

MOUNT PLEASANT

NORTH CAROLINA

FEES and CHARGES SCHEDULE

Adopted by Town Board of Commissioners on: January 5, 2009

Last Amended: February 11, 2025

Effective: February 12, 2025

Town of Mount Pleasant Fees and Charges Schedule

Table of Contents

Administrative Charges.....	3
Planning Services.....	4
Engineering.....	7
Fire and Safety.....	8
Solid Waste and Recycling.....	9
Solid Waste Guidelines.....	10
Utilities.....	14
Rental Fees.....	20
Reimbursement.....	21

Town of Mount Pleasant Administrative Charges

Copies \$0.10/sheet

Notary Fee (No charge if Town related) \$10.00 per stamp

Requirements for Notary Service

1. All documents must be completed prior to notarization. If you have questions about the documents, please consult an attorney. We are unable to provide legal advice concerning the documents.
2. A valid, government issued photo ID for each person signing the document.
3. Document must have the proper notarial certificate for notary to sign. We cannot by law add the information to the document.
4. Fee is \$10.00 per stamp if not Town business. Items concerning Town business are free.
5. Notary reserves the right to refuse notarizing any document he/she feels uncomfortable signing for any reason.

Municipal Code Copies

Entire Code	\$0.10/sheet
Supplements	\$1.00/sheet

Non-Sufficient Funds (NSF)/Returned Check Fee \$35.00

Administrative charges for applying Liens to Property (per occurrence) \$50.00

Administrative charges for accounts submitted to Debt Setoff \$25.00

Administrative charges for Code Enforcement when fined \$50.00

Administrative charges for Town demolition organization 10% of demolition fee

Code Enforcement (high grass liens):

Less than 1 acre* \$100.00 per occurrence

More than 1 acre* \$100.00 per acre per occurrence

**Property size is determined by Cabarrus County Tax Record total listed acreage, regardless of the structures and paved areas located on site.*

Credit Card Convenience Fee 3.25%
(If payment is less than \$100, the Customer will be charged 3.25% + \$.50)

Mailed hard copies of water/sewer bills \$1.00 monthly fee

Golf Cart Registration Fee \$30.00

Town of Mount Pleasant Planning Services

In addition to the fees below, applicants must comply with all bonding requirements established by the Town.

APPLICATIONS FOR BOARD OF COMMISSION AND/OR PLANNING & ZONING/BOARD OF ADJUSTMENT REVIEW

Zoning Map Amendment	\$400.00 (plus \$350.00 for newspaper ad)
Text Amendment Fee	\$200.00 (plus \$350.00 for newspaper ad)
Comprehensive Plan Amendment	\$400.00 (plus \$350.00 for newspaper ad)
Special Use Permit	\$500.00 plus \$10.00 per acre
Conditional District Rezoning	\$500.00 plus \$10 per acre (plus \$350.00 for newspaper ad)
Extended Vested Rights Request	\$400.00
Variance - Residential	\$300.00
Variance - Non-Residential	\$400.00
Appeal from a Final order, Decision or Interpretation	\$250.00
Appeal of Planning and Zoning Board Decision to Elected Body	\$100.00
Certificate of Nonconformity Adjustment	\$300.00
Street, Alley or Right-of-way closing	\$400.00
Voluntary Annexation Petition	\$300.00

**Town of Mount Pleasant
Planning Services
(continued)**

PUBLICATIONS:

National Register District Publication	\$20.00
Mount Pleasant Development Ordinance (MPDO)	\$50.00
11x17 Zoning Map or Land Use Map	\$5.00
Comprehensive Plan (no appendix)	\$25.00

New Construction (Zoning Clearance Approval/Permit):

Single Family	\$50.00
Multi-family (5 units or less)	\$200.00 plus \$10.00 per unit
Multi-family (more than 5 units)	\$500.00 plus \$10.00 per unit
Non-residential (less than 1 acre)	\$250.00 plus \$25 per acre
Non-residential (more than 1 acre)	\$1,000.00 plus \$50.00 per acre
Grading (only)-greater than 1 acre subject to NCDEQ approval	\$50.00

