response plans mentioned above.

There are numerous crisis situations that could necessitate implementing the WSRP. Several examples are described below. Note that each of these situations has in fact occurred, yet they did not trigger formal activation of the WSRP due to mitigating circumstances. The need to activate the WSRP would depend on the amount of the supply impacted, the amount of time needed to restore the system to normal functions, how easily water could be re-routed to customers in the affected area, and the amount of water being used

by customers given the season. Connection to the City of Concord water system results in much less vulnerabilities to the situations below.

- **Major Contamination of the Water Supply System:** A major contamination of the water supply system such as a hazardous chemical spill due to a vehicle accident or other source, could require activation of the WSRP in an immediate crisis mode.
- **Temporary Treatment Plant Shutdown:** A temporary unplanned shutdown of the Town's Water Treatment plant would require activation of the WSRP in an immediate crisis mode.
- **Severe Weather Event:** Substantial flooding of Black Run Creek or Dutch Buffalo Creek, structure damage to the treatment plant. Damage from the effects of severe weather could lead to temporarily stop use of the treatment plant or the primary water source.

Components

The following nine components are discussed below. (The definitions are repeated here so this chapter functions as a stand-alone chapter, which may be important in a crisis.) These are the same components as a progressive event. Therefore, while a stage is declared when implementing the WSRP for an immediate crisis, that stage may look slightly different than under a progressive event.

Triggers

The appropriate stage (Voluntary, Mandatory, or Emergency) will be implemented when an event occurs that would prevent the Town from supplying enough water to meet customer demands and requires immediate action. (The selection of the appropriate stage will be based on the severity of the shortage.)

Objectives

- Maximize the amount of water delivered to customers and restore full supply capabilities as soon as possible.
- Achieve the demand reduction goals by voluntary or mandatory customer action. If activated at the Emergency Stage, restrictions may significantly impact customers' lives and businesses.
- Prepare for potentially moving to the next aggressive stage, if not already in the Emergency Stage.

Stage Activation

The authority to declare a water supply emergency and activate the WSRP for an immediate crisis lies with the Town Manager. However, the underlying event may warrant a proclamation of civil emergency, which would be declared by the Mayor per Part 3 Chapter 4 Section 3.4.1 of the Town Ordinances.

Demand Reduction Goal

The demand reduction goal will be based on supply conditions and demand reduction potential consistent with any water use restrictions.

Key Public Messages

- **Activated WSRP:** We have activated the WSRP due to an immediate crisis. The details of the crisis are as follows (*to be developed at the time of the crisis*).
- **Meet Demand Reduction Goal:** We are asking customers to reduce their water use to meet the demand reduction goal.
- **Mandatory Water Restrictions (*If Activating at the Mandatory or Emergency Stage*):** It is necessary to impose mandatory restrictions on certain water uses. Those restrictions are as follows: (*to be determined at the time of the crisis*). There are exemptions for the following: (*to be determined at the time of the crisis*).

- **Rate Surcharge:** If applicable, the rate surcharge is as follows: (to be determined at the time of the crisis).
- **Water Quality:** If applicable, customers may find taste, odor or discolored water issues with their water due to changes in water supply operations (*be more specific if appropriate*). While the water may not be pleasing, it is safe to drink.
- **Pressure Reduction:** If applicable, customers may experience a loss of pressure due to system operations. Customers with no water should call the Town at (*TBD*).

Coordination and Communication Actions

- **Formal Declaration of Water Supply Emergency and/or Civil Emergency:** Depending on the event, the mayor makes formal declarations of emergencies and activation of the WSRP.
- **Incident Commander & Team:** Identify the incident commander and the team members. An Incident Command System organizational chart is provided in Appendix A. Note that the functions of the Water Shortage Response Team used during a progressive application of the WSRP are incorporated into the Incident Command System.
- **Wholesale Customers:** Inform wholesale customers about the crisis and that the WSRP has been activated. Request their cooperation, as identified under the Wholesale Customer Actions section.
- **WATER SHORTAGE ADVISORY GROUP (WSAG):** Formation of WSAG is not appropriate unless the event is anticipated to be of long duration. If formed, the role of the WSAG is to provide feedback on implementation of customer demand reduction actions. Early meetings will focus on explaining the crisis, the role of the WSAG, and educating the WSAG about the water system and the customer base.
- **CABARRUS COUNTY HEALTH ALLIANCE (CCHA):** Inform the CCHA about the crisis and the activation of the WSRP.
- **PUBLIC AGENCIES:** Coordinate with all Town departments and public agencies (e.g., county, state, and federal resource agencies, as appropriate).
- **OUTREACH:** Develop and implement the initial communication and outreach plan. As described in the Communication and Outreach Framework in Appendix D, the plan should include the overall purpose, goals, audiences, and tools (e.g., FAQs, press releases, tips flyers). Additional outreach tools such as highway message boards, social media, or dial out phone systems might be used in an immediate crisis.
- **TOWN EMPLOYEES:** Establish a regular communication mechanism to keep Department employees up to date on goals, conditions, and actions.
- **CUSTOMER INQUIRIES:** Establish one point of contact for responding to customer inquiries.
- **Revenue:** Assess revenue implications and potential remedies, including reprioritizing expenses and potential withdrawals from.
- **TOWN LEGISLATURE:** Request Council to adopt legislation on water use restrictions, enforcement, and any surcharges, if anticipated needing and not already in place.
- **SHERIFF'S AND FIRE DEPARTMENT:** Coordinate with police and fire departments requesting their assistance in promoting and enforcing any water restrictions, if entering the Emergency Stage.

Water Quality and Supply Management Actions

- **Data Collection:** Continue increased data collection actions (e.g., streamflow's, snowpack conditions) and monitoring weather forecasts.
- **Modeling:** Continue increased calculations of projected supply, storage, demand and revenue scenarios.

- Instream Flows: Continue coordination with state and federal resource agencies and tribes, to review supply and conditions to determine appropriate instream flow levels.
- Flushing: If necessary, implement flushing to maintain water quality. Include flushing information in public communication and outreach so the public understands it is essential for drinking water quality.
- Emergency Supplies: Ready emergency supplies, such as wells, for use and activate if appropriate.
- System interconnections: Investigate using existing connections with other water utilities to increase supply availability and activate if appropriate.

Retail Customer Demand Actions

- General Customer Actions:
 - Implement the Voluntary Stage customer demand reduction actions (that were determined in the Advisory Stage).
 - Determine the list of customer demand reduction actions that would be requested if the WSRP advances to the Mandatory Stage. A list of potential actions customers can take to reduce water use is provided in Appendix E. The actual actions selected for the Mandatory Stage will depend on the severity, likely duration, and timing of the shortage, as well as the demand reduction needed. Additionally, establish appropriate exemptions for the Mandatory Stage. Appendix G includes possible exemptions to water use restrictions for the Town to consider in creating actual exemptions at the time of the event. Finally, determine appropriate enforcement strategies.
- Town Departments: Request that Town departments reduce their water use. The specific actions requested for this stage will be determined during implementation of the WSRP, however likely actions include the following:
 - All Departments
 - Water Resources
 - Public Works
 - Fire Department

APPENDIX A: North Carolina General Statute 143-355.2

§ 143-355.2. Water conservation measures for drought.

- (a) Each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as provided in this section. Pursuant to G.S. 143-355(l), water conservation measures to respond to drought or other water shortage conditions shall be set out in a water shortage response plan and submitted to the Department for review and approval. The Department shall approve the water shortage response plan if the plan meets all of the following criteria:
 - (1) The plan includes tiered levels of water conservation measures or other response actions based on the severity of water shortage conditions.
 - (2) Each tier of water conservation measures shall be based on increased severity of drought or water shortage conditions and will result in more stringent water conservation measures.
 - (3) All other requirements of rules adopted by the Commission pursuant to S.L. 2002-167.
 - (4) Does not contain any provision that meters or regulates private drinking water wells, as defined in G.S. 87-85.

- (b) The Department may require a unit of local government that provides public water service or a large community water system to implement the more stringent water conservation measures described in subsection (d) of this section if the Department makes written findings that any county, as determined by subsection (e) of this section, in which the source of water for the public water system operated by the unit of local government or by a large community water system is in:
 - (1) Severe, extreme, or exceptional drought, and the Department finds all the following:
 - a. The unit of local government that provides water service or large community water system has not begun implementation of any level of water conservation measures set out in the water shortage response plan.
 - b. Implementation of measures is necessary to minimize the harmful impact drought on public health, safety, and the environment, including the potential impacts of drought or other water shortage on interconnected water systems and other water systems withdrawing from the same water source, or
 - (2) Extreme or exceptional drought, and the Department finds that the unit of local government that provides water service or large community water system has implemented the measures required under the water shortage response plan for the appropriate tier of water conservation measure for 30 days or more and that implementation of the measures required has not reduced water use in an amount sufficient to minimize the harmful impacts of drought on public health, safety, and the environment, including the potential impact of drought or other water shortage on interconnected water systems and other water systems withdrawing from the same water source.