Additions, accessory, Up fits: (Zoning Clearance Approval/Permit):

Residential Accessory/Addition	\$25.00
Non-residential Addition-(less than 25% increase)	\$200.00
Non-residential Addition (more than 25% increase)	\$250.00 plus \$50.00 per acre
Non-residential Upfit	\$50.00
Non-residential Accessory	\$50.00

Temporary Permits:

Temporary Construction Trailer	\$50.00
Temporary Use Permit	\$25.00
Temporary Power Compliance	\$0.00 (fire fee may apply)

Sign Permits:

Wall Mounted, Projecting, or Canopy	\$50.00
Temporary Sign Type 3	\$25.00
Ground Mounted	\$50.00
Outdoor Advertising	\$200.00
Change of Panel	No Charge

Miscellaneous:

Driveway Permit on Town Street (Section 8.2 of MPDO)	\$25.00
Home Occupation Permit	\$25.00

Town of Mount Pleasant Planning Services

(continued)

Alternative Design Proposal		\$250.00
Re-review (after 3 submittals)	\$200.00+\$5.00 per acre	
Zoning Verification/ABC letter		\$25.00
Construction without a permit		Double permit fee
Re-advertising Fee (due to action by applicant)		Cost of advertisement
Special Meeting Requests		\$500.00
Certificate of Compliance for Change of Occupant/Change of Use		\$50.00
Street Name Change Petition	Cost of advertisement and new street sign(s)	

SUBDIVISION PLATS:

Conveyance / Exempt Plat Zoning Review \$20.00

Minor Subdivision Review (No new utilities) \$35.00 plus \$10 per lot

Minor Subdivision Review (New utilities) \$100.00 plus \$25.00 per lot

Major Subdivision Preliminary Plat Review

Up to 25 lots \$500.00 plus \$25.00 per lot

26-50 lots \$750.00 plus \$25.00 per lot (over 25)

more than 50 lots \$1,000.00 plus \$25.00 per lot (over 50)

Preliminary Plat - Applicant Appeal to Elected Board \$75.00

Preliminary Plat - Minor Revision (No Board Review Required) \$200.00

Preliminary Plat - Major Revision (Board Review Required) \$400.00

Preliminary Plat – Approval Extension \$100.00

Major Subdivision Construction Plans Review

Up to 25 lots \$2,000.00 plus \$25.00 per lot

26-50 lots \$3,000.00 plus \$25.00 per lot (over 25)

more than 51-plus lots \$4,000.00 plus \$25.00 per lot (over 50)

*(If a third engineering review is required, additional fee is charged)

Engineering Inspection \$1,000.00 per phase plus \$25.00 per lot

Major Subdivision Final Plat Review \$250.00 per plat plus \$25.00 per lot

(If a third submittal is required an additional review fee will be collected)

Letter of Credit Review \$400.00

(Includes partial release requests)

Town of Mount Pleasant Fire Safety

All Fire and Safety Fees Are Based On Cabarrus County Fee Schedules

https://www.cabarruscounty.us/government/departments/emergency-management/fire-marshall/Documents/Fire_Marshal_Fee_Fine_Schedule.pdf

Town of Mount Pleasant Solid Waste & Recycling

Single Family Residential & Multifamily 6 Units or Less

Town of Mount Pleasant Garbage Containers:	
1 st Garbage Container	No Charge
Additional Garbage Containers (Limited to 3 Containers Per-Building)	\$60.00 deposit per Container
Rollout Garbage Collection:	
Standard Collection (One Container)	No Charge
Additional Containers	\$12.00/month/cart
White Goods and Furniture	No Charge (up to 3 items/ bi-weekly pick-up)
Bulk Waste Materials (see Solid Waste Guidelines)	No Charge 3'x3'x3' pile under 75lbs./bi- weekly pick-up)
Brush and limbs	No Charge (once a month at scheduled pick-up)
Leaf Pick-up	No Charge (during monthly scheduled pick-ups)
Waste Removal Fees (<i>formerly Recycling Fees</i>)	\$3.25/cart /month
Additional Containers	\$3.25/cart/month

Commercial and Churches

Rollout Service is Available for Light Office Trash (Limited to 3 Containers Per - Building)	Same as Residential
Dumpster Service Required For Large Commercial Generators	Not Provided

Multifamily Residential Greater Than 6 Unit

Dumpster Service is required for All	Not Provided
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Refer to Solid Waste Guidelines

Solid Waste Guidelines

Rollout Garbage Collection

Garbage should be placed in appropriate bags and placed within a Mount Pleasant rollout container. Containers other than Mount Pleasant containers will not be picked up. No garbage should be placed on top or beside the container. Recyclables and yard waste should not be placed in a garbage container. Hazardous household waste or dead animals must not be set out for garbage collection. Containers should be placed out the morning or night before scheduled collection. Pick-up is on Friday of each week at the curb before or at 6:00am. Rollout containers should be placed within 2 feet of the road. Rollout containers should not be placed next to mailboxes, or other permanent fixtures. Roll out containers should have at least 3 feet clearance in all directions. Wheels of rollout containers should be away from the road. (The lid hinge should be placed away from the road.) Place everything in the roll out container. Additional containers must be rented from the Town for \$12 per month; the Town is only responsible for providing one container per active household. All collection is curbside. However, special arrangements can be made at Town Hall for elderly and disabled residents with a letter from a doctor. The Town does not provide rollout garbage collection for multifamily housing with more than 6 units, or large commercial generators. The Town reserves the right not to pick up any items that it deems to be too large or unsafe.

*Large Items and Furniture

Large items such as furniture, mattresses, etc. may be picked up when placed at the edge of the yard, off the street pavement. These items must be drained of all liquids. Cords should be removed or neatly tied in a roll. Items with large pieces of glass (curio cabinet, storm door, glass top coffee table, entertainment center) will not be picked up. Large items must be limited to 3 items bi-weekly on Fridays opposite the recycling pickup dates. (Dates will be posted on the Town's website and water bills.) Larger volume of disposal must be contracted for pick-up by the homeowner or taken to Cabarrus County Landfill on Irish Potato Rd. This services is only provided for single family residential and multifamily with 6 units or less. The Town reserves the right not to pick-up any items that it deems to be too large or unsafe.

Large Items and furniture include the following:

- Chairs
- entertainment centers (without glass only)
- foot boards
- head boards
- mattresses
- hot water heaters (drained)
- small couches
- small tables

ITEMS that will NOT be picked up:

- Any materials resulting from work performed by a commercial contractor
- Appliances (refrigerators, ranges, washers, dryers, dishwashers, freezers)
- Automobile parts including motors, tires (on or off rims), doors, fenders, car seats, batteries, bumpers
- Bricks
- Cardboard boxes. Please cut down to 3 feet by 3 feet (or smaller) pieces and place in the recycling cart for collection
- Central air conditioning or heating units
- Ceramic tile
- Chain link fencing
- Cinderblocks or Concrete
- Computer monitors
- Construction Debris
- Dirt or sand
- Duct or sheet metal materials
- Fencing (wood, chainlink, and/or metal including posts)
- Fire-damaged items
- Floor coverings (vinyl, carpet, carpet pad, and wood flooring)
- Grocery carts
- Marble or simulated marble countertops
- Motor oil
- Nails or boards with protruding nails
- Paint & other hazardous waste
- Plaster
- Propane/oxygen tanks
- Railroad ties
- Rocks
- Roofing materials, shingles
- Sand
- Sheetrock
- Televisions
- Toilets
- Window air-condition units
- Yard waste

Solid Waste Guidelines

(continued)