- (c) In making the findings required under subsection (b) of this section, the Department shall consider the:
 - (1) Hydrological drought conditions.
 - (2) Drought forecast.
 - (3) Reductions in water use achieved under water conservation measures in effect.

- (4) Availability of other water supply sources and other indicators of the extent and severity of drought impacts.
 - (5) Economic impacts on the community to implement more stringent water conservation measures.
 - (6) Conservation measures of all registered water withdrawals within the same 8 digit hydrologic unit code established by the U.S. Geological Survey to the extent the Department is able to document those measures.
- (d) Based on the findings required under subsection (b) of this section, the Department may require the unit of local government that provides public water service or the large community water system to begin implementation of its plan or to implement the next tier of water shortage response measures. If, after consultation with the unit of local government or the large community water system, the Department makes a written finding that the next tier of measures set out in the plan, together with any other reasonable steps that may be available to reduce water use, will not reduce water use in an amount sufficient to minimize the harmful impacts of drought on public health, safety, and the environment, including the potential impact of drought or other water shortage on interconnected water systems and other water systems drawing from the same water source, then the Department may require implementation of the tier that is two levels more stringent than the tier being implemented.
- (e) For purposes of this section, the drought designation for an area shall be the U.S. Drought Monitor designation for the county in which the water source is located as published by the Drought Management Advisory Council. The Secretary may approve a county drought designation that is different from the U.S. Drought Monitor designation pursuant to G.S. 143-355.1(f1). If the water source is located in more than one county and the counties have different drought designations, the Council shall recommend to the Secretary the drought designation to be applied to water systems that withdraw water from the water source. The recommendation of the Council shall be based on the drought indicators identified in G.S. 143-355.1(f) as applied to the water source.
- (f) A unit of local government that provides public water service or a large community water system that does not have a water shortage response plan shall implement the default water conservation measures for extreme and exceptional drought set out in the rules adopted by the Commission pursuant to S.L. 2002-167.
- (g) A unit of local government that provides water service or a large community water system that does not have an approved water shortage response plan shall implement the default water conservation measures specified in subsection (f) of this section within 10 days following a drought designation that requires implementation of water conservation measures. A water shortage response plan is presumed to be approved until the Department notifies the unit of local government or large community water system that the plan has been disapproved. A unit of local government that provides public water service and a large community water system shall be deemed to be in compliance with this section if, within 10 days after water shortage conditions identified in the plan require implementation of water conservation measures, the water system begins implementation of the water conservation measures required by the plan.
- (h) Water conservation measures imposed by a unit of local government that provides public water service or by a large community water system may be more stringent than the minimum water conservation measures required under this section.

- (h1) A trade or professional organization representing commercial car washes may establish a voluntary water conservation and water use efficiency certification program to encourage and promote the use of year-round water conservation and water use efficiency measures. Implementation of a voluntary water conservation and water use efficiency program shall be considered in determining compliance with local government water shortage response plans as follows:
- (1) A water conservation and water use efficiency certification may only be issued to a person that demonstrates full implementation of a voluntary water conservation and water use efficiency program that is approved pursuant to subdivision (3) of this subsection. In order to receive and maintain certification, a person must have its facility inspected on an annual basis by a licensed plumbing contractor who will confirm that the applicant is in compliance with the standards of the certification program.
 - (2) A unit of local government that provides public water service or a large community water system shall recognize and credit a commercial car wash that has met the standards of a certification program for at least six months prior to the most recent extreme drought designation for water conservation achieved under the program. To the extent that a tiered response stage in the water shortage response plan requires commercial or industrial users to implement a percentage reduction in use, a car wash certified under a program shall be credited with the percentage reduction achieved by measures implemented under the program. Car washes certified under a program shall not be required to reduce consumption more than any other class of commercial or industrial water users during a water shortage emergency.
 - (3) To qualify as an approved water conservation and water use efficiency certification program, the Department of Environmental Quality shall determine that the program achieves year-round reductions in water use and results in a reduction of twenty percent (20%) or more in average water use per vehicle. Best management practices may include, but are not limited to, recycling, reclaiming, or reusing a portion of the water in the consuming processes. If a unit of local government that provides public water service or a large community water system determines that a person certified under such a program is not complying with the terms and standards of the certification program, it may refuse to recognize and credit the conservation measures.
- (i) A unit of local government that provides public water service and a large community water system shall report that the water system has begun implementation of water conservation measures set out in the water system's water shortage response plan or the default water conservation measures to the Department within 72 hours after beginning implementation.
 - (j) This section shall not be construed to authorize or require the implementation of water conservation management measures that conflict with or are superseded by the provisions of any order of a federal or State court or administrative agency, any interstate agreement governing the allocation of water to which the State is a party, or any license for a hydroelectric generating facility issued by the Federal Energy Regulatory Commission; including, without limitation, any protocol or subsidiary agreement that may be part of or incorporated in any such order, interstate agreement, or operating license. (2008-143, s. 5; 2009-480, s. 1; 2010-180, s. 8; 2015-241, s. 14.30(u).)

APPENDIX B: WATER SHORTAGE ADVISORY GROUP

The Water Shortage Advisory Group (WSAG) is a team of key customers and stakeholders whose role is to advise the Town on requests or actions made to customers regarding utility water shortage response actions and programs. Membership should represent diverse perspectives. Potential members are shown in the table below.

Category	Potential Member
State and County Agencies	NCDEQ CCHA CCEM
Business Community	Volunteer members from the business community.
Town Departments	Water Resources Fire Public Works Finance Emergency Planning Planning and Zoning
System connections	City of Concord Water Resources

APPENDIX C: HISTORICAL DROUGHT OCCURRENCES

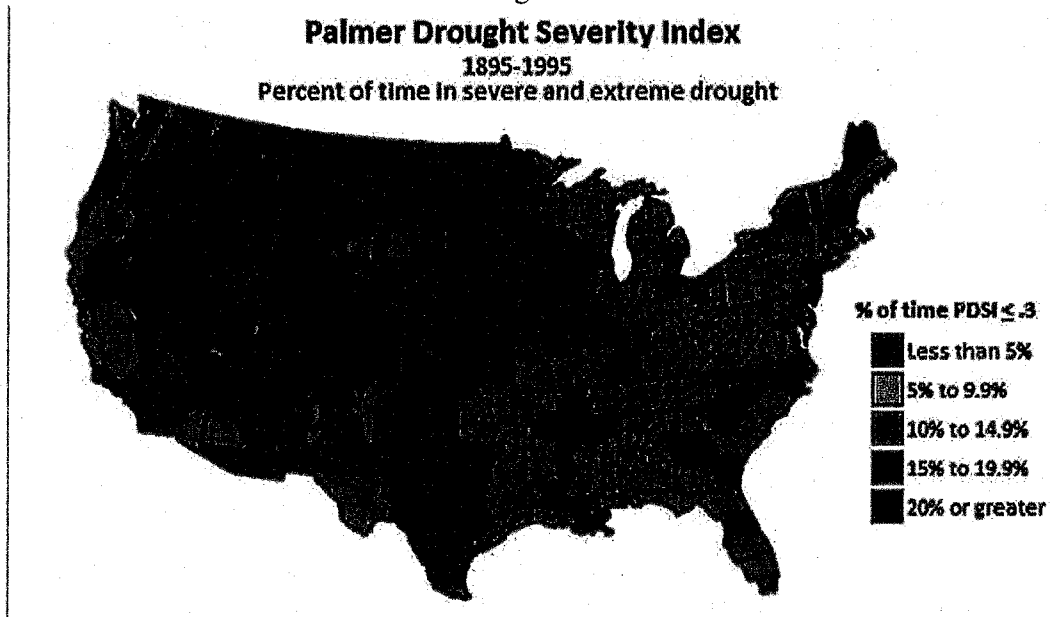
A drought is a prolonged period of less than normal precipitation such that the lack of water causes a serious hydrologic imbalance. Common effects of drought include crop failure, water supply shortages, and fish and wildlife mortality. High temperatures, high winds, and low humidity can worsen drought conditions and make areas more susceptible to wildfire. Human demands and actions can hasten or mitigate drought-related impacts on local communities. There have been 19 regional drought events between 2010 and 2018, therefore future occurrences are likely. The North Carolina Drought Monitor reports drought conditions in nineteen (19) out of the last nineteen (19) years in the Region.