***Bulk Trash Materials**

Bulky waste items include lamps, telephones, small hand appliances (no larger than 24" x 24" x 36"), clothes, buckets, plastic containers, and miscellaneous items resulting from cleaning out a garage, attic, storage shed, or closet. Place bulky trash items at the edge of the yard off the street pavement for pick-up on the same day as your regular garbage pick-up (*see schedule for Bulk Waste dates*). Boxes or appropriate personal containers must be used for small loose items. Filled containers should not weigh more than 75 lbs. Bulk trash must be limited to 3 items, 75 lbs. or less, bi-weekly. A container of smaller items is considered one item. Larger volume of disposal must be contracted for by homeowner or taken to the Cabarrus County Landfill on Irish Potato Road. **PILES OF TRASH, REGARDLESS OF WHAT IS IN THE PILE, WILL NOT BE PICKED UP!** Pick-up is regular garbage day. This services is only provided for single family residential and multifamily with 6 units or less. The Town reserves the right not to pick-up any items that it deems to be too large or unsafe.

Bulk waste materials include the following:

small appliances • clothes(must be in a container) • empty buckets • lamps (no bulbs) • doors • carpeting/padding (rolled, tied, no longer than 8 ft, cannot weigh over 75 lbs.)

Bulk waste pick-up is NOT provided for the following items:

Large appliances • computers • televisions • tires • glass • nails• concrete • dirt • stumps • asphalt • light bulbs • asbestos insulation • brick/blocks • shingles • petroleum products • paint cans • liquids of any type • batteries • lawn mowers • bulk metal • plywood • plumbing materials • floor covering • sheetrock, plaster• lumber (no longer than 6 feet long, remove all nails)

Leaf, Limb, & Brush Pickup

Yard Debris will be picked up at each address one time per month. Contact Town Hall to learn which week your street is scheduled for pickup each month.

Tree Leaves

All leaves must be separated from any limbs, trash, or any other items and placed in piles at the curb. The leaf collection period will begin November 1 and finish on January 31. During the non-leaf collection period, leaves may be placed in transparent (clear) garbage bags and placed at curbside for Town pick-up. No leaves are to be bagged as trash or placed in trashcans at any time.

Solid Waste Guidelines

(continued)

Tree Limbs

Limbs must be no longer than **six (6) feet in length and 4" in diameter**. **Absolutely no stumps will be permitted**. Limbs should be placed parallel to the curbside in separate piles for faster pick-up. Please provide one foot between piles. No limbs are to be bagged as trash or placed in trashcans at any time.

NO COMMERCIALY CUT LIMBS WILL BE ACCEPTED.

Grass Clippings

Clippings must be placed in transparent (clear) garbage bags and placed at curbside and separated from other yard waste, household trash or other items. Clippings or bagged clippings should not be placed into trashcans.

NO COMMERCIALY CUT GRASS CLIPPINGS WILL BE ACCEPTED.

The Town does **NOT** except any of the following under any type of collection:

appliances • batteries • paint • computers • bricks & rocks • oil & gasoline • paint cans • computer parts • stumps • anti-freeze • animal manure • lacquer • bathroom cleaners • degreasers • paint stripper • drain cleaners • paint thinner • furniture polish • polish remover • kitchen cleaners • solvents • metal polish • spray cans • nail polish • wood preservative • oven cleaner • powder cleansers • pool chemicals • spot removers • fluorescent bulbs • tile cleaners • mercury thermometers / thermostats • upholstery cleaners • antifreeze • herbicides • mothballs • brake fluid • pesticides • gasoline • rat poison • kerosene • used motor oil • smoke detectors • fire extinguishers • ammunition or fireworks • medical wastes or prescriptions

Any solid waste that is brought into the Town from an outside location will not be picked up by the Town of Mount Pleasant. Property on which such waste is deposited may be in violation of The Town of Mount Pleasant Code of Ordinances. Parties responsible for depositing such waste may also be in violation of State or Federal laws.

Tree trunks and limbs cut by commercial contractors will not be picked up by the Town of Mount Pleasant. Property on which such waste is deposited may be in violation of The Town of Mount Pleasant Code of Ordinances.