The 2020 Regional Mitigation Plan identifies drought as a significant hazard, while droughts are discussed in the North Carolina State Mitigation Plan as a lesser hazard, the plan lists drought as a top hazard for the Piedmont Region where the Town is located.

Droughts are slow-onset hazards, but, over time, can have very damaging effects on crops, municipal water supplies, recreational uses, and wildlife. If drought conditions extend over several years, the direct and indirect economic impact can be significant. The Palmer Drought Severity Index (PDSI) is based on observed drought conditions and ranges from -0.5 (incipient dry spell) to -4.0 (extreme drought). Evident in Figure 5.2, the Palmer Drought Severity Index Summary Map for the United States, drought affects most areas of the United States, but is less severe in the Eastern United States.

Palmer Drought Severity Index (1895-1995)

Percent of time in severe and extreme drought



Historical Occurrences

The North Carolina Drought Management Advisory Council also reports data on North Carolina drought conditions from 2000 to 2018 through the North Carolina Drought Monitor. It classifies drought conditions using the scale set by the US Drought Monitor, which classifies conditions on a scale of D0 to D4. Each class is further explained below:

USDM DROUGHT CLASSIFICATIONS

D0	Abnormally Dry	- Short-term dryness slowing planting, growth of crops - Some lingering water deficits - Pastures or crops not fully recovered
D1	Moderate Drought	- Some damage to crops, pastures - Some water shortages developing - Voluntary water-use restrictions requested
D2	Severe Drought	- Crop or pasture loss likely - Water shortages common - Water restrictions imposed
D3	Extreme Drought	- Major crop/pasture losses - Widespread water shortages or restrictions
D4	Exceptional Drought	- Exceptional and widespread crop/pasture losses - Shortages of water creating water emergencies

Date	Description
7/1/1998	Dry weather continued through much of the month of July, affecting crops during the critical part of the growing season. Corn and other vegetables sustained the most damage, but a dollar amount was not available at the time of this writing.
10/1/1998	The drought which began during the summer continued through October. The only significant rainfall during the month occurred on the 7-8th. Cities and counties began to restrict water usage and streamflows for several mountain locations were reduced to the lowest seen in 50 years.
11/1/1998	Dry weather persisted into the late fall with rainfall deficits between 5 and 10 inches. This affected late season crops and caused water shortages. Water usage restrictions were initiated in many communities.
7/1/1999	A long-term dry spell became a drought in July. Without any widespread rain events, the only relief came in the form of widely scattered afternoon and evening thunderstorms. But even those were few and far between. The lack of rainfall lowered water tables significantly and significant damage to crops began to occur. The North Carolina northern foothills and northwest piedmont were affected first, followed by the southern foothills and southern piedmont. Dollar amounts of the damage were unavailable at the time of this writing.
8/1/1999	The drought worsened during the month of August as high evaporation rates and little rainfall occurred. The most severe conditions by the end of the month had developed in the foothills and piedmont. Water restrictions began in several communities, and for some, the first time in memory. Hay and late crops dried up in many counties. Ponds and wells began to dry up as well, affecting homeowners, farmers, and businesses such as nurseries. In addition, boaters were running aground on recreational lakes due to low water levels.
9/1/1999	Rainfall continued to be scarce across much of western North Carolina through the month of September, prolonging the drought conditions which existed all summer. However, some areas in the piedmont picked up some rain from the remnants of Hurricane Dennis early in the month and from Hurricane Floyd itself two weeks later. Although this rain brought some relief, more wells ran dry and many more areas began mandatory water restrictions. 10/1/1999 The return of some rainfall as well as lower evaporation rates due to the change of seasons, resulted in the drought easing somewhat. Drought classifications were lowered in some cases, and some places lifted water restrictions. However, the drought had not ended by the end of the month.
8/1/2000	The 2-year drought was reaching a critical stage by late summer. Many 80 to 100-foot wells were going dry. Area lakes were at record low levels causing property damage to docks, boats, etc. 9/1/2000 Overall, drought conditions continued across western North Carolina despite some locations receiving near their month's average rainfall. Low stream flow and municipal water supply remained the largest issues with many towns and cities enacting water restrictions. Citizens were quoted as saying this is the driest, they have ever seen it. Despite the drought conditions, impact on crops seemed to be minimal.
10/1/2000	Effects of the drought intensified as many areas received absolutely no rain during the month, setting records for the longest stretch without measurable rainfall in several locations. Wells and mountain streams continued to dry up and lake levels continued to drop. Many communities were forced to start more stringent water conservation measures.
11/1/2000	The long-term drought continued to affect the region. Rainfall during the month was near or slightly above normal, but this had little effect on the ground water levels. Numerous wells dried up during the

Date	Description
	fall, and well borers and drillers could not keep up with the demand. Large lakes reported record low levels and some communities continued or initiated water control measures.
2/1/2001	The long-term drought's impact became more severe, even during the winter, as water levels in lakes dropped and stream flow on rivers reached the lowest in memory. More and more communities began water restrictions and started preparing for a busy fire weather season. 3/1/2001 Despite beneficial rain during March, the drought continued to grip most of the area. Severe water restrictions were implemented in parts of the North Carolina piedmont.
9/1/2007	Extreme drought conditions persisted across western North Carolina through September, as the region experienced another month of well-below normal precipitation. By the end of the month, most locations were running a yearly rainfall deficit of 11-17 inches. Stream flows and groundwater levels were near record low levels, with many streams running at 5 percent or less of normal flow. Water levels on area reservoirs were some of the lowest in recorded history. Agricultural interests continued to be especially hard hit. Farmers continued to struggle to feed livestock due to a lack of hay and poor pasture conditions, forcing many cattle to be sold or slaughtered. Agricultural and other losses attributed to the drought are estimated to be in the hundreds of millions of dollars.
10/1/2007	Unusually dry weather continued across western North Carolina through October. Although a soaking rain near the end of the month resulted in near-normal monthly precipitation for the mountains, the piedmont saw another month of well-below normal rainfall. Most areas were on pace to break yearly rainfall deficit records. By the end of the month, exceptional drought conditions were reported across most of the area. Water flow on area streams continued at 3 to 6 percent of normal, while lake levels remained at near-record lows. Although most cities and towns were requesting voluntary water restrictions be observed, mandatory restrictions were ordered in quite a few communities. In some areas, the water situation was becoming dire, with Monroe, NC officials reporting that water supplies would be exhausted by early 2008 if significant rain did not occur. Also, private wells were beginning to dry up in many areas. Agriculture continued to be severely impacted by the drought.
11/1/2007	November provided no relief from the effects of the long-term drought. In fact, another month of well-below normal rainfall made an already dire situation even worse. Many locations remained on pace to set annual records for rainfall deficit. By the end of the month, the vast majority of the region was experiencing exceptional drought conditions. Streamflow on area rivers remained extremely low, generally less than 10 percent of normal. Meanwhile, lakes continued to gradually fall toward record low levels.
12/1/2007	The latter half of December saw a transition to a wetter pattern across the southeast. Most observing stations in western North Carolina reported above normal monthly rainfall for the first time since January 2007. However, this was not enough to put much of a dent in the long-term drought as extreme to exceptional drought conditions persisted into the New Year. Although the increase in rainfall did allow for some recharge of area streams, many were still running at less than 25 percent of normal flow at the end of the month.
1/1/2008	January saw a return to dry weather across western North Carolina. Most observing stations across the region reported a rainfall deficit of 1 to 2 inches during the month, resulting in another month of exceptional drought conditions across most of the area. Water levels on area lakes remained within a foot or two of record low stages. However, rivers and streams remained somewhat recharged from the December rains, with streamflow on most waterways running 25 to 75 percent of normal.
6/1/2008	Although near normal rainfall was observed across much of the area during the late winter and early spring, another period of abnormally dry weather in May and June exacerbated severe to extreme drought conditions over the western Carolinas and northeast Georgia. Much of the area saw less than 2 inches of rain during this period of time. By the end of the month, much of the mountains and foothills of western North Carolina were running 10 inches below normal annual rainfall. Total rainfall deficits since the beginning of 2007 were around 20 inches or more in the hardest hit areas. By the end of the month, flow on almost all major streams was running less than 10 percent of normal. Many area crops suffered.

Date	Description
7/1/2008	<p>Unusually dry weather continued through the month of July, with severe to extreme drought conditions persisting across the area. Afternoon and evening thunderstorms provided some degree of relief across portions of the North Carolina piedmont, but locations across Upstate South Carolina and extreme western North Carolina reported annual rainfall deficits of nearly 11 inches by the end of the month. Mandatory water restrictions were instituted across much of the North Carolina foothills. Water well levels began to descend below record low levels, most of which were recorded during the 1999-2002 drought. The vast majority of major streams across the area continued to run 1-10 percent of normal flow. Agriculture continued to be hard hit, with some areas reporting a 100 percent loss of the corn crop.</p>
8/1/2008	<p>Dry weather persisted across much of the area for most of August, although portions of the North Carolina Piedmont began to see relief from the dry conditions early in the month, due to an increase in daily thunderstorm activity. Elsewhere, exceptional drought conditions persisted and even expanded slightly westward to cover more of far western North Carolina and northeast Georgia. During the early part of the month, flows on most of the major streams across the area were running at record low levels, with the French Broad River setting a minimum flow record that had stood for almost 100 years. Only a handful of streams were running at more than 1 to 7 percent of normal. Groundwater levels were 2-5 feet below normal. Significant agricultural impacts persisted, with losses to summer crops, including hay, estimated at 30%. The dry weather also affected the livestock industry, due to shortages of pasture crops necessary for feeding. By the end of the month, Tropical Storm Fay had dropped up to 11 inches of rainfall across the area, providing some relief from the drought conditions, especially across the North Carolina Piedmont. 9/1/2008 The heavy rain brought by Tropical Storm Fay in late August provided some relief to the drought conditions across the area. This was particularly true across the North Carolina piedmont, where improving conditions were aided by normal September rainfall. However, another dry month resulted in a persistence of extreme to exceptional drought conditions across the North Carolina mountains and foothills. Voluntary water restrictions remained widespread during the month. A few communities held onto mandatory restrictions early in the month, but many of these were lifted by the end of the month. Well water remained near record low levels in many areas, while lake levels persisted well below normal stages. Rainfall from Fay resulted in some improvement in streamflow, although most rivers and major streams remained at less than 25 percent of normal, with many still running at less than 10 percent of normal. By the end of the month, government officials had requested a federal disaster declaration for most of the counties in the area, due to crop damages.</p>

APPENDIX D: COMMUNICATION AND OUTREACH FRAMEWORK

This document is intended to provide a framework for communication and outreach efforts during implementation of the Water Shortage Response Plan. The actual communication and outreach plan will be developed during implementation of the WSRP. The initial plan will be developed in the Advisory Stage, during which the Town plans for the potential of moving into the Voluntary Stage. The communication and outreach plan will be modified as implementation of the WSRP continues, especially if the Town moves into the Mandatory and/or Emergency Stage. The communication and outreach plan should include the following elements:

- overall purpose,
- goals,
- audience, and
- tools.

More information on each of these elements is provided below. Selected examples of tools are also included.

The following steps should be used to develop the communication and outreach plan:

1. Confirm/modify the overall purpose.
2. Confirm/modify the goals.
3. Identify which audiences to target and/or to prioritize.
4. Identify which tools to develop.
5. Match the audiences and the tools.
6. Identify staff responsible for developing the tools.
7. Identify staff responsible for implementing the communication/outreach.
8. Track the implementation.
9. Modify as necessary.

Overall Purpose

The overall purpose of the communication and outreach effort is to make sure everyone is aware of the "drought/shortage message", which consists of the following components:

1. We are experiencing a drought/shortage.
2. We are asking everyone to help by..... (to be determined for appropriate WSRP stage)
3. We have suggestions/requirements on how to reduce water use.
4. Also see the "key public messages" under each WSRP stage

Goals

There are three goals of the communication and outreach effort, as follows:

1. Build awareness
2. Create a community presence
3. Targeted messaging

Audiences

There are a variety of audiences for communication and outreach efforts. Some audiences are broad in nature, while others are very specific. The seven main audiences, including locations/organizations/other subcategories, are as follows:

1. General Public
 - a. Mount Pleasant community centers
 - b. Mount Pleasant Library
 - c. Community events
 - d. Farmers markets
 - e. Multifamily property management associations (thinking of the apartments on 73 and similar)
 - f. Churches
2. Irrigation Community
 - a. Area parks and recreation departments (New County Park)
 - b. Schools (if shortage occurs during the school year when irrigation of ballfields is most likely)
 - c. Nurseries
 - d. Professional landscape/nursery organizations
3. Large Users (other than irrigation community)
 - a. Town key water services accounts
4. Business Community
 - a. Chambers of commerce
 - b. Commercial building operators
 - c. Hotel and restaurants
 - d. Cabarrus County Economic Development
5. Environmental Community
6. Non-English Speakers
7. Town of Mount Pleasant Employees

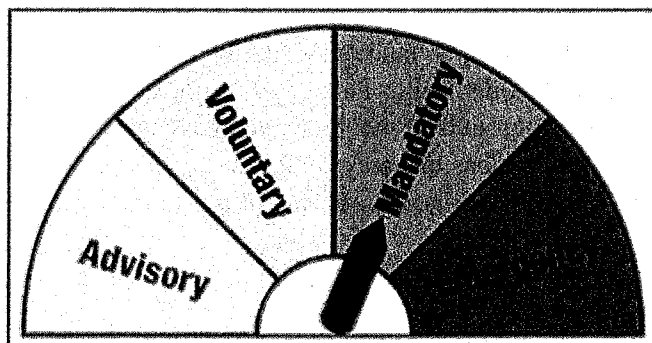
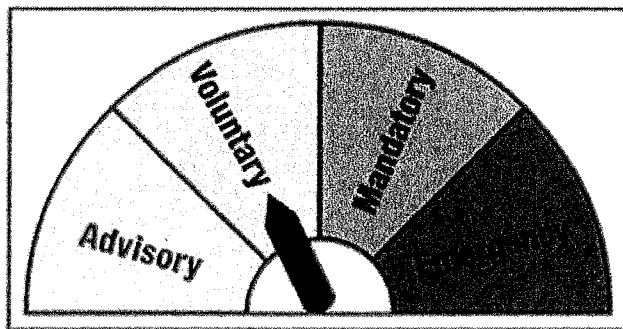
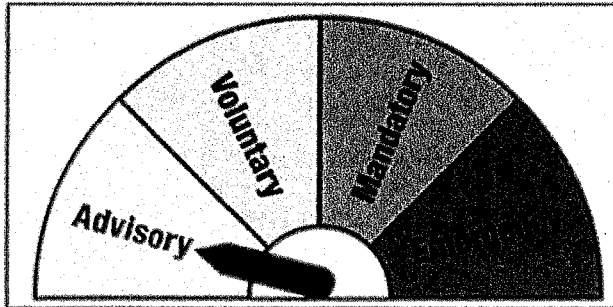
Tools

There are a variety of tools that can be used for communication and outreach efforts. Tools used, or considered, for previous WSRP implementations are show below. The list includes both paid and “earned” media. Note that tools may change over time, especially as changes occur in technology and customers’ preferences.