Town of Mount Pleasant Utilities

Security Deposit for Utility Bills

Water Meter Size	Deposit
5/8" or 3/4"	\$125.00 individuals with Social Security Number provided \$175 if Social Security Number is not provided
1"	\$125.00 individuals with Social Security Number provided \$175 if Social Security Number is not provided
1 1/2"	\$250
2" and up	\$400
Multi-family units	#units x 3/4" deposit= required deposit

Deposit for Hydrant Meter \$775.00
 Hydrant meters used longer than 30 days \$22.36 per month/first 2,000gal

Late Fee \$10.00
 Returned Checks \$35.00
 Application Fee (non-refundable) for new Water/Sewer Customers \$25.00
 Transfer of Service Fee \$25.00

Non-Payment Administrative Service Delinquent Fee \$40.00
 (Applies at the time a customer is scheduled for disconnection due to nonpayment)

Service Reconnection Fees

Regular Reconnection \$40.00
 (Regular Town Workdays Monday – Friday between 8:00am and 4:30pm)

Off-Hours Reconnection Fee \$60.00
 (Holidays, Saturdays, Sundays, and any day between 4:30pm - 8:00am)

Tampering, Altering, Removing or Replacing Water Meters \$300.00 + Repair Costs

Bypassing a Water Meter \$300.00 + Repair Costs

Water Meter Testing

5/8" - 1" \$50.00
 1 1/2" - 2" \$125.00

FEES FOR VIOLATIONS OF MANDATORY WATER RESTRICTIONS

Residential

First offense \$ 100.00
 Second and subsequent offense \$ 300.00

Commercial/Institutional	First offense	\$ 500.00
	Second and subsequent offense	\$1,500.00
Industrial	First offense	\$ 500.00
	Second and subsequent offense	\$1,500.00

Water Fees

Water Meter Size	0 to 2,000 Gallons	Gallons Over 2,000
Inside Town		
5/8" or 3/4"	\$26.48	See Tier structure below
1"	\$46.22	See Tier structure below
1 1/2"	\$122.45	See Tier structure below
2" and up	\$233.33	See Tier structure below
Outside Town		
5/8" or 3/4"	\$43.34	See Tier structure below
1"	\$78.63	See Tier structure below
1 1/2"	\$212.03	See Tier structure below
2" and up	\$406.07	See Tier structure below

Water Tier Rates	(Inside Town)	(Outside Town)
0-2000	Base rate by meter size	Base rate by meter size
2001-3000	\$4.63 per 1,000 gallons	\$7.85 per 1,000 gallons
3001-5000	\$4.78 per 1,000 gallons	\$8.00 per 1,000 gallons
5001-10000	\$4.88 per 1,000 gallons	\$8.10 per 1,000 gallons
10001-20000	\$5.08 per 1,000 gallons	\$8.30 per 1,000 gallons
20001-50,000	\$5.18 per 1,000 gallons	\$8.40 per 1,000 gallons
50,001-100,000	\$5.28 per 1,000 gallons	\$8.50 per 1,000 gallons
100,001+	\$5.38 per 1,000 gallons	\$8.60 per 1,000 gallons

Tiered rates increased by \$.25 per tier.

Municipal and WSACC Water Plant Volume Charges:

Excluded

Fire Service Availability Fee:

- Fee is due for all facilities with a dedicated fire service line regardless of whether the line is used by the owner. No fire service line can be used for regular consumption. Customers with regular consumption may be required to convert the fire service to a domestic service. Consumption that is used in the event of a fire is not charged. Fire Service Availability Fee is based on line size and does not distinguish between customers inside or outside of the Town.

2" line	\$50 per month
4" line	\$100 per month
6" line	\$150 per month
8" line	\$200 per month
10" line	\$250 per month

12" line \$300 per month

New Construction Water Meters

Builders of all newly built homes/businesses with a 2" service line or smaller will be required to purchase water meters and parts from the Town of Mount Pleasant at current cost to be installed by the Town for an additional \$30.00 labor fee after the water tap has been installed by either the Town or approved utility company. Once the home is sold the Public Works department will be responsible for future maintenance and replacement as needed.