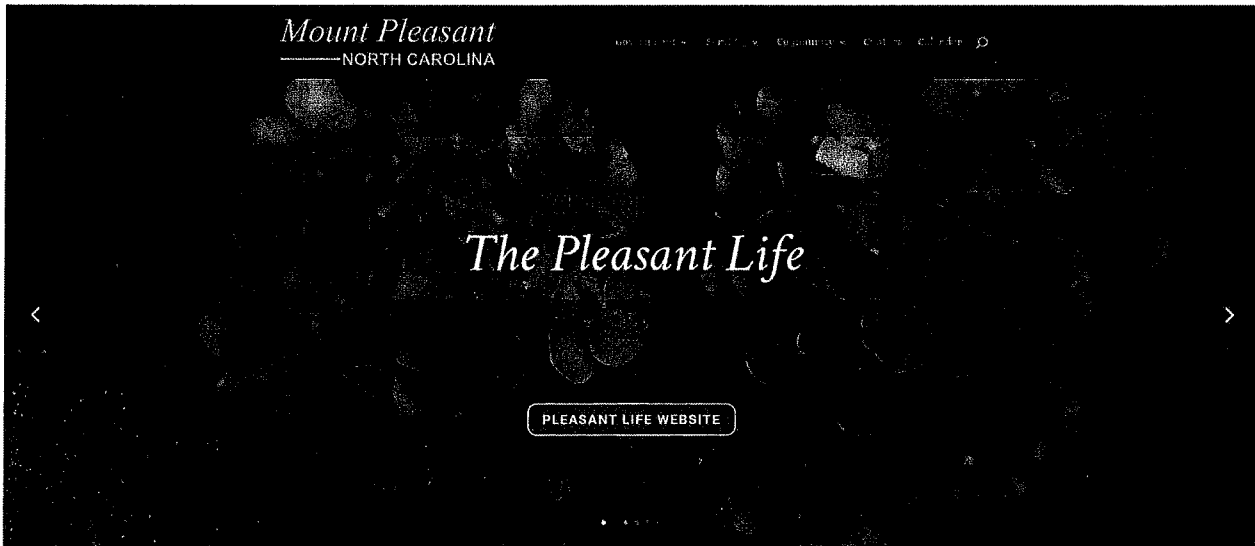
1. 4-Stages Graphic
2. Utility website (Duke Energy, Union Power, Concord Electric)
3. Tips/restrictions flyer
4. Regular utility publication (bills, bill inserts, newsletters, etc)
5. Press release
6. FAQ
7. Print ad
8. Television ad 9. Radio ad
9. Web ad
10. social media posting (Facebook, Twitter, Nextdoor, blogs, etc)
11. Signage (building, vehicle, park, etc)

- 12. Email
- 13. Letter/postcard
- 14. Phone call
- 15. Presentation at meeting
- 16. Business newsletter
- 17. Drought message in email signature line

Stages Graphic

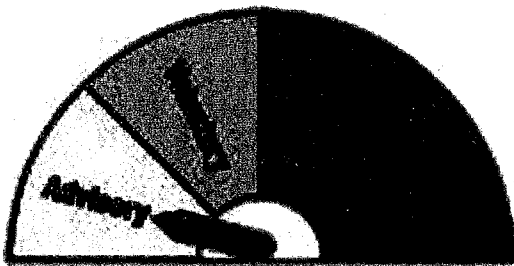


Web Page Example



Advisory Stage Activated

The Town of Mount Pleasant Water System is in the ADVISORY STAGE of its Water System Response Plan ([link to plan](#)). Read a weekly report on water supply conditions ([link to report](#)) for Mount Pleasant.



Stage of Mount Pleasant water shortage.

Advisory Stage Top Tips

- View full list of advisory stage tips ([link](#))
- Water Early or Late – Water before 8 a.m. or after 7 p.m. which reduces water evaporation.
- Water Deeply but infrequently. It is better to have one or two deep waterings, rather than several shallow waterings.
- Fix Leaks – Fix obvious leaks indoor and outdoor such as faucets, hose bibs and sprinkler spray heads. Check for less obvious leaks such as silent toilet leaks. Put several drops of food coloring in your toilet tank; after 10 minutes, if you have color in the toilet bowl, you have a flapper leak.
- Wash Vehicles Wisely – Wash your vehicle(s) at locations that recycle water.
- Use a Broom, Not a Hose – Use a broom, rather than a hose to clean sidewalks, driveways and patios.
- Wash Full Loads – Wait until your clothes washer and dishwasher are full before starting.






Water Young Trees Efficiently



Using a water bag. Trees planted 5 or fewer years ago need 15-20 gallons of water twice a week to survive.

TIPS FLYER (Voluntary Stage)



<p>Outdoor Tips</p> 	<ul style="list-style-type: none"> • Let your lawn go dormant and limit plant watering to twice a week. • Water plants before 8am (best) or after 7pm. • Wash your vehicle(s) at locations that recycle the water. • Do only essential pressure washing. • Minimize refilling swimming pools and hot tubs. • Turn off water features. • Fall is the best time for planting. (link to more outdoor tips) 	
<p>Indoors Residential Tips</p> 	<ul style="list-style-type: none"> • Reduce your showering time • Check for and fix leaks • Wash only full loads of laundry and dishes • Turn off the tap while brushing your teeth or shaving • Don't pre-rinse dishes • If purchasing fixtures/equipment, choose water-efficient models 	
<p>Indoor Businesses Tips</p> 	<ul style="list-style-type: none"> • Serve water only on request • Check for and fix leaks • Wash only full loads of laundry/dishes • Provide new towels only on request • If purchasing fixtures/equipment, choose water-efficient models 	



MOUNT PLEASANT

EST. 1859

NORTH CAROLINA

Ways of saving water

1 Shower Bucket

1



Put a bucket under the faucet while you wait for your shower water to heat up. You can use the water for flushing the toilet or watering your plants.

2 Turn off the tap while brushing your teeth

2



Don't let all that water go down the drain while you brush your teeth. Turn off the faucet after you wet your brush, and leave it off until it's time to rinse.

3 Turn off the tap while washing your hands

3



Save a few gallons of water and turn the faucet off after you wet your hands until you need to rinse.

4 Don't use the toilet as a litter

4



Every time you flush a facial tissue, or other small bit of trash, you're wasting gallons of water. Put them in the garbage, or better yet, recycle.

5 Take Shorter Showers

5



One way to cut down on water use is to turn off the shower after soaping up, then turn it back on to rinse.

7 If you wash dishes by hand, don't leave the water running for rinsing

7



First soak up the dishes, and then rinse them all together.

6 Save up your dirty clothes

6



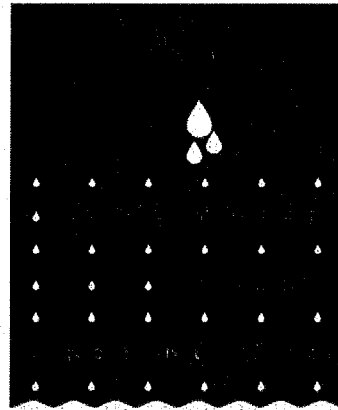
Only use the washing machine when you have enough clothes to fill it.

PRINT ADD




**WATER ISN'T
ANGRY ABOUT
YOUR 20 MINUTE SHOWER.
JUST DISAPPOINTED.**






20 MINUTE SHOWERS USE 15 GALLONS OF
WATER. TO SAVE WATER CALL A YEAR



WE CAN SAVE WATER ON A DAILY BASIS
SAVING WATER STARTS AT HOME



SAVE THE WATER

				
Check your toilet for leaks	Put a plastic bottle in your toilet tank	Turn off the water while brushing your teeth	Turn off the water while shaving	Take shorter showers.

Signage (For Town Facilities)



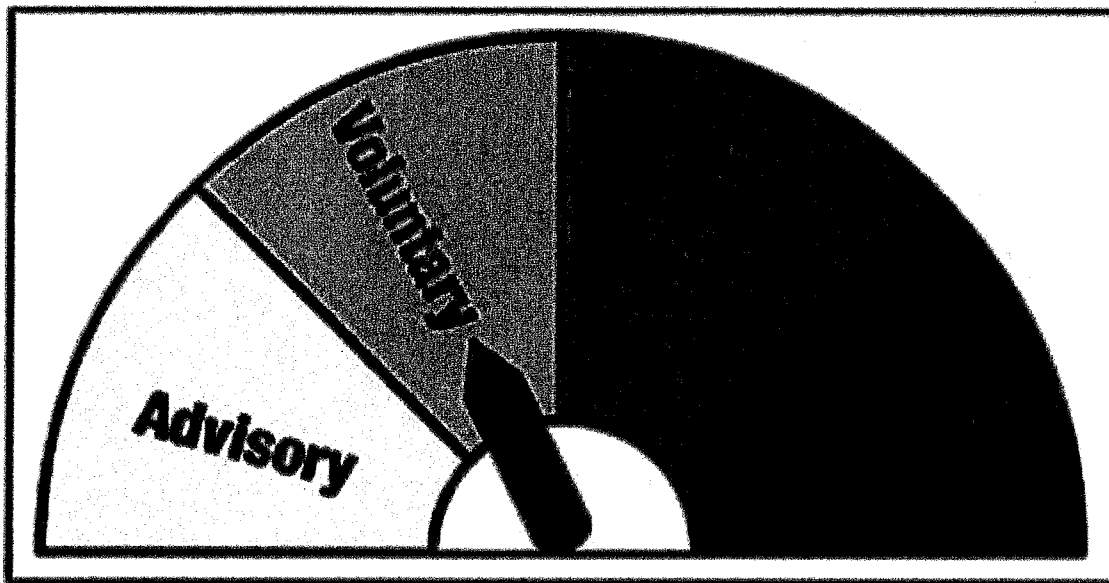
As of *(insert date)*, we are in the voluntary stage of our water shortage response plan.