Water Tap Installation Fee on Town Roads

3/4" meter \$3,850 **
1" and Greater Actual Construction Cost +10% Administrative

***** (Water/Sewer lines must be directly in contact with the property to tap on for services. If an extension of the line(s) is required to tap for service, the owner will be required to pay all costs for the extension and the Tap Fee prior to service being connected.)***

Once tap fee is paid, property owner must have tap installed within six (6) months or tap fee will be reimbursed. Then, property owner will have to pay current tap fees to be installed.

Water Tap Installation Fee on State Roads

Water Taps located within State DOT rights-of-way will be the responsibility of the property owner. Taps shall be installed by the utility contractors approved by the Town of Mount Pleasant, unless decided by Public Works Department that it can be installed in-house. Homeowner/contractor will be responsible for paying the utility contractor directly. Homeowner/contractor would still need to complete a Town water/sewer application, pay the \$100 deposit, and the \$25 application fee to have service with the Town. *(Only one application, deposit, and application fee required per address, if water and sewer are both available.)*

Current Approved Utility Companies are:

Garrow Utilities 704-436-6313
BRS Incorporated 704-463-1355

Hydrant Meter Water \$9.95 /1000

Tanker Truck prearranged fill at designated hydrant (based on Size of Tank)

Reserved for Distribution System Capital Recovery Fee

**Town of Mount Pleasant
Utilities
(continued)**

Wastewater Fees

Water Meter Size	0 to 2,000 Gallons	Gallons Over 2,000
Inside Town		
¾"	\$30.06	See Tiered Rates Below
1"	\$47.42	See Tiered Rates Below
1 ½ "	\$115.65	See Tiered Rates Below
2" and up	\$214.88	See Tiered Rates Below
Outside Town (Block 1)		
¾"	\$30.06	See Tiered Rates Below
1"	\$47.42	See Tiered Rates Below
1 ½ "	\$115.65	See Tiered Rates Below
2" and up	\$214.88	See Tiered Rates Below
Outside Town (Block 2)		
¾" FLAT RATE-Fieldstone	\$55.78	N/A

<u>Sewer Tier Rates (Inside & Outside Town)</u>	
<u>0-2000</u>	<u>Base rate by meter size</u>
<u>2001-3000</u>	<u>\$6.95 per 1,000 gallons</u>
<u>3001-5000</u>	<u>\$7.05 per 1,000 gallons</u>
<u>5001-10000</u>	<u>\$7.15 per 1,000 gallons</u>
<u>10001-20000</u>	<u>\$7.25 per 1,000 gallons</u>
<u>20001-50,000</u>	<u>\$7.35 per 1,000 gallons</u>
<u>50,001-100,000</u>	<u>\$7.45 per 1,000 gallons</u>
<u>100,001+</u>	<u>\$7.55 per 1,000 gallons</u>

Municipal and WSACC Water Plant Volume Charges: Excluded

Sewer Tap Installation Fee on Town Roads

4" line \$3,850*

****(Water/Sewer lines must be directly in contact with the property to tap on for services. If an extension of the line(s) is required to tap for service, the owner will be required to pay all costs for the extension and the Tap Fee prior to service being connected.)***

Once tap fee is paid, property owner must have tap installed within six (6) months or tap fee will be reimbursed. Then, property owner will have to pay current tap fees to be installed.

Sewer Tap Installation Fee on State Roads

Sewer Taps located within State DOT rights-of-way will be the responsibility of the property owner. Taps shall be installed by the utility contractors approved by the Town of Mount Pleasant, unless decided by Public Works Department that it can be installed in-house. Homeowner/contractor will be responsible for paying the utility contractor directly. Homeowner/contractor would still need to complete a Town water/sewer application, pay the \$100 deposit, and the \$25 application fee to have service with the Town. *(Only one application, deposit, and application fee required per address, if water and sewer are both available.)*

Current Approved Utility Companies are:

Garrow Utilities	704-436-6313
BRS Incorporated	704-463-1355

Repetitive Service Calls

“Repetitive Service Calls” are calls to the same address for a reason that can be corrected by resident following guidance given by Public Works or Town Staff to prevent service issues. This does not include service calls for regular usage or maintenance issues needed for trouble-free use of Town utilities within the Town’s utility easement/right-of-way.

Fees for “Repetitive Service Calls” would be as follows:

- 1st call: verbal warning which will be documented on account
- 2nd call: verbal warning followed by written warning mailed to billing address
- 3rd and 4th call: \$100 fee added to utility bill for each occurrence
- 5th and following calls: \$500 fee added to utility bill for each occurrence

Public Works will only jet sewer lines that are within the Town’s utility easement/right-of-way and not on private property. Water and/or sewer lines not within the utility easement or street right-of-way are considered private property and will need to be repaired by a plumber of the residents choosing at their expense.

If there were multiple issues at a residence and the resident was issued warnings/fines for “Repetitive Service Calls” and then the calls stop for 24 months straight, then Staff should start over on the 25th month by giving a “first call” warning on the “Repetitive Service Calls”. These fees are not to recoup all the costs for going to the location, but to recover partial costs, and, hopefully, give guidance to the residents to correct the on-going issue.

Town of Mount Pleasant
Utilities
(continued)

Involuntary Disconnection

When it becomes necessary for the Town to discontinue services for any reason, service will be restored after payment of (1) all past due and current bills due the Town, (2) any deposit as required, (3) any material and labor cost incurred by the Town, according to the current Fee Schedule, Section Eight, and (4) all penalties and charges required by this policy

Fees for Accounts Submitted for Collection to NC Debt Setoff

Interest rate for balances in NC Debt Setoff 1.5%

**Town of Mount Pleasant
Rental Fees**

Rental Application Form

Facility Requested McAllister Picnic Shelter McAllister Ball Field
 Conference Room Outdoor Stage

Event Date _____

Event Time Shelter 8am-2pm 3pm-9pm or Other _____

Contact Person _____

Address _____

Email _____ **Phone** _____

Signature _____
(Fees are due in full when making the reservation)

Today's date _____

Rules and Regulations Governing Use of Shelter

1. Full payment of \$25 (shelter) or \$50 (all other facilities) is required for all rentals at the time of request. The reservation will not be held without payment. **This is a nonrefundable deposit.** A new request must be made for each use.
2. Parents or guardians must sign for anyone under 18 years of age.
3. Any decorations that are used must be removed at the end of the event.
4. No staples or nails may be used on any park property. Any tape used needs to be removed completely.
5. Picnic tables in shelter are not to be moved.
6. Alcoholic beverages, illegal drugs and substances are not permitted in or on Town of Mount Pleasant facilities.
7. Weapons of all kinds are prohibited except for law enforcement officers in the execution of their duties.
8. Smoking or tobacco use of any kind is prohibited in park area.
9. Any behavior that may impede the normal operation of the facility or the safety and welfare of the public and Town employees is prohibited.
10. Your activity must not disturb or interfere unreasonably with any person or group occupying other areas of the facility.
11. Operating hours that were chosen must be observed.
12. Facility should be left clean. All trash should be placed in waste receptacles or placed in dumpster (between Lion's Hut and Enrichment Center). All picnic tables should be wiped clean and free of debris.

For Office Use

Deposit: _____ Date: _____ Entered on calendar: _____
Cash, Check, or Credit Card

Town of Mount Pleasant Reimbursement

Staff Time

All Town personnel

Total cost of staffing (Salaries & Benefits),
plus 10% administrative fee

Equipment Usage

All Town equipment


Rates determined by Federal
Emergency Management Agency (FEMA)

Please refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Town equipment. This schedule can be found at www.fema.gov/rrr/pa/fin_eq_rates.shtm.

This Schedule of Fees and Charges is hereby adopted by the Town of Mount Pleasant Board of Commissioners.

Originally adopted by the Town of Mount Pleasant Board of Commissioners at a regular meeting thereof on the **5th day of January, 2009**.

Approved as revised by the Town of Mount Pleasant Board of Commissioners at a regular meeting thereof on this the **February 11, 2025**.



Tony Lapis, Mayor

ATTEST:



Amy Schueneman, Town Clerk