Everyone is asked to voluntarily reduce water use by 10%.

Please be mindful of your water use. For example, don't leave water running in the kitchen or bathroom.

Go to 10 Ways to Save Water at Home (americanrivers.org) to further explore ways to save water.

OUR CUSTOMERS ARE STEPPING UP TO THE PLATE.....LET'S DO OUR PART!!



Signage for Doors of Town Businesses, schools, etc...



As of (insert date), we are in the voluntary stage of our water shortage response plan.

Everyone is asked to voluntarily reduce water use by 10%.

Please be mindful of your water use. For example, don't leave water running in the kitchen or bathroom.

Go to [10 Ways to Save Water at Home \(americanrivers.org\)](http://americanrivers.org) to further explore ways to save water.

APPENDIX E: POTENTIAL CUSTOMER DEMAND REDUCTION ACTIONS

Potential Customer Demand Reduction Actions ¹									
#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
1	Clothes Washing	Behavior	N/A - Conservation	Indoor	Year Round	NR	Towels On Request: Provide new towels only on request.	No	
2	Clothes Washing	Behavior	N/A - Conservation	Indoor	Year Round	SF & MF	Efficient Clothes washers: If buying a new clothes washer, select a water efficient model. Clothes washers are the second largest water users in homes.	No	
3	Clothes Washing & Dish Washing	Behavior	N/A - Conservation	Indoor	Year Round	All	Wash Full Loads: Wash only full loads of laundry and dishes.	No	
4	Cooling Towers	Behavior	N/A - Conservation	Indoor	Year Round	NR	Check Cooling Towers: Check cooling towers for overflow and excessive blowdown.	No	
5	Dish Washing	Behavior	N/A - Conservation	Indoor	Year Round	SF & MF	Don't Pre-Rinse Dishes: Don't pre-rinse dishes unless heavily soiled. Most new dishwashers don't require pre-rinsing	No	
6	Faucets	Behavior	N/A - Conservation	Indoor	Year Round	SF & MF	Turn Off Tap: Turn off the tap while brushing your teeth or shaving.	No	
7	Faucets	Behavior	N/A - Conservation	Indoor	Year Round	All	Minimize Garbage Disposal: Put food waste in your compost bin, rather than using your garbage disposal	No	
8	Faucets	Behavior	N/A - Conservation	Indoor	Year Round	NR	Thaw in Fridge: Thaw frozen food in the refrigerator, rather than under running water.	No	
9	Faucets	Hardware	N/A - Conservation	Indoor	Year Round	SF & MF	Efficient Faucets: Replace older bathroom faucet aerators with Water Sense models, which use far less water. (Note: There are different flow rates for residential vs non-residential. This is the residential version.)	No	

Potential Customer Demand Reduction Actions ¹									
#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
10	Faucets	Hardware	N/A - Conservation	Indoor	Year Round	NR	Efficient Faucets: Replace older bathroom faucet aerators with newer, more-efficient models that use 0.5/1.0 gallon per minute or less. (Note: There are different flow rates for residential vs non-residential. This is the non-residential version.) Water On Request: Serve water only on request, and then ask before refilling.	No	
11	Faucets	Behavior	Voluntary	Indoor	Year Round	NR	No Fire Line Testing: Fire line testing within buildings is prohibited. (Note: Confirm w/ Fire Department this is reasonable.) Use a Broom Not Hose: Use a broom, rather than a hose, to clean sidewalks, driveways, and patios.	No	Yes
12	Fire Lines	Behavior	Mandatory	Indoor	Year Round	NR	Hose Shut-Offs: Never leave a hose running; always use a shut-off nozzle. No Hose Washing: Using a hose to clean sidewalks, driveways, and patios is prohibited. Use a broom instead.	No	Yes
13	Hose	Behavior	N/A - Conservation	Outdoor	Year Round	All	Water Deeply, But Infrequently: It's better to have one or two deep waterings, rather than several shallow waterings.	No	
14	Hose	Behavior	N/A - Conservation	Outdoor	Year Round	All	Eliminate One Watering Day: Cut one day from your typical weekly watering schedule (except for young trees as noted elsewhere). (Note: The similar "Water X Times A Week Maximum" series might be preferred wording, but this is included as an option.)	No	
15	Hose	Behavior	Mandatory	Outdoor	Year Round	All	Eliminate Two Watering Days: Cut two days from your typical weekly	Yes	
16	Irrigation - Frequency	Behavior	N/A - Conservation	Outdoor	Summer	All		No	
17	Irrigation - Frequency	Behavior	Voluntary	Outdoor	Summer	All		No	
18	Irrigation - Frequency	Behavior	Voluntary	Outdoor	Summer	All		No	

Potential Customer Demand Reduction Actions¹

#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
							watering schedule (except for young trees as noted elsewhere). (Note: The similar "Water X Times A Week Maximum" series might be preferred wording, but this is included as an option.)		
19	Irrigation - Frequency	Behavior	Voluntary	Outdoor	Summer	All	Eliminate Three Watering Days: Cut three days from your typical weekly watering schedule (except for young trees as noted elsewhere). (Note: The similar "Water X Times A Week Maximum" series might be preferred wording, but this is included as an option.)	No	
20	Irrigation - Frequency	Behavior	Voluntary	Outdoor	Summer	All	Water Twice A Week Maximum: Limit plant watering to twice a week.	No	
21	Irrigation - Frequency	Behavior	Voluntary	Outdoor	Summer	All	Water Once A Week Maximum: Limit plant watering to once a week (except for young trees as noted elsewhere).	No	
22	Irrigation - Frequency	Behavior	Mandatory	Outdoor	Summer	All	Water Twice A Week Maximum: Plant watering is only allowed twice a week, in accordance with the published schedule by address.	Yes	
23	Irrigation - Frequency	Behavior	Mandatory	Outdoor	Summer	All	Water Once A Week Maximum: Plant watering is only allowed once a week, in accordance with the published schedule by address.	Yes	
24	Irrigation - Method	Behavior	N/A - Conservation	Outdoor	Summer	All	Tune Up Automatic Systems: Do an efficiency tune up of your automatic irrigation system such as fixing overspray onto sidewalks and ensuring sprinkler heads reach adjacent sprinkler heads	No	
25	Irrigation - Method	Behavior	N/A - Conservation	Outdoor	Summer	All	Get Water to the Roots: Use soaker hoses, drip irrigation, or watering	No	

Potential Customer Demand Reduction Actions¹

#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
							wants to deliver water where it's needed.		
26	Irrigation - Method	Behavior	N/A - Conservation	Outdoor	Summer	All	Water Young Trees Efficiently: Water young trees efficiently using a water bag. Trees planted 5 or fewer years ago need 15-20 gallons of water twice a week to thrive.	No	
27	Irrigation - Method	Behavior	Voluntary	Outdoor	Summer	All	Water Young Trees Efficiently: Water young trees efficiently using a water bag. Trees planted 5 or fewer years ago need 15-20 gallons of water once a week to survive. (Note: This is only appropriate if the maximum temperatures are in the low 70s w/ occasional showers and not peak daylight hours.)	No	
28	Irrigation - Method	Hardware	N/A - Conservation	Outdoor	Summer	All	Upgrade Automatic Systems: Consider efficiency upgrades to your automatic irrigation system such as weather-based or soil-based controllers.	No	
29	Irrigation - Method	Behavior	Mandatory	Outdoor	Summer	All	No Automatic Irrigation: Use of automatic irrigation systems is prohibited. Watering by hand, soaker hose, and/or drip irrigation is allowed.	Yes	Yes
30	Irrigation - Other	Hardware	N/A - Conservation	Outdoor	Summer	All	2 Inches of Mulch: Put 2 inches of mulch on planting beds and around trees, which reduces evaporation. Keep the mulch a hands-width away from the trunk.	No	
31	Irrigation - Other	Behavior	N/A - Conservation	Outdoor	Summer	All	No Irrigation: Irrigation is prohibited	Yes	Yes
32	Irrigation - Plant Material	Behavior	Voluntary	Outdoor	Summer	All	Mow High: Set your lawn mower blade to cut grass 2 inches high, which reduces evaporation	No	

Potential Customer Demand Reduction Actions¹

#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
33	Irrigation - Plant Material	Behavior	Voluntary	Outdoor	Summer	SF & MF	Let Lawn Go Dormant: If your lawn isn't already dormant (brown), let it go dormant until the fall rains return. Just water deeply once each month to keep roots alive. Plant in Fall: Consider delaying new plantings. Fall is the best time for planting new trees, shrubs, and perennials, since rain provides natural irrigation.	No	
34	Irrigation - Plant Material	Hardware	Voluntary	Outdoor	Summer	All	No Lawn Watering: Watering of lawns is prohibited.	No	
35	Irrigation - Plant Material	Behavior	Mandatory	Outdoor	Summer	All	Water Early or Late: Water before 8am or after 7pm, which reduces evaporation.	Yes	Yes
36	Irrigation - Timing	Behavior	N/A - Conservation	Outdoor	Summer	All	Water Early or Late: Watering between 8am and 7pm is prohibited, due to high evaporation.	No	
37	Irrigation - Timing	Behavior	Mandatory	Outdoor	Summer	All	Commercial Kitchen Equipment: If buying new food steamers, dishwashers, or ice machines, select water-efficient models.	Yes	
38	Kitchen	Hardware	N/A - Conservation	Indoor	Year Round	NR	Fix Leaks: Check for and fix outdoor leaks, such as at hose bibs, spray heads, valves, and broken pipes.	No	
39	Leaks	Behavior	N/A - Conservation	Outdoor	Summer	All	Fix Leaks: Check for and fix indoor leaks, such as at faucets. Also, check your toilets for silent leaks. Put several drops of food coloring in your toilet tank. After 10 minutes, if you have color in the toilet bowl, you have a flapper leak. (Note: For the non-residential sector, specify for "tank" toilets for the toilet check.)	No	
40	Leaks	Behavior	N/A - Conservation	Indoor	Year Round	SF & MF	Equipment Not in Use: Turn off water using equipment when not in	No	
41	Other	Behavior	N/A - Conservation	Indoor	Year Round	NR		No	

Potential Customer Demand Reduction Actions¹

#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
							use, including dishwashers, garbage disposals, and food troughs.		
42	Other	Behavior	N/A - Conservation	Both	Year Round	NR	Employee Awareness: Increase employee awareness about using water wisely and encourage their suggestions.	No	
43	Other	Hardware	N/A - Conservation	Indoor	Year Round	NR	Other Water-Using Equipment: Consider upgrading any other water using equipment to models that are more efficient	No	
44	Pools & Hot Tubs	Behavior	N/A - Conservation	Outdoor	Year Round	All	Pool & Hot Tub Covers: Use covers on swimming pools and hot tubs when not in use to reduce evaporation.		
45	Pools & Hot Tubs	Behavior	Voluntary	Outdoor	Year Round	All	Minimize Filling Pools & Hot Tubs: Minimize refilling swimming pools and hot tubs.		
46	Pools & Hot Tubs	Behavior	Mandatory	Outdoor	Year Round	All	No Pools & Hot Tubs: Filling swimming pools and hot tubs is prohibited. (Note: Add a statement about safety around empty pools/tubs.)	Yes	Yes
47	Pressure Washing	Behavior	Voluntary	Outdoor	Year Round	All	Minimize Pressure Washing: Do only essential pressure washing.	No	
48	Pressure Washing	Behavior	Mandatory	Outdoor	Year Round	All	No Pressure Washing: Pressure washing is prohibited.	Yes	Yes
49	Showers	Hardware	N/A - Conservation	Indoor	Year Round	All	Efficient Showerheads: Replace older showerheads with WaterSense models, which use far less water.	No	
50	Showers	Behavior	Voluntary	Indoor	Year Round	SF & MF	Shorter Showers (a): Reduce your showering time.	No	
51	Showers	Behavior	Voluntary	Indoor	Year Round	SF & MF	Shorter Showers (b): Reduce your showering time by one minute.	No	
52	Showers	Behavior	Voluntary	Indoor	Year Round	SF & MF	Shorter Showers (c): Reduce your showering time, by two minutes.	No	
53	Showers	Behavior	Voluntary	Indoor	Year Round	SF & MF	Shorter Showers (d): Limit showers to five minutes or less.	No	

Potential Customer Demand Reduction Actions¹

#	End use ²	Behavior vs Hardware ³	WSRP State ⁴	Indoor vs Outdoor ⁵	Season ⁶	Sector ⁷	Demand Reduction Action ⁸	Enforce ⁹	Potential Exemption ¹⁰
54	Toilets	Hardware	N/A - Conservation	Indoor	Year Round	All	Efficient Toilets: If buying a new toilet, look for a WaterSense or Premium WaterSense model, which use far less water than older models. Toilets are the largest water users in homes. (Note: For the non-residential sector, add urinals.)	No	
55	Toilets	Behavior	Mandatory	Indoor	Year Round	SF & MF	Less Toilet Flushing: Flush your toilet less often. As the saying goes, "If it's yellow, let it mellow." Toilet flushing is the largest water use inside the home	No	
56	Vehicle Washing	Behavior	N/A - Conservation	Outdoor	Year Round	All	Wash Vehicles Wisely: Wash your vehicle(s) at locations that recycle the water	No	
57	Vehicle Washing	Behavior	Voluntary	Outdoor	Year Round	All	Minimize Vehicle Washing: Reduce the frequency of, or eliminate, washing vehicles.	No	
58	Vehicle Washing	Behavior	Mandatory	Outdoor	Year Round	All	No Vehicle Washing: Washing of vehicles is prohibited, unless at a location that recycles the water.	Yes	Yes
59	Water Feature	Behavior	Voluntary	Outdoor	Year Round	All	Turn Off Water Features (a): Turn off non-recirculating water features such as fountains.	No	
60	Water Feature	Behavior	Voluntary	Outdoor	Year Round	All	Turn Off Water Features (b): Turn off all water features such as fountains.	No	
61	Water Feature	Behavior	Mandatory	Outdoor	Year Round	All	Water Features (a): Use of non-recirculating decorative water features such as fountains is prohibited.	Yes	
62	Water Feature	Behavior	Mandatory	Outdoor	Year Round	All	No Water Features (b): Use of decorative water features such as fountains is prohibited.	Yes	

1. This is a list of potential actions that customers can take to reduce their water use. The actual actions requested/required for each stage will depend on the severity, likely duration, and timing of the shortage, as well as the demand reduction needed. The list is in Excel, to allow for sorting and filtering, which should help develop the actual list of actions to be implemented. The list is sorted by 1) end use, 2) behavior vs hardware, 3) WSCP stage.

2. The end use is how the water is being used and is typically a type of water-using fixture/equipment (e.g., showers).
3. The requested/required list of actions should include both hardware and behavior actions in order to: 1) increase the demand reduction potential, 2) ensure every customer type has actions they can do, and 3) minimize the cost to participate. For example, since some customers do not have control over their water-using hardware, it is important to make sure they have behavior actions. Similarly, since behavior actions are typically free, it is important to include many of them.
4. The stage designation is a suggestion but may be appropriate to change due to circumstances of a particular shortage. Note the following about the stage designations:
 - **N/A - Conservation:** None of the actions are designated as Advisory since that stage is internally focused and is not intended to include outreach to customers. However, some actions are identified as Conservation for two reasons. First, if the public/press become aware that the Town has activated the WSRP (at the Advisory Stage level), the Town may be asked to provide suggested customer actions. In that case, Conservation actions (things the Town recommends continually and do not involve customer sacrifice) would be appropriate. Second, many of the Conservation actions can be promoted in the higher stages since some customers may choose not to follow these recommendations and, thus, while technically conservation actions, can be used as curtailment actions.
 - **Voluntary/Mandatory:** The Voluntary and Mandatory actions are true curtailment.
 - **Emergency:** No Emergency actions are identified; however they would likely be the Mandatory actions, without most exemptions.
5. The requested/required list of actions should include both indoor and outdoor actions in order to: 1) increase the demand reduction potential, and 2) ensure every customer type has actions they can do. For example, since apartment dwellers won't be able to implement most outdoor actions, it is important to make sure there is a sufficient number of indoor actions for them.
6. The seasonality of the action is important to consider in regards to the timing of the shortage. For example, if the shortage does not occur during the summer, it is unlikely that the Summer actions (mostly irrigation-related) would be useful.
7. **SF** = single family; **MF** = multifamily; **NR** = non-residential (commercial, industrial, institutional). The requested/required list of actions should include options for all sectors in order to: 1) increase the demand reduction potential, and 2) ensure every customer type has actions they can do.
8. The specific language for each measure has been carefully crafted, based on previous implementations of the WSRP. However, the language is still just a suggestion and can be edited for many reasons including length. Note that some end uses have several, similar sounding actions. In some cases, it is to provide options for the Town to consider (e.g., the number of days to restrict irrigation to). In other cases, it is to provide actions for several stages (e.g., minimize vehicle washing for voluntary and prohibit vehicle washing in mandatory.)
9. The column indicates whether the Town would likely enforce the action. Enforcement is only applicable to the Mandatory (and the eventual Emergency) actions. Outdoor actions are typically stronger candidates for enforcement, compared to indoor actions, since Town staff can more readily see outdoor water uses (e.g., irrigation, hose use, car washing, etc.).
10. Some Mandatory (and the eventual Emergency) actions will have exemptions associated with them, such as for irrigation restrictions. This column indicates a potential exemption. See a separate appendix for more details regarding exemptions.

APPENDIX F: UTILITY CUSTOMER OUTREACH CHECKLIST

This checklist is intended to be used by the Town during implementation of the Water Shortage Response Plan. The checklist differentiates between actions that the Town will perform on behalf of its wholesale customers and actions that each individual utility is responsible for

Check Box	CUSTOMER OUTREACH ACTION
	What the Town does
	Messaging – Coordinate with local communities, Cabarrus Health Alliance, Cabarrus Emergency Management and NCDEQ.
	Website – Post drought information prominently on the Town’s homepage and link to the regional drought website.
	Press Release – for regional droughts, coordinate with other water utilities for press releases to major media outlets.
	Tips Flyer – Create a flyer that helps customers 1) understand there is a shortage situation and 2) understand ways to reduce their water use.
	Regional Websites – Post information as required to a regional website.
	Landscaping community – Outreach to key landscaping community contacts including nursery’s, industry, county parks department. The Town will coordinate the outreach with the appropriate wholesale customer.
	Social media: Include drought messages in any social vehicles used by the utility such as Facebook, Twitter, Next Door, etc...
	Signage: Post signage in appropriate locations (e.g. at the Mount Pleasant Library, Schools, Town Facilities and other key locations in the service area.
	Brief Staff: Brief Town staff regarding the drought.
	Events: Highlight the drought message at any community events the Town is participating in.
	Key Customers: Contact key customers directly.
	Local press releases: Issued press releases to local media outlets and conduct subsequent interviews.
	Email Signature Line: Add a drought message in the email signature lines for Town Staff.

Appendix G: POTENTIAL EXEMPTIONS OR WATER USE RESTRICTIONS

This document provides a framework for developing and implementing exemptions to customer water use restrictions that are part of the Mandatory and Emergency stages of the WSRP.

Water use restrictions are key components of the Mandatory and Emergency Stages of the WSRP. For some water use restrictions, exemptions for continued water use may be appropriate. Exemptions can be useful in balancing the need to reduce overall water demand while minimizing hardships imposed on customers and certain industries, as well as protecting health and safety. For example, in the Mandatory stage, *the* Town may prohibit irrigation for established plants, while allowing irrigation for newly planted landscapes because of their need for water to survive their establishment period.

The importance of exemptions, and effective implementation of them. Prohibiting lawn watering is a sensitive issue, and doing so without clear exemptions can make the situation even more difficult. Both individual customers and the professional landscaping industry could become extremely frustrated. The Town's long-term relationship with the landscape industry is important to advancing the Town's water, drainage, and solid waste goals. One important consideration is to minimize exemptions and to advertise them up front.

As described previously, the WSRP does not pre-identify specific demand reduction actions for each stage. Rather a comprehensive list of potential actions customers can take to reduce water use is provided in Appendix E. The actual actions requested or required for each stage will depend on the severity, likely duration, and timing of the shortage, as well as the demand reduction needed. Similarly, the exact exemptions for the water use restrictions eventually selected for implementation in the Mandatory and Emergency Stages are not pre-identified. Rather this document provides a framework to be used during each implementation of the WSRP for how to develop and implement the restrictions.

Potential Exemptions

Potential exemptions that should be considered include, but are not limited to, the following:

Irrigation (Lines 29, 31 and 35 in Appendix E)

- Newly planted landscapes (Will need to define "new" which could be within 12 months, within the calendar year, or something else. For lawns, likely clarify that "new" does not include overseeding. Need to be clear that plantings done after restrictions are announced are not eligible unless done as part of a capital project and necessary for a function purpose such as slope stabilization rather than for aesthetics.)
- Sports fields (because they contribute to physical and psychological benefits of children and adults, and can be dangerous if not kept watered)
- Plant nurseries and garden centers watering plant inventory
- Food crops
- Disabled gardeners who cannot hand water (applicable to prohibition of automatic systems; likely do not publicize)

Vehicle Washing (Line 58 in Appendix E)

- Vehicle washing at a commercial car washing facility. (The default potential restriction for vehicle washing is “washing of vehicles is prohibited, unless at a location that recycles the water”.) This potential exemption is essentially changing that restriction to be “washing of vehicles is prohibited, unless at a commercial facility” and is a recognition that the former might have a significant negative financial impact on car washes that do not recycle the water.

Pressure Washing (Line 48 in Appendix E)

- Pressure washing necessary to protect public health and safety (not for aesthetic purposes), such as washing downtown parks/sidewalks to clear trash, food, and human waste.
- Pressure washing that is part of scheduled building rehabilitation, such as preparing a surface for painting.

Hose Washing (Line 15 in Appendix E)

- Hose washing necessary to protect public health and safety (not for aesthetic purposes), such as washing downtown parks/sidewalks to clear trash, food, and human waste.

Swimming Pools and Hot Tubs (Line 46 in Appendix E)

- Health care facilities such as hospital physical therapy pools
- Commercial businesses where swimming pools or hot tubs are central to their business and shutting them down would have a significant negative financial impact.
- Public swimming and wading pools, since they serve a large number of people and can offset the use of private, personal pools that serve a small number of people.

Fire Line Testing (Line 12 in Appendix E)

- Testing necessary to protect public health and safety.

Private Wells / Reclaimed Water

- Any use of water that is not from the public water system but is from private wells or reclaimed water. The Town does not have the authority to restrict use of these sources. The Town could encourage users to post signs to indicate that alternative sources of water are being used.

Development Process

- The recommended process to develop and implement the exemptions is as follows:

- Once the water use restrictions have been determined, develop any associated exemptions. The development of the exemptions should include input from the impacted parties. This can be done through the Water Shortage Advisory Group and/or outreach to specific industries such as landscaping, car washing, and building management.
- Decide whether each exemption will require pre-approval by the Town.
- Develop the process and systems necessary for processing exemption requests.
 - Customer contacts the Town
 - Need to determine submission method (e.g., email, phone, website)
 - Need to determine submission contents (e.g., name, address of water use, water account number, description of how they fit the exemption, any required proof)
- Enter request into tracking system.
 - Need to develop tracking system (e.g., Excel spreadsheet)
- Determine whether the request qualifies or not.
 - Need to set criteria to be considered for qualifying exemptions, with some discretion on behalf of the Town (e.g., undue financial hardship, public health, and safety, etc.)
 - Need to determine who can authorize exemptions (the primary contact or higher level?)
- Notify customer of result
 - Need to determine notification method (e.g., email, phone, website)
 - Need to determine whether customer will be required to post notice of exemption from the Town
 - Publicize the exemptions and the process to request an exemption when the restrictions are announced, including noting that exemptions may be revoked if the water supply situation worsens.



MOUNT PLEASANT

EST. 1859

NORTH CAROLINA

Resolution to Approve the Water Shortage Response Plan

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for the Town of Mount Pleasant, North Carolina, has been developed and submitted to the Town Board of Commissioners in Mount Pleasant, North Carolina for approval; and

WHEREAS, the Town of Mount Pleasant, North Carolina finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Town of Mount Pleasant, North Carolina as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute.

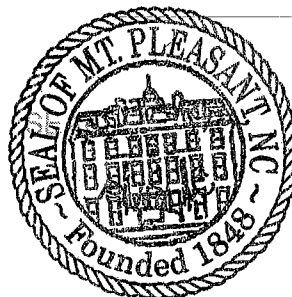
NOW, THEREFORE, BE IT RESOLVED by the Town Board of Commissioners of the Town of Mount Pleasant, North Carolina that the Water Shortage Response Plan entitled, Mount Pleasant Water Shortage Response Plan dated March 2024, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Town of Mount Pleasant, North Carolina, intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practices.

Approved on April 8, 2024.

Mayor Tony Lapish

Amy Schueneman, Town Clerk



TOWN OF MOUNT PLEASANT

An equal opportunity provider, employer, and lender.

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